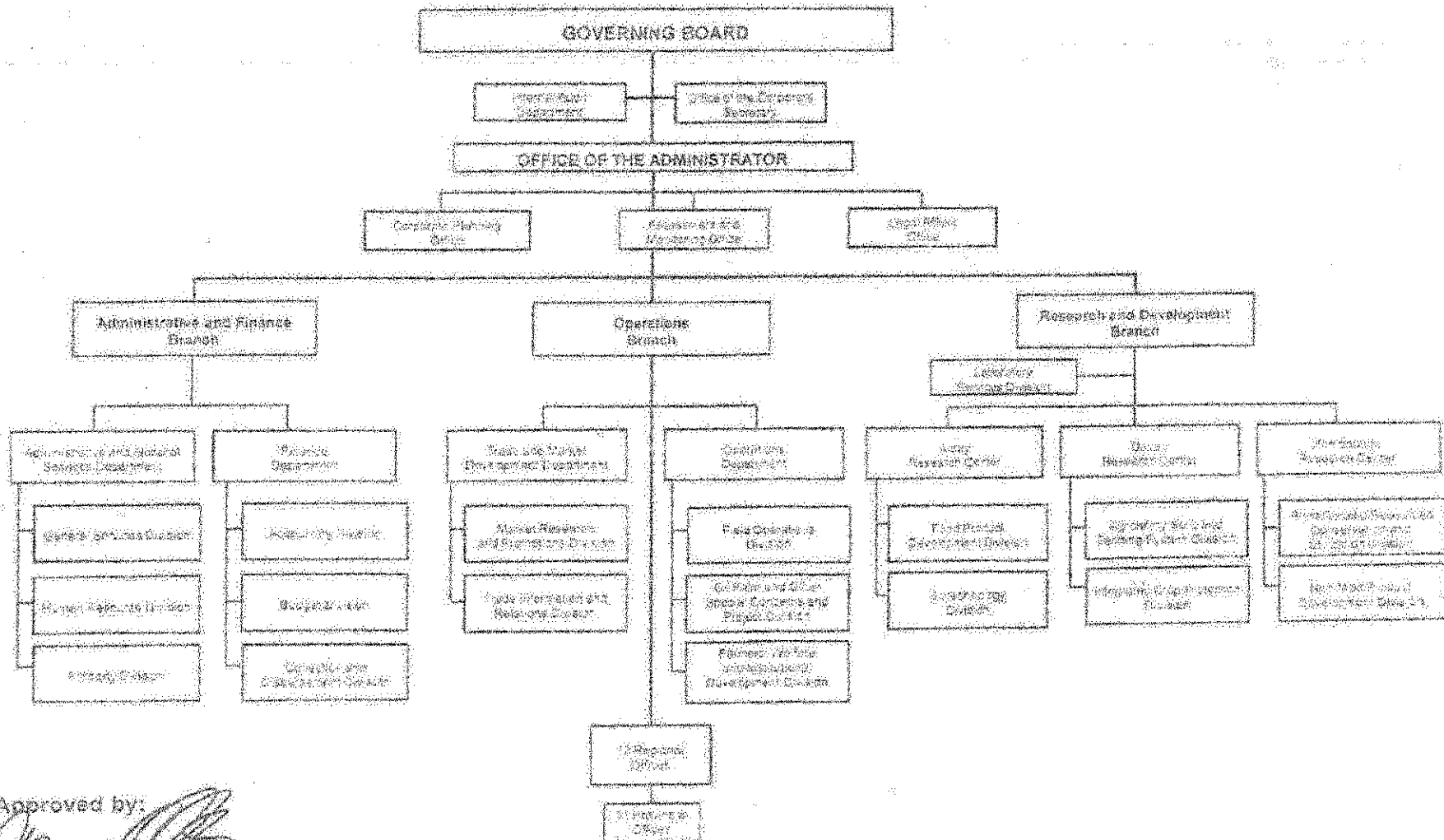


PCA Table of Organization Overview

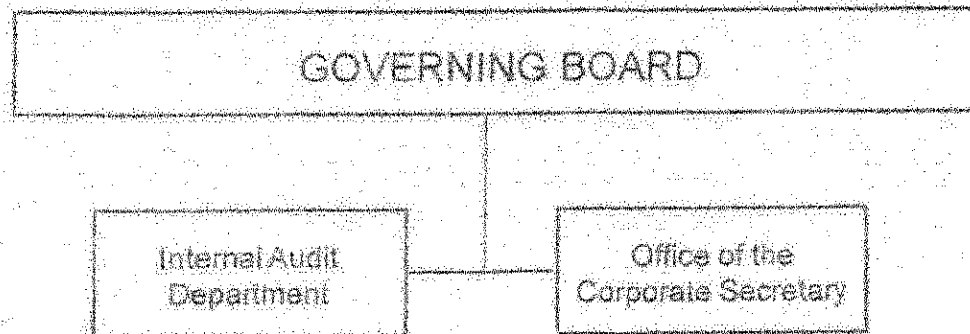


Approved by:

CESAR L. VILLANUEVA

CHAPTER

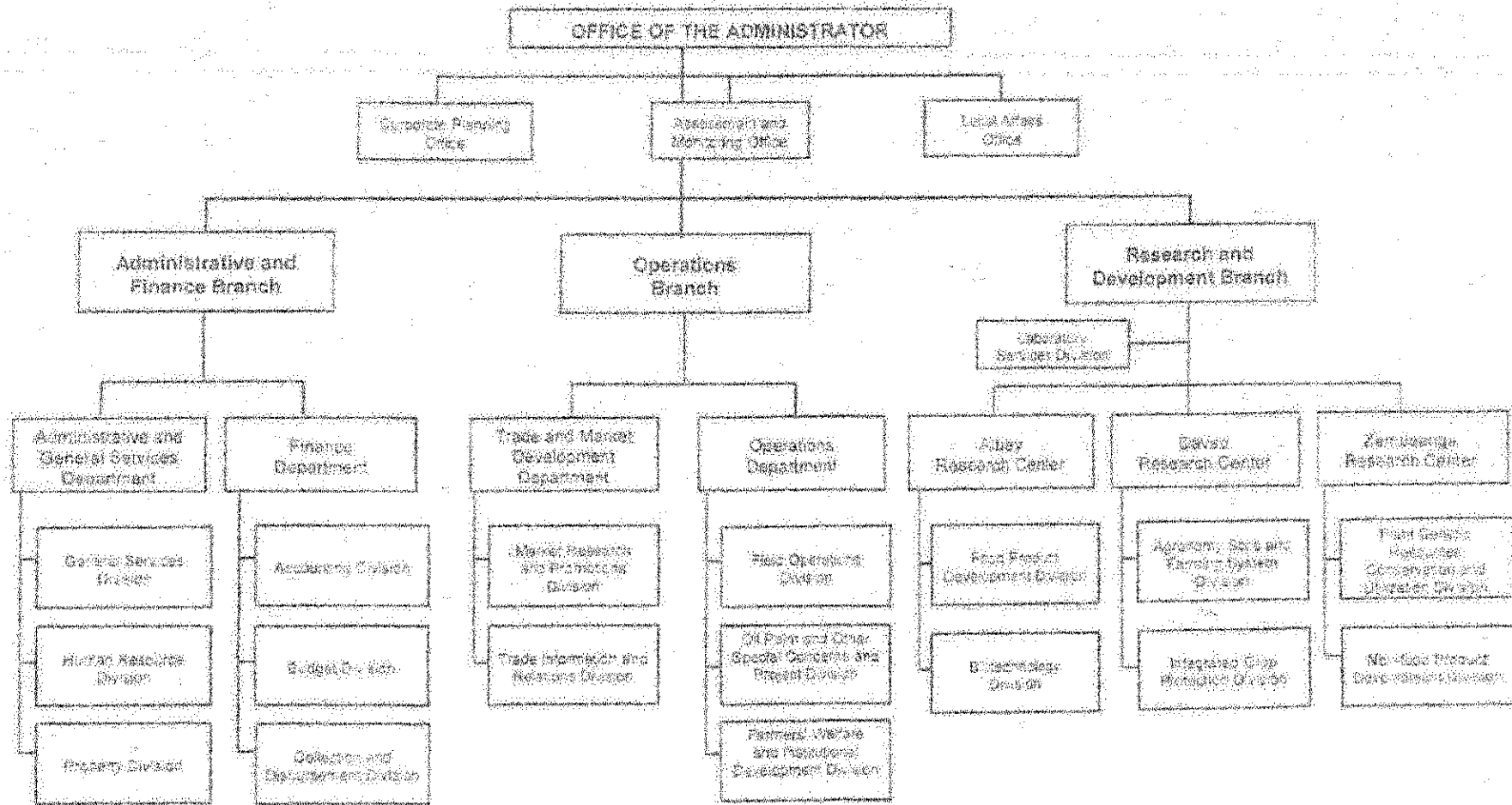
PCA Governing Board



Approved by:


CESAR L. VILLANUEVA
Chairman

PCA Central Office



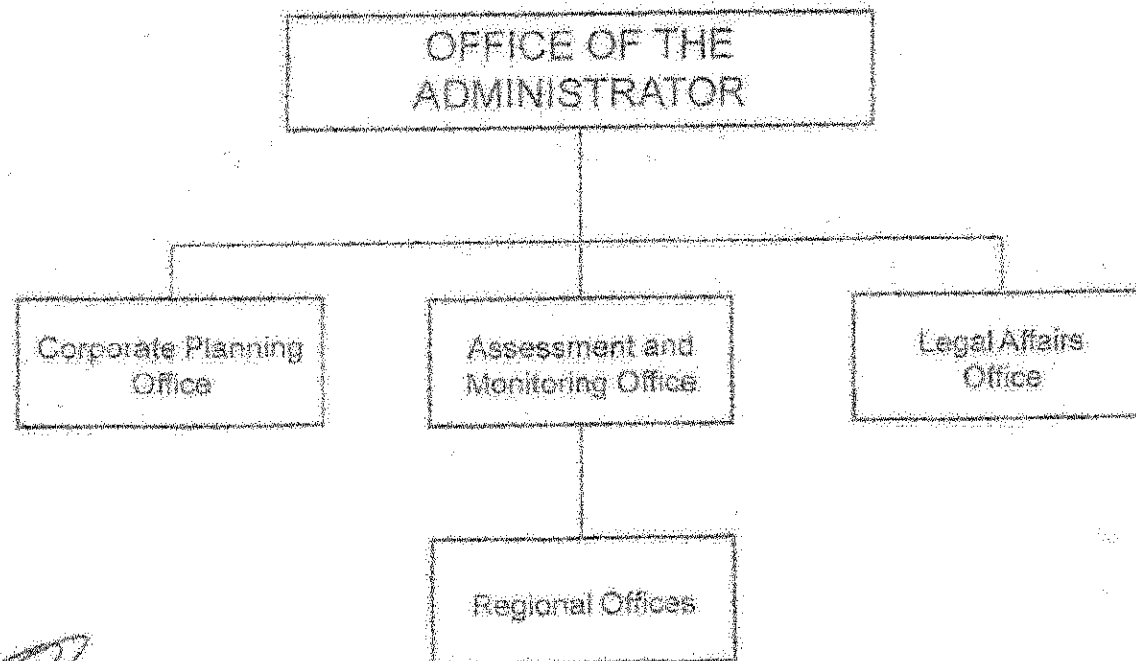
Approved by:

Cesar L. Villanueva

CESAR L. VILLANUEVA

Chairman

Office of the Administrator

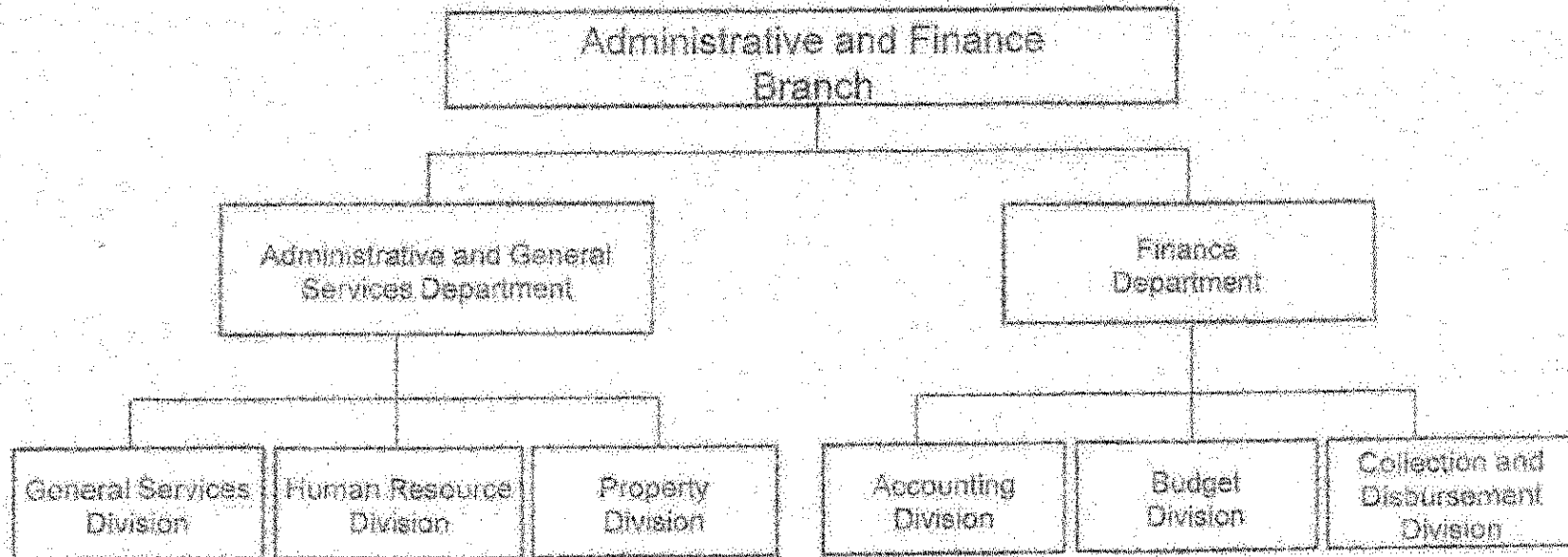


Approved by:

CESAR L. VILLANUEVA

Chairman

Administrative and Finance Branch – Overview

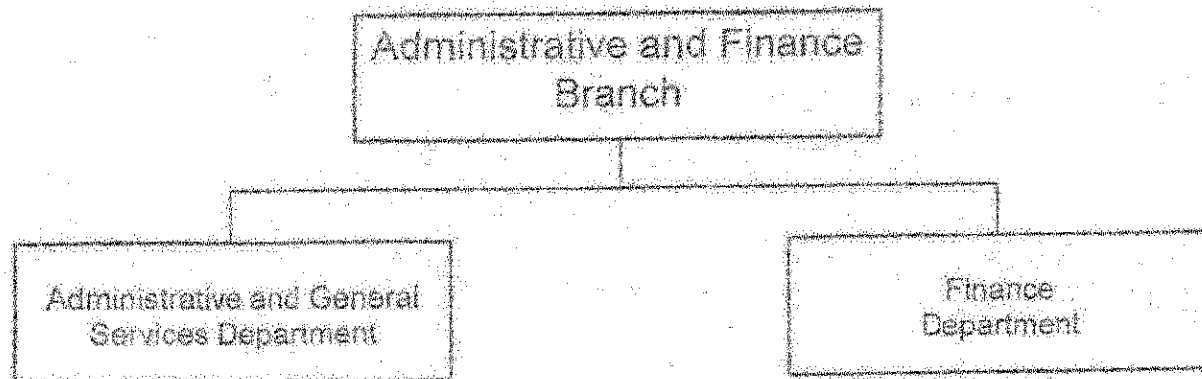


Approved by:

CESAR L. VILLANUEVA

Chairman

Office of the Deputy Administrator for Administrative and Finance



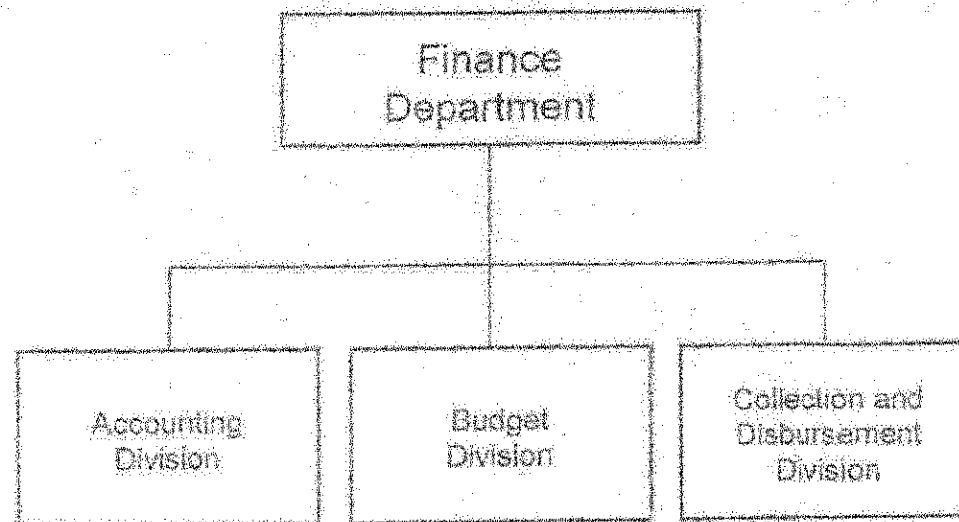
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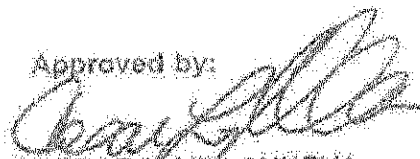
CESAR L. VILLANUEVA

Chairman

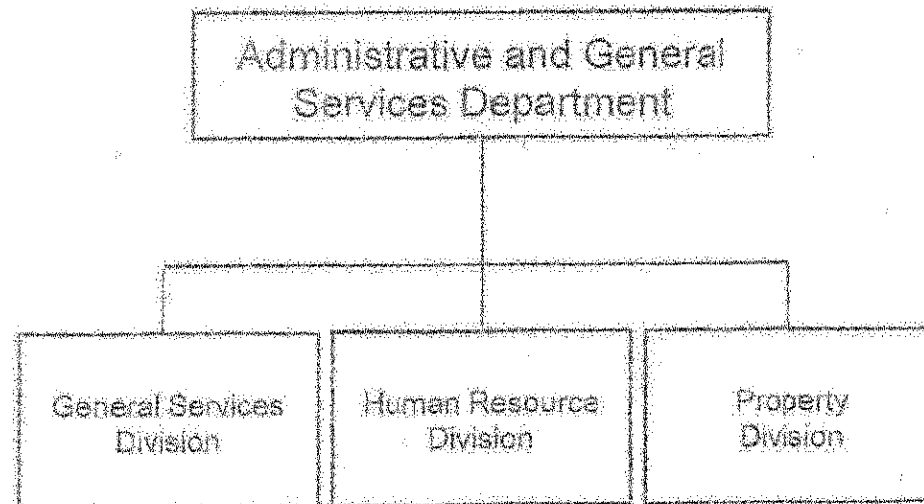
Finance Department



Approved by:


CESAR L. VILLANUEVA
Chairman

Administrative and General Services Department



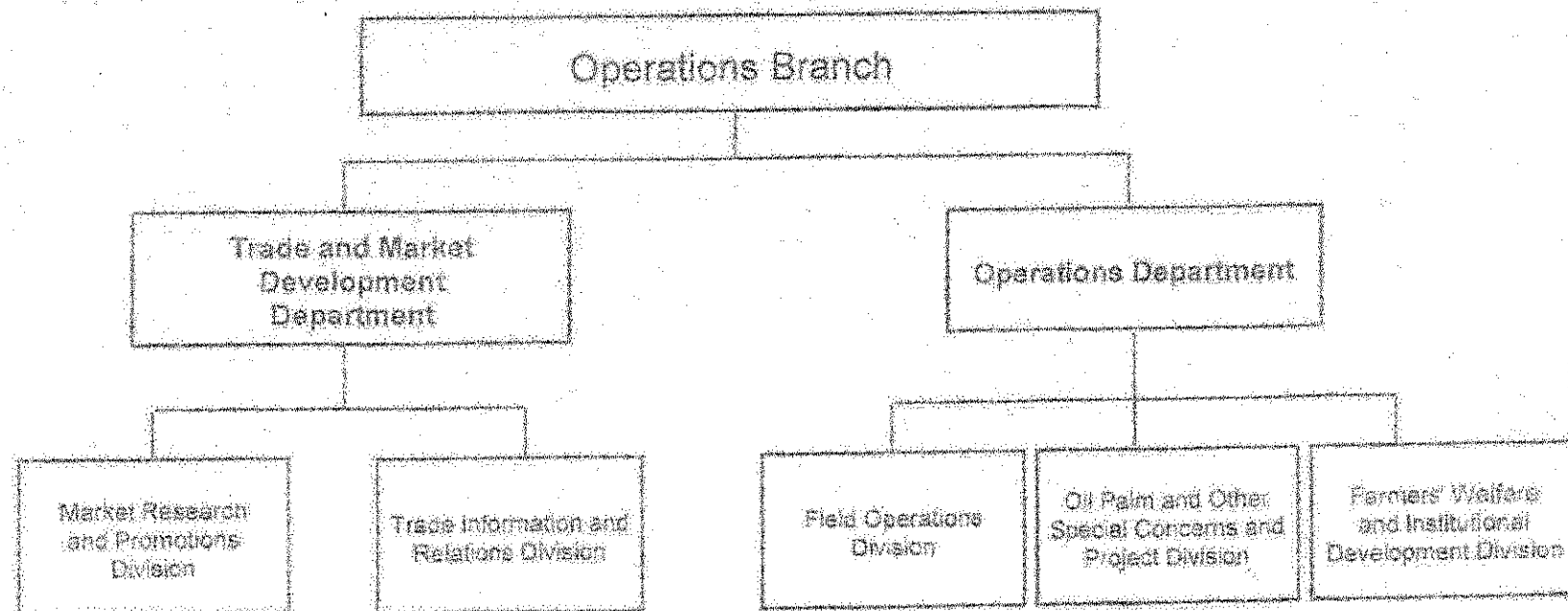
Approved by:

A handwritten signature in dark ink, appearing to read "Cesar L. Villanueva", is written over the printed name.

CESAR L. VILLANUEVA

Chairman

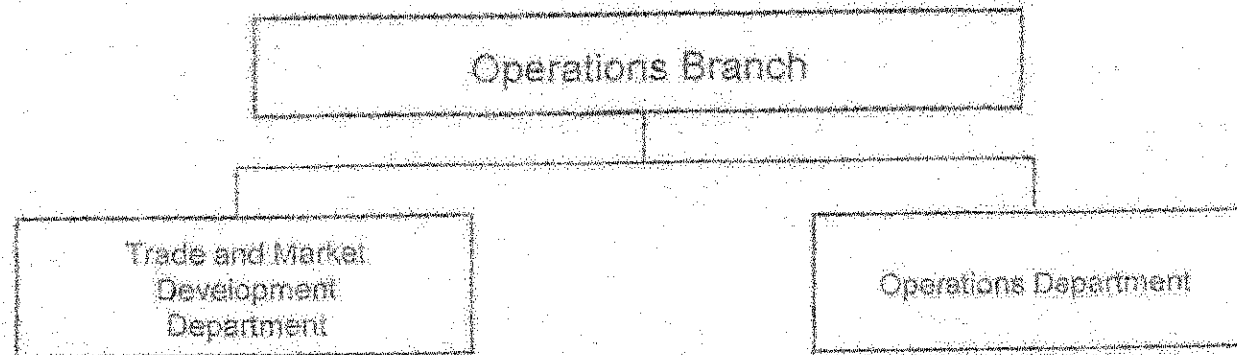
Operations Branch – Overview



Approved by:


CESAR L. VILLANUEVA
Chairman

Office of the Deputy Administrator for Operations

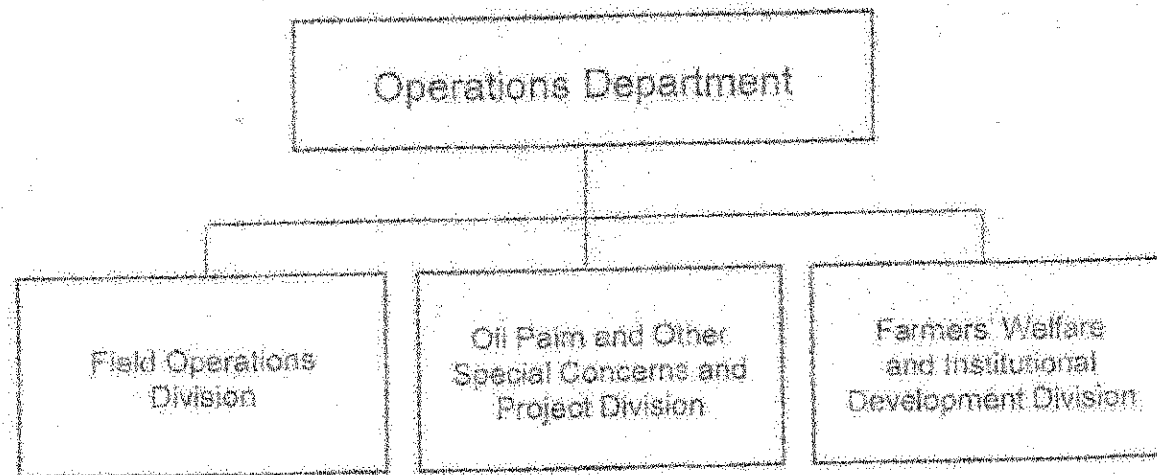


Approved by:

CESAR L. VILLANUEVA

Chairman

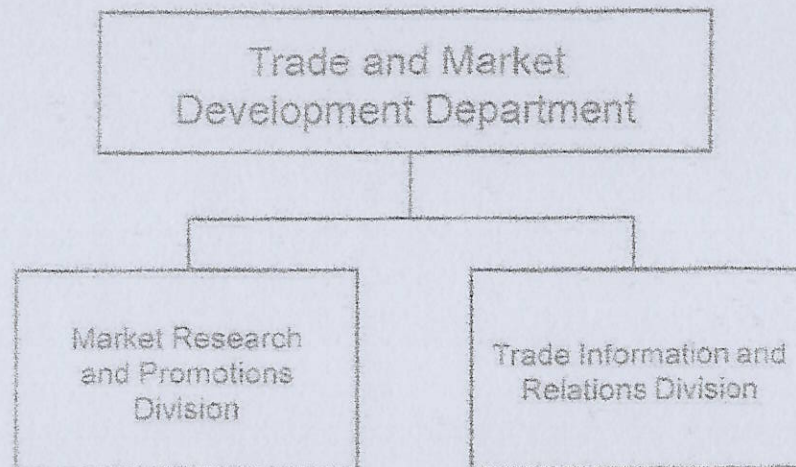
Operations Department



Approved by:


CESAR L. VILLANUEVA
Chairman

Trade and Market Development Department

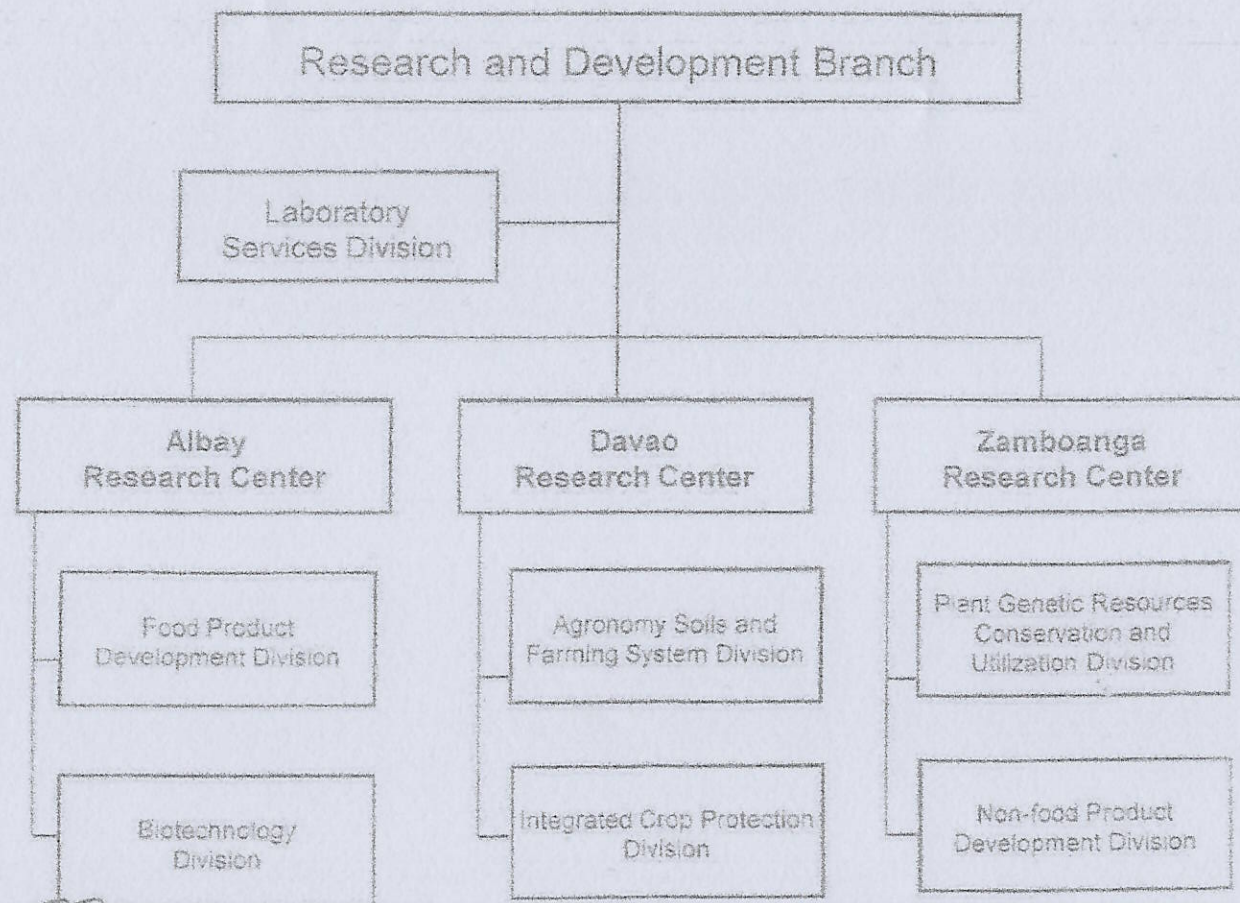


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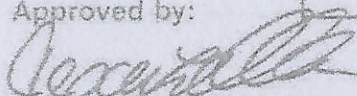
CESAR L. VILLANUEVA

Chairman

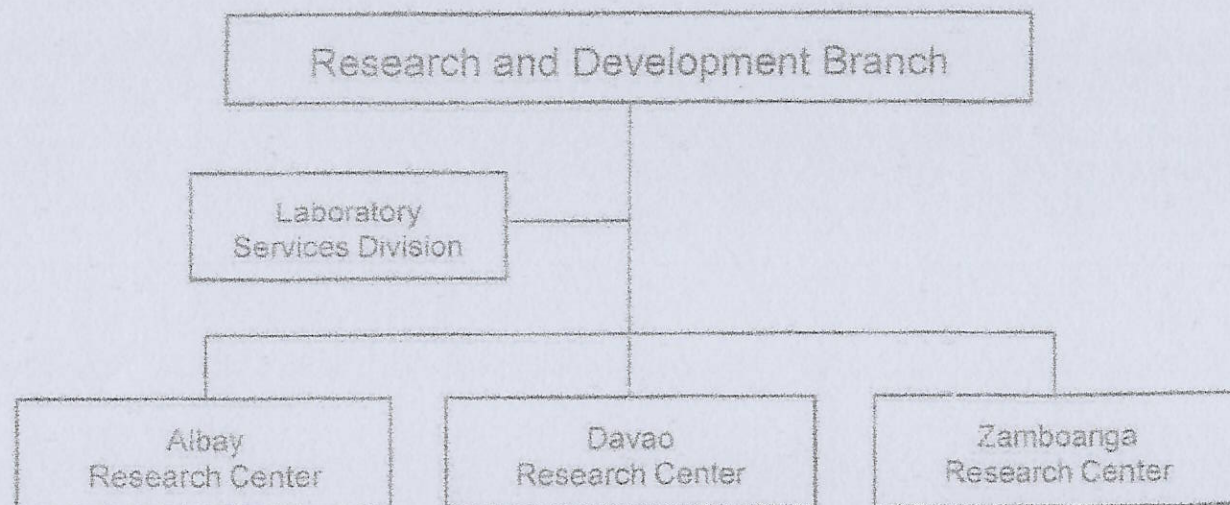
Research and Development Branch – Overview



Approved by:


CESAR L. VILLANUEVA
Chairman

Office of the Deputy Administrator for Research and Development

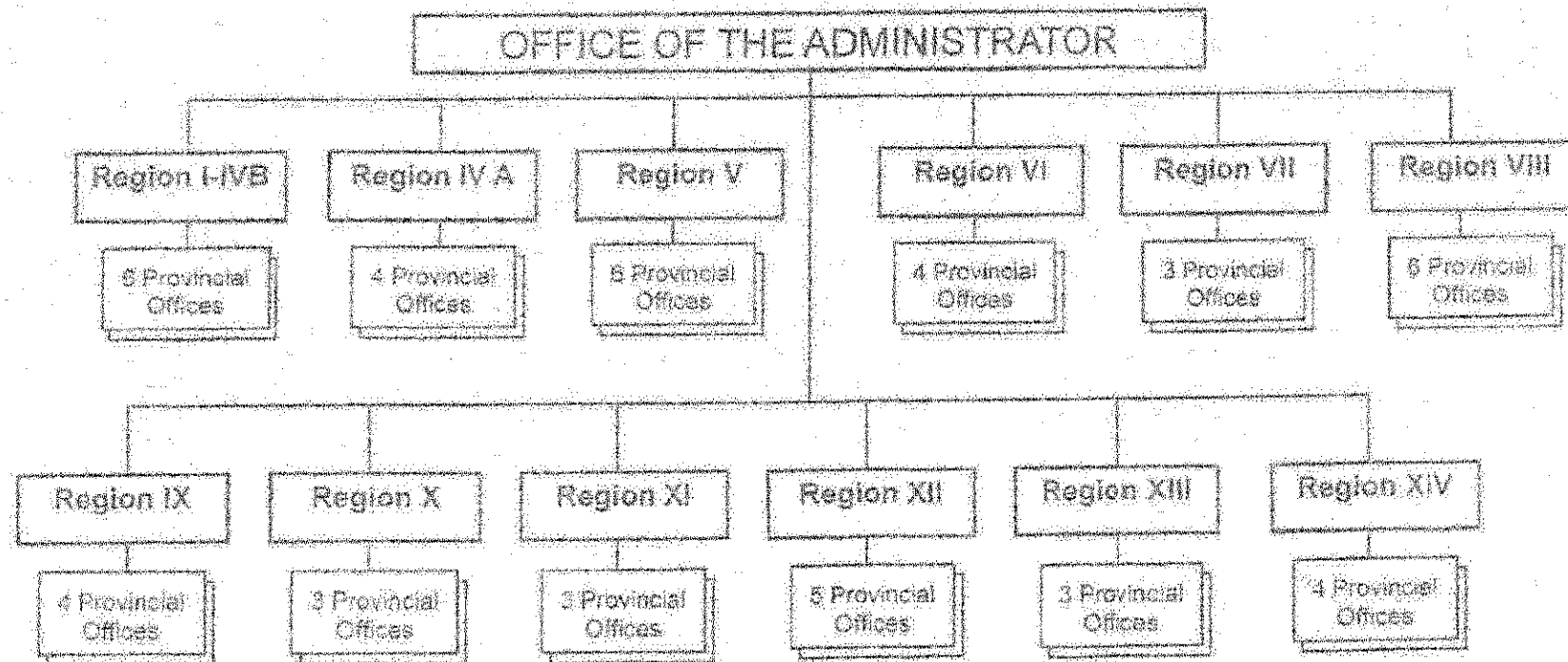


Approved by:

CESAR L. VILLANUEVA

Chairman

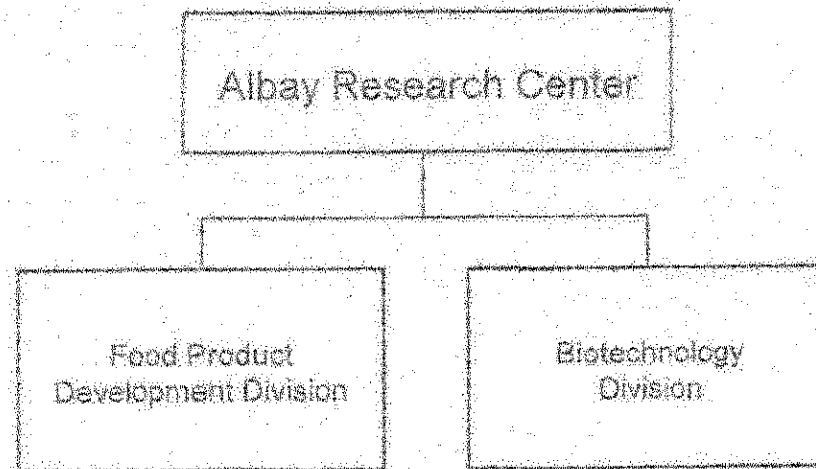
Regional Offices



Approved by:


CESAR L. VILLANUEVA
Chairman

Office of the Department Manager – Albay Research Center

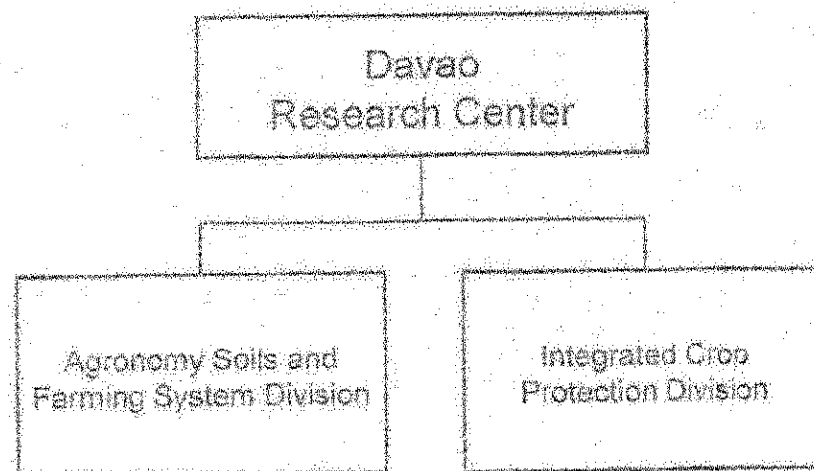


Approved by:

CESAR L. VILLANUEVA

Chairman

Office of the Department Manager – Davao Research Center

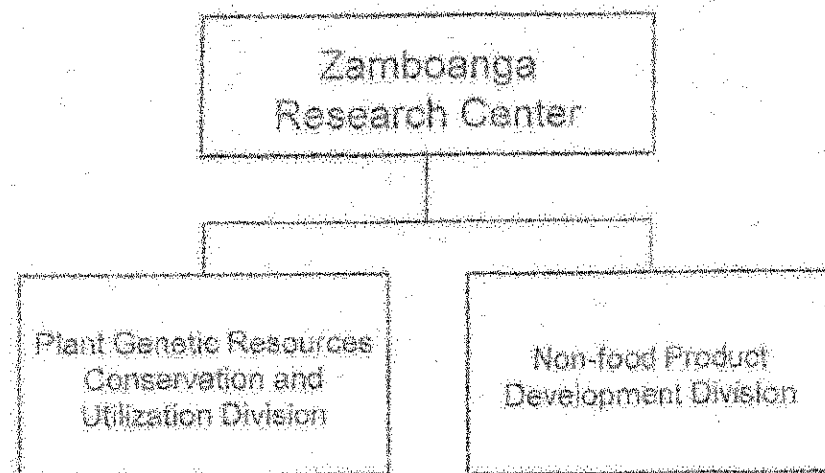


Approved by:

CESAR L. VILLANUEVA

Chairman

Office of the Department Manager – Zamboanga Research Center



Approved by:

CESAR L. VILLANUEVA

Chairman

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NBC 540)	Sub-Total
GOVERNING BOARD				
	<u>Office of the Corporate Secretary</u>			
1	Board Secretary V	24	49,750	49,750
1	Board Secretary IV	22	42,652	42,652
1	Board Secretary III	20	36,567	36,567
1	Records Officer I	10	17,255	17,255
<u>Internal Audit Department</u>				
	<u>Office of the Department Manager</u>			
1	Department Manager I	24	49,750	49,750
1	Internal Auditor IV	22	42,652	42,652
1	Internal Auditor III	18	31,351	31,351
1	Internal Auditor II	15	24,887	24,887
1	Internal Auditor I	11	18,549	18,549
<u>OFFICE OF THE ADMINISTRATOR</u>				
1	Administrator	30	78,946	78,946
1	Head Executive Assistant	27	62,670	62,670
1	Executive Assistant III*	20	36,567	36,567
1	Executive Assistant II	17	29,028	29,028
1	Records Officer I	10	17,255	17,255
1	Public Relations Officer IV	22	42,652	42,652
1	Information Officer II	15	24,887	24,887
1	Driver II*	4	11,181	11,181
* Co-terminus with the Administrator				
<u>Corporate Planning Service</u>				
	<u>Office of the Department Manager</u>			
1	Department Manager I	24	49,750	49,750
1	Planning Officer IV	22	42,652	42,652
1	Project Evaluation Officer IV	22	42,652	42,652
1	Project Evaluation Officer III	18	31,351	31,351
1	Planning Officer III	15	24,887	24,887
1	Information System Analyst	18	33,859	33,859
<u>Assessment and Monitoring Service</u>				
	<u>Office of the Department Manager</u>			
1	Department Manager I	24	49,750	49,750
2	Trade Control Examiner II	15	24,887	49,774
2	Trade Control Examiner I	11	18,549	37,098
<u>Legal Affairs Service</u>				
1	Attorney VI	26	58,028	58,028
2	Attorney V	23	53,736	107,460
1	Legal Assistant	10	17,255	17,255
1	Administrative Assistant	8	14,931	14,931

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NSC 540)	Sub-Total
Administrative and Finance Branch				
<u>Office of the Deputy Administrator</u>				
1	Deputy Administrator	28	67,684	67,684
1	Executive Assistant	17	26,028	26,028
Finance Department				
<u>Office of the Department Manager</u>				
1	Department Manager II	25	53,730	53,730
<u>Accounting Division</u>				
1	Division Chief III	24	49,750	49,750
1	Accountant III	19	33,859	33,859
2	Accountant II	16	26,878	53,756
2	Bookkeeper I	8	14,931	29,862
2	Accounting Clerk III	8	14,931	29,862
<u>Budget Division</u>				
1	Division Chief III	24	49,750	49,750
1	Budget Officer III	19	31,351	31,351
2	Budget Officer II	15	24,887	49,774
1	Budget Officer I	11	18,549	18,549
<u>Collection and Disbursement Division</u>				
1	Division Chief III	24	49,750	49,750
1	Cashier III	18	31,351	31,351
2	Cashier II	14	23,044	46,088
1	Cashier I	10	17,255	17,255
Administrative and General Services Department				
<u>Office of the Department Manager</u>				
1	Department Manager II	25	53,730	53,730
1	Records Officer III	18	31,351	31,351
1	Records Officer II	14	23,044	23,044
<u>General Services Division</u>				
1	Division Chief III	24	49,750	49,750
1	Const. and Maintenance General Foreman	11	18,549	18,549
1	Electrician II	8	12,921	12,921
1	Mechanic II	8	12,921	12,921
7	Driver II	4	11,181	78,267
1	Buyer V	13	21,436	21,436
1	Buyer IV	11	18,549	18,549
<u>Human Resource Division</u>				
1	Division Chief III	24	49,750	49,750
2	Administrative Officer III	18	31,351	62,702
1	Administrative Officer II	15	24,887	24,887
1	Administrative Officer I	11	18,549	18,549
1	Administrative Assistant	8	14,931	14,931

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NBC 540)	Sub-Total
<u>Property Division</u>				
1	Division Chief III	24	49,750	49,750
1	Supply Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
1	Storekeeper III	9	16,051	16,051
<u>OPERATIONS BRANCH</u>				
<u>Office of the Deputy Administrator</u>				
1	Deputy Administrator	26	67,684	67,684
1	Executive Assistant	17	29,026	29,026
<u>Trade and Market Development Department</u>				
<u>Office of the Department Manager</u>				
1	Department Manager II	26	63,730	63,730
<u>Market Research and Promotions Division</u>				
1	Division Chief III	24	49,750	49,750
2	Project Development Officer III	18	31,351	62,702
1	Project Development Officer II	15	24,887	24,887
1	Project Development Officer I	11	18,549	18,549
<u>Trade Information and Relations Division</u>				
1	Division Chief III	24	49,750	49,750
1	Senior Trade Industry Development Specialist	18	31,351	31,351
1	Trade Industry Development Specialist II	15	24,887	24,887
1	Statistician IV	18	31,351	31,351
1	Coconut Production & Regulation Officer II	13	21,436	21,436
<u>Operations Department</u>				
<u>Office of the Department Manager</u>				
1	Department Manager II	26	63,730	63,730
<u>Field Operations Division</u>				
1	Division Chief III	24	49,750	49,750
2	Project Development Officer III	18	31,351	62,702
1	Project Development Officer II	15	24,887	24,887
1	Project Development Officer I	11	18,549	18,549
<u>Oil Palm and Other Special Concerns and Project Division</u>				
1	Division Chief III	24	49,750	49,750
2	Project Development Officer III	18	31,351	62,702
1	Project Development Officer II	15	24,887	24,887
1	Project Development Officer I	11	18,549	18,549
<u>Farmers' Welfare and Institutional Development Division</u>				
1	Division Chief III	24	49,750	49,750
2	Project Development Officer III	18	31,351	62,702
1	Project Development Officer II	15	24,887	24,887
1	Project Evaluation Officer I	11	18,549	18,549
2	Training Officer III	18	31,351	62,702

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NGC 540)	Sub-Total
Research and Development Branch				
<u>Office of the Deputy Administrator</u>				
1	Deputy Administrator	28	67,684	67,684
1	Executive Assistant	17	29,028	29,028
1	Senior Science Research Specialist	19	33,859	33,859
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Assistant	8	16,091	16,091
<u>Laboratory Services Division</u>				
1	Division Chief III	24	49,750	49,750
4	Senior Science Research Specialist	19	33,859	135,436
2	Science Research Specialist II	16	26,878	53,756
2	Science Research Specialist I	13	21,436	42,872
125	Sub-Total, Central Office			3,939,957
Albay Research Center				
<u>Office of the Department Manager</u>				
1	Department Manager II	25	53,730	53,730
1	Driver	4	11,181	11,181
<u>Food Product Development Division</u>				
1	Division Chief III	24	49,750	49,750
2	Senior Science Research Specialist	19	33,859	67,718
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Specialist I	13	21,436	21,436
<u>Biotechnology Division</u>				
1	Division Chief III	24	49,750	49,750
2	Senior Science Research Specialist	19	33,859	67,718
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Specialist I	13	21,436	21,436
Davao Research Center				
<u>Office of the Department Manager</u>				
1	Department Manager II	25	53,730	53,730
1	Driver	4	11,181	11,181
<u>Agronomy, Soils and Farming System Division</u>				
1	Division Chief III	24	49,750	49,750
2	Senior Science Research Specialist	19	33,859	67,718
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Specialist I	13	21,436	21,436
<u>Integrated Crop Protection Division</u>				
1	Division Chief III	24	49,750	49,750
2	Senior Science Research Specialist	19	33,859	67,718
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Specialist I	13	21,436	21,436

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NSC 540)	Sub-Total
Zamboanga Research Center				
<u>Office of the Department Manager</u>				
1	Department Manager III	26	58,028	58,028
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Bookkeeper	8	14,931	14,931
1	Accounting Clerk	8	14,931	14,931
1	Farm Superintendent I	18	31,351	31,351
1	Driver	4	11,181	11,181
<u>Plant Genetic Resources Conservation and Utilization Division</u>				
1	Division Chief III	24	49,750	49,750
2	Senior Science Research Specialist	19	33,859	67,718
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Specialist I	13	21,436	21,436
<u>Non-Food Product Development Division</u>				
1	Division Chief III	24	49,750	49,750
2	Senior Science Research Specialist	19	33,859	67,718
1	Science Research Specialist II	16	26,878	26,878
1	Science Research Specialist I	13	21,436	21,436
43	Sub-Total, Research Centers			1,366,234
REGION IV-B				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
6	Division Chief I	22	42,652	255,912
6	Senior Agriculturist	18	31,351	188,106
20	Agriculturist II	15	24,887	497,740
7	Agriculturist I	11	18,549	129,843

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NSC 543)	Sub-Total
REGION IV A				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
4	Division Chief I	22	42,652	170,608
4	Senior Agriculturist	18	31,351	125,404
30	Agriculturist II	15	24,887	746,610
10	Agriculturist I	11	18,549	185,490
REGION V				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
6	Division Chief I	22	42,652	255,912
6	Senior Agriculturist	18	31,351	188,106
40	Agriculturist II	15	24,887	995,480
12	Agriculturist I	11	18,549	241,137
REGION VI				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NEC 540)	Sub-Total
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
4	Division Chief I	22	42,652	170,608
4	Senior Agriculturist	18	31,351	125,404
12	Agriculturist II	15	24,887	298,644
4	Agriculturist I	11	18,549	74,196
REGION VII				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,026	58,026
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
4	Driver II	4	11,181	44,712
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
3	Division Chief I	22	42,652	127,956
3	Senior Agriculturist	18	31,351	94,053
12	Agriculturist II	15	24,887	298,644
4	Agriculturist I	11	18,549	74,196
REGION VIII				
<u>OFFICE OF THE REGIONAL MANAGER</u>				
1	Regional Manager	26	58,026	58,026
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
4	Driver II	4	11,181	44,712
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NBC 540)	Sub-Total
<u>Field Operations</u>				
6	Division Chief I	22	42,652	255,912
6	Senior Agriculturist	18	31,351	188,106
33	Agriculturist II	15	24,887	821,271
11	Agriculturist I	11	18,549	204,039
<u>REGION IX</u>				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	15	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
4	Division Chief I	22	42,652	170,608
4	Senior Agriculturist	18	31,351	125,404
33	Agriculturist II	15	24,887	821,271
11	Agriculturist I	11	18,549	204,039
<u>REGION X</u>				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	15	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
3	Division Chief I	22	42,652	127,956
3	Senior Agriculturist	18	31,351	94,053
27	Agriculturist II	15	24,887	671,949
9	Agriculturist I	11	18,549	166,941

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (MBC 540)	Sub-Total
REGION XI				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	12	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
3	Division Chief I	22	42,652	127,956
3	Senior Agriculturist	18	31,351	94,053
33	Agriculturist II	15	24,887	821,271
11	Agriculturist I	11	18,549	204,039
REGION XII				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	12	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
5	Division Chief I	22	42,652	213,260
5	Senior Agriculturist	18	31,351	156,755
15	Agriculturist II	15	24,887	373,305
5	Agriculturist I	11	18,549	92,745
REGION XIII				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181

**STAFFING PATTERN
PHILIPPINE COCONUT AUTHORITY**

No. of Pos.	Unit/Position Title	Salary Grade	Monthly Salary (NBC \$40)	Sub-Total
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
3	Division Chief I	22	42,652	127,956
3	Senior Agriculturist	18	31,351	94,053
18	Agriculturist II	15	24,887	447,966
6	Agriculturist I	11	18,549	111,294
REGION XIV				
<u>Office of the Regional Manager</u>				
1	Regional Manager	26	58,028	58,028
1	Project Development Officer IV	22	42,652	42,652
2	Project Development Officer III	18	31,351	62,702
2	Coconut Production Regulation Officer III	15	24,887	49,774
1	Driver II	4	11,181	11,181
<u>Administrative and Finance Unit</u>				
1	Accountant III	19	33,859	33,859
1	Cashier II	14	23,044	23,044
1	Accounting Clerk III	8	14,931	14,931
1	Bookkeeper	8	14,931	14,931
1	Administrative Officer III	18	31,351	31,351
1	Supply Officer II	14	23,044	23,044
<u>Field Operations</u>				
4	Division Chief I	22	42,652	170,608
4	Senior Agriculturist	18	31,351	125,404
27	Agriculturist II	15	24,887	671,949
9	Agriculturist I	11	18,549	166,941
656	Sub-Total, Regional Offices			17,481,117
826	GRAND TOTAL		TOTAL SALARIES	22,787,306

