



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 · Direct Line: (02) 8926-7631
Website: pca.gov.ph

Central Office Bids and Awards Committee
SUPPLEMENTAL BID BULLETIN NO. 02

**FOR THE TEN (10) MONTH SECURITY SERVICES CONTRACT FOR PHILIPPINE COCONUT AUTHORITY
CENTRAL OFFICE, REGIONAL OFFICES, RESEARCH CENTERS AND SEEDGARDENS FOR THE PERIOD OF
MARCH 1, 2024 TO DECEMBER 31, 2024**

Bidders are hereby notified of the clarifications, modifications, revisions and amendments to certain provisions of the Bid Documents particularly as published in the PhilGeps website. This shall form an integral part of the Bid Documents.

➤ **IMPLEMENTATION OF INCREASE IN THE MAXIMUM FUND SALARY FOR PAG-IBIG FUND**

Pursuant to the Pag-IBIG Circular No. 460, Series of 2024, the contribution rate of all Pag-IBIG Members both mandatory and voluntary shall be as follows, unless otherwise specified:

Fund Salary	Contribution Rate	
	Employee	Employer
Php1,500 and below	1.0%	2.0%
Over Php1,500	2.0%	2.0%

Please note the prospective bidders shall apply the increase in their financial proposal.

MA. CELIA M. RAQUEPO
Vice Chairman, Bids and Awards Committee
PCA Central Office

REVISED FORM

Annex A-2

Detailed Computation / Cost Computation of the Minimum Monthly Contract Rate per Janitorial Services Personnel

1.1. No. of days/year

315

New Daily Wage (DW)

Amount to Janitorial Personnel

Ave. Pay/Month (DW x no. of days per yr /12)

₱

13th Month Pay (DW x no. of days per yr/12/12)

5 Days Incentive Pay (DW+COLA x 5/12)

₱

Amount to Gov't in Favor of Janitorial Personnel

SSS Premium

₱

Philhealth Contribution

State Insurance Fund

Pag-Ibig Fund

₱

TOTAL AMOUNT TO JANITOR & GOVERNMENT

₱

AGENCY FEE

(including cost of supplies, materials & equipment)

VALUE ADDED TAX (12%)

TOTAL / JANITOR / MONTH

₱

AMOUNT for 17 JANITORS / MONTH

₱

TOTAL AMOUNT for _____ MONTHS

₱

Company

Signature over Name & Designation
of Authorized Representative

Date