



## SECRETARY'S CERTIFICATE

I, **ATTY. LUZ J. PEREZ**, of legal age, Filipino, and with office address at the Philippine Coconut Authority Building, Elliptical Road, Quezon City, hereby certify that:

1. That I am the duly designated Corporate Secretary for the Board Meeting held last **18 JANUARY 2024**, of the **PHILIPPINE COCONUT AUTHORITY** ("PCA"), a public corporation duly organized and existing under and by virtue of Presidential Decree No. 1468, as amended, with office address at Elliptical Road, Diliman, Quezon City;
2. At a **REGULAR** meeting of the Board of Directors held on **18 JANUARY 2024**, in Guinobatan, Albay, Philippines *via* blended face-to-face conference and ZOOM video conference, at which meeting, a quorum was present, the following resolution, among others, was approved by the Board, thus:

### **"BOARD RESOLUTION NO. 002-2024**

#### **APPROVING THE CHARTER STATEMENT OF THE PHILIPPINE COCONUT AUTHORITY**

**WHEREAS**, the Charter Statement refers to a statement of a Government Owned or Controlled Corporation's (GOCC) vision, mission and core values<sup>1</sup>;

**WHEREAS**, the establishment of the Philippine Coconut Authority's (PCA) Charter Statements is one of the mandated functions and responsibilities of the PCA Board<sup>2</sup>, to wit:

"xxx

*Sec. 7. Mandate and Responsibility for the GOCC's Performance.*

*- Although the day-to-day management of the affairs of the GOCC may be with Management, the Board is, however, responsible for providing policy directions, monitoring and overseeing Management actions, as articulated in its Charter or Articles of Incorporation, and other relevant legislation, rules and regulations. These mandated functions and responsibilities include the following:*

- (a) *Provide the corporate leadership of the GOCC subject to the rule of law, and the objectives set by the*
- (b) *National Government through the Supervising Agencies and the GCG;*
- (c) *Establish the GOCC'S vision and mission, strategic objectives, policies and procedures, as well as defining the GOCC'S values and standards through:*

<sup>1</sup> Section 1 Part 1 of the GCG Memorandum Circular No. 2012-07 – Code of Corporate Governance for GOCCS

<sup>2</sup> GCG Memorandum Circular No. 2012-07 – Code of Corporate Governance for GOCCS

- *Charter Statements;*
- *Strategy Maps; and*
- *Other control mechanism mandated by best business practices;*

xxx"

**WHEREAS**, the Charter Statement shall underlie the strategic objectives and the corresponding measures to be set out in the Performance Scorecard. The Mission shall articulate, among others, the social impact/change that the State intended the GOCC to fulfill based on its mandate/charter. Vision statements previously submitted can continue to be used for succeeding years unless the same has been changed or the timeframe of the original submission has lapsed.<sup>3</sup>

**WHEREAS**, during the 1<sup>st</sup> Regular Board Meeting the proposed Charter Statement of the PCA was presented by the Management and discussed by the PCA Board;

**WHEREAS**, the PCA Board agreed on the amended Vision and Mission Statements and on retaining the old Core Values of the PCA, to wit:

#### **VISION**

"The Philippine Coconut Authority: a proactive and competent institution steering the modernization of the coconut industry and the development of other palm oil industries by 2028 towards the empowerment of its farmers and other industry stakeholders."

#### **MISSION**

"To develop and implement sustainable programs utilizing relevant and appropriate technologies and policies that foster growth, modernization and inclusivity across the entire coconut value chain with utmost degree of excellence and professionalism."

#### **CORE VALUES**

"Professionalism, Integrity, Transparency and Excellence" is retained from the previous Manual of Corporate Governance.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the PCA Board **APPROVE**, as it hereby **APPROVES** the **CHARTER STATEMENT OF THE PHILIPPINE COCONUT AUTHORITY** containing its Mission, Vision, and Core Values.

**RESOLVED FURTHER THAT**, the Administrator is hereby authorized to sign pertinent documents relative thereto."

3. The above-quoted resolution has not been repealed nor amended and the same remains in full force and effect.

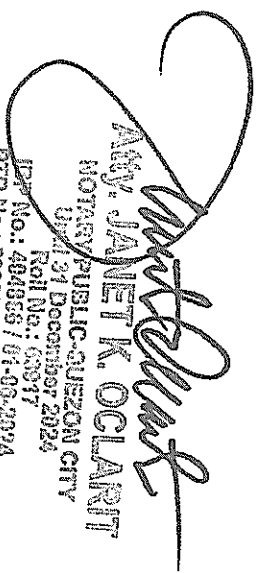
<sup>3</sup> GCG MEMORANDUM CIRCULAR NO. 2023.01 - Performance Evaluation System (PES) for the GOCC Sector

IN WITNESS WHEREOF, I have hereunto set my signature on the 21<sup>st</sup> day of FEBRUARY 2024 at the Philippine Coconut Authority Building, Quezon City.

  
ATTY. LUZ M. PEREZ  
Board Secretary V

28 FEB 2024  
SUBSCRIBED AND SWORN TO BEFORE ME, this 21<sup>st</sup> day of FEBRUARY 2024 in QUEZON CITY; affiant exhibiting to me her government-issued ID No. PCA ID No. 09 as proof of her competent identity.

Doc. No. 388;  
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Book No. 1;  
Series of 2024.

  
ATTY. JANET K. OCLARIT  
NOTARY PUBLIC-QUEZON CITY  
Until 31 December 2024  
Roll No.: 65917  
JP# No.: 404839 / 01-03-2024  
PTR No.: 5082076 / 01-03-2024  
MCLE Comp.: VI-0023532 / 11-04-2025  
PCA Building, Elliptical Road,  
Diliman, QC