



Republic of the Philippines  
DEPARTMENT OF AGRICULTURE  
PHILIPPINE COCONUT AUTHORITY  
ZAMBOANGA RESEARCH CENTER  
San Ramon, Zamboanga City, 7000 Philippines P.O BOX 356  
Tel/Fax: (062) 982 0302; Email: xrc@pca.gov.ph  
TIN: 000-724-616  
REQUEST FOR QUOTATION



PH: 25-01-632

# **GENTLEMEN:**

PCA-ZAMBOANGA RESEARCH CENTER is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount if any, the brand, and/or trade mark offered and date of delivery. In the event of award, it is understood that option availability of stock shall be good within thirty (30) days from date of tender.

QTY	UNIT	DESCRIPTION	BRAND	UNIT PRICE	TOTAL AMOUNT
3	box	No.1 filter circles, 1001-125, 125 mm			
3	box	Lint-free paper, small, 4.4x8.4", 200 sheets/box			
5	box	Face mask, 3 ply with earloop, 50 pcs/box			
2	pc	6200 Dual Filter Gas Respirator Mask			
5	pc	Safety goggles, lens center thickness of 2.5 mm, weight 26 gr			
7	pc	Funnel, 100mm, short stem, fluted 60 deg angle			
7	pc	Funnel, 50mm, short stem, fluted 60 deg angle			
10	pc	Erlenmeyer flask, narrow mouth, borosilicate glass, 150 ml			
10	pc	Erlenmeyer flask, narrow mouth, borosilicate glass, 25 ml			
5	pc	Volumetric flask, with cap, 1000 ml, clear			
10	pc	Volumetric flask, with cap, 500 ml, clear			
10	pc	Volumetric flask, with cap, 250 ml, clear			
10	pc	Volumetric flask, with cap, 50 ml, clear			
10	pc	Volumetric flask, with cap, 25 ml, clear			
20	pc	Test tubes, 50 ml			
20	pc	Test tubes, 10 ml			
10	pc	Test tube brush, nylon bristle, medium			
7	pc	Graduated cylinder, borosilicated glass, 25 ml			
5	pc	Graduated cylinder, borosilicated glass, 500 ml			
1	pc	Separatory funnel, with stopcock and stopper, 500 ml			
2	set	Iron stand with depressed clamp and bosshead, 7x5" base dim.			
3	pc	Rubber bulb, for 15 ml pipettes, pear-shaped, 2" long x 1.5" wide			
5	pc	Media bottle, borosilicate glass with screw cap, 1000 ml			
5	pc	Media bottle, borosilicate glass with screw cap, 100 ml			
5	pc	Media bottle, borosilicate glass with screw cap, 500 ml			
2	pc	Retriever, magnetic stirring rod, 12", 300 mm, PTFE coated			
2	box	Laboratory sealing film, 4' x125 ft			
2	pc	Wooden test tube rack, 9x12", 12 test tube cap			
1	pc	Micropipette rack, 6 pipettor capacity			
3	box	No.42 filter paper, 2.5 µm, ashless, diameter: 12.5 m, 100/box			
5	pc	Magnetic stirring bar, PTFE, 1.25 x 0.63 in			
5	box	Surgical gloves, small, powder-free, sterile, 50 pcs/box			
5	box	Surgical gloves, medium, powder-free, sterile, 50 pcs/box			
5	box	Surgical gloves, large, powder-free, sterile, 50 pcs/box			
60	pk	Detergent powder, 1 kg/pk			
15	gal	Bleach, original, 3725 ml/gal			
20	sheet	Filter paper, 24x24", 8 microns			

X-X-X-X		*Delivery Place: PCA-Zamboanga Research Center San Ramon, Barangay Talisayan, Zamboanga City
<b>Purpose:</b> For laboratory use under Profiling Project		
*Deadline for Submission and Receipt of Bids: March 20, 2025, at 1:00 PM		
*Opening of Bids: March 20, 2025, at 1:30 PM		
*Venue: 200 Conference Hall, PCA Zamboanga Research Center, San Ramon, Barangay Talisayan, Zamboanga City		
Approved Budget for the Contract (ABC): 250,000.00		
Delivery terms: 15 calendar days		
Payment Terms: Upon full delivery		
		<b>Bidders must submit the following requirements as per RA9184:</b>
		1. Latest Mayor's/Business Permit
		2. PhilGEPS Certificate of Platinum Registration and Membership
		3. Latest Income/Business Tax Return
		4. Tax Clearance Certificate
		5. Omnibus Sworn Statement – submit upon award of Contract.
		6. Payment of PHP 500.00 is required for the bid document.

Certified correct as to prices quoted and accept conditions stated above:

Name of Firm: \_\_\_\_\_  
Name and Signature of Owner/Representative: \_\_\_\_\_  
Address/Tel No.: \_\_\_\_\_  
Tax Identification Number (TIN): \_\_\_\_\_  
Date of Offer: \_\_\_\_\_

Very truly yours,

PCA-ZAMBOANGA RESEARCH CENTER

LIBERTY B. PANJA, PhD  
Acting Department Manager III

## **Note:**

1. Bid documents must be submitted in one (1) big envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center—one (1) original and two (2) certified photocopies—to be placed in an individual folder and in two (2) separate envelopes with markings, technical, and financial documents. All envelopes must be sealed and signed.
2. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.
3. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.
4. The bid offer should be VAT-inclusive.
5. The submission of bid documents must be properly labeled and include a table of contents.
6. A complete set of bidding documents may be acquired by interested bidders from March 17 to March 19, 2025 (8:00AM to 3:30PM), from the address above.

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