



**DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
REGION IV-A (CALABARZON)**

Brgy. Isabang, Lucena City

Telephone Number: (042) 795-5472

<http://www.pca.da.gov.ph> / Email address: regioniv@pca.gov.ph / rbac.pcaiv@gmail.com

REQUEST FOR QUOTATION / PROPOSAL (RFQ/RFP)

SUPPLY AND DELIVERY OF FARM TOOLS AND EQUIPMENT FOR USE IN THE CHP AND CVDP IN CALABARZON

Name of Company

Complete Company Address

Date: MAY 26, 2025
RFQ/RFP No.: PCA4A-RFQ-25-05-0012
PR No.: 25-05-0221
PHILGEPS Ref. No.: _____

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than June 02, 2025 at **9:00 AM** to the address listed above.

Very truly yours,

SGD NERISSA P. MENDEZ
Acting Administrative Officer V

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Philippine Coconut Authority.

SGD MAY A. Napeñas
Regional Canvasser

PLEASE QUOTE: **PER ITEM**

SUPPLIER/CONTRACTOR/CONSULTANT'S
PROPOSAL BOX

No.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					Unit Price	Total Price	
1	Knapsack sprayer	23	unit	46,000.00			
2	Heavy duty power sprayer (portable)	20	unit	132,000.00			
3	Heavy duty power sprayer (gasoline operated)	16	unit	464,000.00			
4	Grasscutter	6	unit	108,000.00			
5	Submersible Pump	1	unit	20,000.00			
6	Water pump	1	unit	10,000.00			
7	Feed pelletizer	1	unit	50,000.00			
8	Hand tractor	1	unit	36,000.00			
9	Mini multi-Tiller	1	unit	27,000.00			
10	Scythe with bamboo pole	23	set	46,000.00			
11	Bolo	35	pc	17,500.00			
12	Wheel barrow	1	unit	2,000.00			



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13	Empty Drum	1	pc	2,000.00			
14	Harvesting Shear	1	pc	330.00			
15	Pruning Shear	1	pc	360.00			
16	Plastic crates	1	pc	385.00			
17	Pick Mattock "Piko"	2	pc	800.00			
18	Shovel	1	pc	400.00			
19	Garden Hoe "Asarol"	1	pc	260.00			
20	Trowel "Dulos"	1	pc	250.00			
21	Plastic pail	34	pc	8,500.00			
22	Dipper	5	pc	275.00			
23	Water sprinkler	4	pc	1,000.00			
24	Net green	2	Bundle	1,800.00			
25	Nylon straw	30	roll	1,500.00			
26	Trellis twine	30	roll	9,300.00			
27	Monoline Nylone #180	25	kg	11,000.00			
28	Monoline Nylone #130	7	kg	2,940.00			
	Please see attached Annex "A" for detailed specifications.						
		TOTAL		999,600.00			



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GENERAL CONDITIONS

Bidder must comply with the following requirements:

1. All entries must be typewritten and legible;
2. Accomplished Request for Quotation/Proposal;
3. Certificate of PHILGEPS Registration;
4. Updated Mayor's/Business Permit;
5. Latest Income and Business Tax Return (for ABC above 500k);
6. Omnibus Sworn Statement (for ABC above 50k). Please see attached format.
7. **The accomplished RFQ/RFP including other documentary requirements shall be submitted in a sealed envelope with proper label, as follows:**

Company Name:

Company Address:

Name & Signature of Owner/Authorized Representative
RFQ No."

Project Name: Supply and Delivery of _____

8. **Delivery/Service period must be at least within thirty (30) calendar day/s upon receipt of the Purchase Order.**
9. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
10. Price validity shall be for a period of three (3) months;
11. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
12. Transaction with PCA shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
13. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Date: _____

*After having carefully read and accepted
Your General Conditions, I/We quote you on the item/s at
price/s noted above for immediate delivery and
shipment/service which can be made within thirty (30)
calendar day/s from the receipt of Purchase/Job Order.*

**Print Name & Signature of Owner/
Authorized Representative**

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)