



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 · Direct Line: (02) 8926-7631
Website: pca.gov.ph

August 2, 2023

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#9996885 for the "Various Inverter Aircon Units" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Supply, delivery, installation, and commissioning of various inverter air-conditioning units.	Php. 503,500.00

The prospective bidders shall submit the following in a sealed envelope.

- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Current Income Tax Return duly received by BIR
- Prescribed Omnibus Sworn Statement (10 items)


Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from August 2 to 8, 2023, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com

Very Truly Yours,


EDSEL B. PABELLANO
Division Chief
General Services Division

TERMS OF REFERENCE

I. PROJECT AND LOCATION

PROJECT : SUPPLY, DELIVERY, INSTALLATION, AND COMMISSIONING OF THE FOLLOWING INVERTER AIRCON
LOCATION : PCA R&D BLDG. ELLIPTICAL RD. DILIMAN, QUEZON CITY

II. SCOPE OF WORK

Supply, delivery, and installation of the following inverter air-conditioning units.

LOT 1 – Supply, delivery, installation, and commissioning of the following inverter aircon units. (Php. 503,500.00)

- Item 1 – One (1) unit 2.5HP wall mounted split-type inverter aircon (4th floor)
- Item 2 – One (1) unit 3TR floor mounted inverter aircon (4th floor)
- Item 3 – One (1) unit 2HP wall mounted split-type inverter aircon (CDD 6th floor)
- Item 4 – Three (3) units 2HP wall mounted split-type inverter aircon (IMSU 3rd floor)
- Item 5 – One (1) unit 3TR ceiling mounted inverter aircon (OB 5th floor)
- Item 6 – One (1) unit 3TR floor mounted inverter aircon (COA 6th floor)

Note: The supplier may conduct site inspection to prevent miscalculation in their quotation.

III. OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following eligibility documents as prescribed below:
 - a. SEC or DTI Registration certificate
 - b. Mayor's Permit
 - c. PhilGEPS Registration
 - d. Current Income Tax Return duly received by BIR
 - e. Prescribed Omnibus Sworn Statement (notarized)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from August 2 to 8, 2023, 1:00pm:
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
 - b. Via online or electronic submission at pcaqc@yahoo.com
3. Warranty Period: 1 year after acceptance
4. Delivery and installation: 10 Working Days upon receipt of approved Purchase Order (P.O)
5. Payment terms: 30 days upon acceptance

Conforme:
