

Central Office Bids and Awards Committee
SUPPLEMENTAL BID BULLETIN NO. 01
FOR THE TEN (10) MONTH JANITORIAL SERVICES CONTRACT FOR THE PCA CENTRAL OFFICE FOR THE PERIOD OF MARCH 1, 2024 TO DECEMBER 31, 2024

Bidders are hereby notified of the clarifications, modifications, revisions and amendments to certain provisions of the Bid Documents particularly as published in the PhilGeps website. This shall form an integral part of the Bid Documents.

➤ **CLARIFICATIONS: ELIGIBILITY REQUIREMENTS:**

- **SINGLE LARGEST COMPLETED CONTRACT (SLCC):**
 - The SLCC must be supported with the following:
 - NOA
 - Contract Agreement
 - NTP
 - Certificate of Completion or Official Receipt (OR) of the completed contracts
- **STATEMENT OF THE PROSPECTIVE BIDDER OF ALL ITS ONGOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED:**
 - The list of ongoing contracts must be supported with a Notice of Award/Purchase Order or Contract Agreements or Notice to Proceed

➤ **SECTION IX. BIDDING FORMS & FINANCIAL PROPOSAL**

FROM:

Annex A-2

Detailed Computation / Cost Computation of the Minimum Monthly Contract Rate per Janitorial Services Personnel

Amount to Janitorial Personnel
 COLA (₱10.00 x no. of days per yr /12)

TO:

Annex A-2

Detailed Computation / Cost Computation of the Minimum Monthly Contract Rate per Janitorial Services Personnel

Amount to Janitorial Personnel
 COLA (₱10.00 x no. of days per yr /12)

(SEE ATTACHED REVISED FORM)



MA. CELIA M. RAQUEPO
 Vice Chairman, Bids and Awards Committee
 PCA Central Office

REVISED FORM

Annex A-2

**Detailed Computation / Cost Computation of the Minimum Monthly Contract
Rate per Janitorial Services Personnel**

1.1. No. of days/year

315

New Daily Wage (DW)

Amount to Janitorial Personnel

Ave. Pay/Month (DW x no. of days per yr /12)
13th Month Pay (DW x no. of days per yr/12/12)
5 Days Incentive Pay (DW+COLA x 5/12)

₱

₱

Amount to Gov't in Favor of Janitorial Personnel

SSS Premium
Philhealth Contribution
State Insurance Fund
Pag-Ibig Fund

₱

₱

TOTAL AMOUNT TO JANITOR & GOVERNMENT

₱

AGENCY FEE

(including cost of supplies, materials & equipment)

VALUE ADDED TAX (12%)

TOTAL / JANITOR / MONTH

₱

AMOUNT for 17 JANITORS / MONTH

₱

TOTAL AMOUNT for _____ MONTHS

₱

Company

Signature over Name & Designation
of Authorized Representative

Date