



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
ZAMBOANGA RESEARCH CENTER
San Ramon, Zamboanga City, 7000 Philippines P.O. BOX 366
Tel/Fax: (062) 982 0302; Email: aro@pca.gov.ph
Toll: 090-724-816



REQUEST FOR QUOTATION

PR No.: 28-01-033

GENTLEMEN:

PCA-ZAMBOANGA RESEARCH CENTER is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount if any, the brand, and/or trade mark offered and date of delivery. In the event of award, it is understood that option availability of stock shall be good within thirty (30) days from date of tender.

QTY	UNIT	DESCRIPTION	BRAND	UNIT PRICE	TOTAL AMOUNT
30	lots	Ethyl alcohol, 70%, 500 ml/bot			
15	cyl	Air freshener/disinfectant spray, 330 ml/cyl			
12	rolls	Aluminum foil, 20 m long			
40	pcs	Styro box medium, 12.5x9.5x13.5"			
10	pieces	PP Plastic bag 20x30x0.002, 100 pcs/pk			
100	lots	Dishwashing liquid, 475 ml/bot			
35	pieces	Interfolded tissue, 175 pulls/pk			
25	pcs	Hand Towel, White - Good morning			
25	pcs	Sponge with scrub			
12	pieces	Sando bag, XL, plastic bag			
12	pieces	Sando bag, L, plastic bag			
3	sets	Kitchen Spoon, stainless steel, HD, 12pc/set			
6	pcs	Glass window cleaning squeegee stainless steel wiper, 0.6x25 cm			
10	gals	White enamel paint, 4 L/gal			
30	pairs	Rubber slippers, size 10"			
1	roll	White cloth, 100 m/roll			
100	pcs	Button, white			
6	rolls	Thread, white			
2	rolls	Garier, 1/2" 100 m/roll			
4	pcs	Steel chain, 10 mm, 1 m			
6	pcs	Padlock with keys, HD, 50x32 mm			
4	pcs	Door knob with lock and keys			
24	pcs	LED bulb 15 W (watts-600lx) 220 VAC, HD			
1	box	Battery triple A, HD, 40 pcs/box			
1	box	Battery double A, HD, 40 pcs/box			
D-D-X-X					
*Delivery Place: PCA-Zamboanga Research Center San Ramon, Zamboanga City					
GRAND TOTAL:					
Purpose: For laboratory and office use under Profiling Project					

*Deadline for Submission and Receipt of Bids: February 25, 2025, at 1:00 PM

*Opening of Bids: February 25, 2025, at 1:30 PM

*Venue: 2nd Conference Hall, PCA-Zamboanga Research Center, San Ramon, Zamboanga City

Approved Budget for the Contract (ABC):

95,000.00

Delivery Terms: SEVEN (7) CALENDAR DAYS

Payment Terms: UPON COMPLETE DELIVERY

Bidders must submit the following requirements as per RAS184:

1. Latest Mayor's/Business Permit
2. PhilGEPS Certificate of Platform Registration and Membership
3. Latest Income/Business Tax Return
4. Tax Clearance Certificate
5. Overseas Income Statement - submit upon award of Contract.
6. Payment of PHP 500.00 is required for the bid document.

Certified correct as to prices quoted and accept conditions stated above.

Name of Firm: _____
Name and Signature of Owner/Representative: _____
Address/Tel No.: _____
Tax Identification Number (TIN): _____
Date of Offer: _____

Very truly yours,

PCA-ZAMBOANGA RESEARCH CENTER

LIBERTY R. CANJA

Acting Department Manager III

Note:

1. Bid documents must be submitted in one (1) big envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center—one (1) original and two (2) certified photocopies—to be placed in an individual folder and in two (2) separate envelopes with markings, technical, and financial documents. All envelopes must be sealed and signed.
2. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.
3. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.
4. The bid offer should be VAT-inclusive.
5. The submission of bid documents must be properly labeled and include a table of contents.
6. A complete set of bidding documents may be acquired by interested bidders from February 19 to 24, 2025 (8:00AM to 3:30PM), from the address above.