



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
PHILIPPINE COCONUT AUTHORITY  
REGIONS I, II, III & CAR

2/F Guest House Bldg., PCA Compound, Elliptical Road, Diliman, Quezon City 1101  
Telefax No.: (02) 8927-5227 Tel. No. (02) 8924-4761  
pcaregion1.4b@gmail.com / regionivb@pca.gov.ph

REGIONAL BIDS AND AWARDS COMMITTEE

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SHOPPING UNDER  
SECTION 52.1b FOR THE PROCUREMENT OF OFFICE AND JANITORIAL  
SUPPLIES FOR PCA-REGIONAL OFFICE AND COA**

**RESOLUTION NO. 2022-22**

Whereas, the approved budget to purchase the Office and Janitorial Supplies under Shopping is Sixty-one thousand five hundred thirty-two pesos (Php 61,532.00);

Whereas, the Regional Bids and Awards Committee (RBAC), posted the Request for Quotation (RFQ) for the above-mentioned project through posting in the Philippine Government Electronic Procurement System (PhilGEPS) on April 28 – May 10, 2022, PCA website on April 28, 2022 and in conspicuous place in the premises of PCA – Regions I, II, III & CAR on April 27 – May 10, 2022;

Whereas, on different dates prior to the deadline of submission of price quotation, quotations from three (3) suppliers were obtained by the Procurement Committee, attested by accomplished Request for Price Quotation (RFQ);

Whereas, based on the preliminary evaluation of bids, the proposal of BAN BEE COMMERCIAL CO., INC. found to be compliant with the specifications and the details of the duly accomplished RFQ together with the eligibility requirements;

Whereas, after thorough evaluation of the lowest calculated bidder's capabilities on technical and financial requirements and compliance with the technical specifications set by PCA, using the same procedure prescribed in *Section 34 of Rule X of the IRR of RA 9184*, the proposal submitted by BAN BEE COMMERCIAL CO., INC. in the amount of Php 57,380.00 for the procurement and delivery of Office and Janitorial Supplies was found to be within the Approved Budget for the Contract (ABC), and considered by the Procurement Committee as the Lowest Calculated Responsive Bid;

Whereas, section 12.1 of R.A. No. 9184 mandates that the RBAC shall recommend the award of contract to the Head of the Procuring Entity (HoPE) or his duly authorized representative.

Now, therefore, for and in consideration of the foregoing, We, the member of the RBAC, hereby **RECOMMEND** to the HoPE the award of contract via Shopping to **BAN BEE COMMERCIAL CO., INC.** for the procurement of Office and Janitorial Supplies in the amount of **Fifty-seven thousand three hundred eighty pesos (Php 57,380.00)**.

Done this 23<sup>rd</sup> day of May, 2022 at PCA Regional Office I, II, III & CAR, Elliptical Road, Diliman, Quezon City.

*"A food-secure Philippines with prosperous farmers and fisherfolk"*



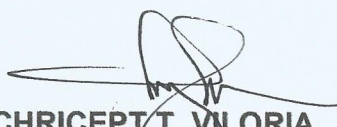






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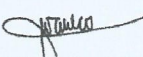
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**JUAN F. MILAR, JR.**  
Chairperson

  
**CHRICEPT T. VITORIA**  
Vice-Chairperson

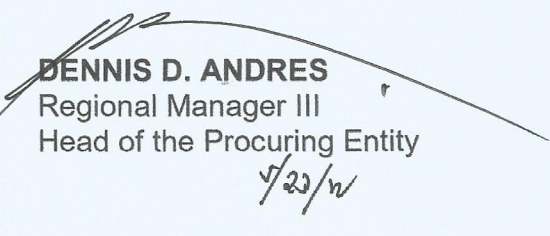
  
**MARIA LYNN A. MONDEJAR**  
Regular Member

  
**PRINCESS CLAIRE S. ABING**  
Regular Member

  
**WARREN A. VELASCO**  
Provisional Member

  
**KEN GUILLERA A. VICENTE**  
Provisional Member

APPROVED: ☒  
DISAPPROVED: ☐

  
**DENNIS D. ANDRES**  
Regional Manager III  
Head of the Procuring Entity  
7/23/12

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## NOTICE OF AWARD

May 23, 2022

**MR. BENSON P. CHUA**

President

BAN BEE COMMERCIAL CO., INC.

858 C. M. Recto Avenue, Binondo, Manila

Dear Mr. Chua,

Please be informed that your bid submitted for the supply and delivery of Office and Janitorial Supplies with an amount of **Fifty-seven thousand three hundred eighty pesos (Php 57,380.00)**, is hereby accepted.

In view thereof, you are hereby required to provide this office within five (5) days after receipt of this notice a conformed Purchase Order as requirement for accounting and auditing purposes. Failure to provide the required document shall constitute sufficient ground for cancellation of the award.

Very truly yours,

**DENNIS D. ANDRES**

Regional Manager III

PCA Regions I-III & CAR

Conforme:

**DOMINGOL FURING**

(Signature over printed name)

BAN BEE COMMERCIAL CO., INC.

Date: 05-27-22

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## PURCHASE ORDER

PHILIPPINE COCONUT AUTHORITY, REGIONS I,II,III and CAR  
 Elliptical Road, Diliman, Quezon City Telephone No. (02) 924-4761 / Telefax No. (02) 927-5227

Supplier : <b>BAN BEE COMMERCIAL CO., INC.</b>		P.O. No. : 22-05-07(RO)	
Address : 858 Claro M. Recto Ave. Binondo, Manila		Date : May 23, 2022	
TIN : 001-609-075-000		Mode of Procurement : Shopping	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Elliptical Road, Diliman, Quezon City		Delivery Term : FOB	
Date of Delivery : FIFTEEN (15) WORKING DAYS		Payment Term : Credit	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	
	gal	ALCOHOL	13	350.00	4,550.00
	piece	BALL PEN (blue)	12	5.00	60.00
	box	BINDER CLIP (1 1/4, 12 pcs per box)	9	35.00	315.00
	box	BINDER CLIP (3/4, 12 pcs per box)	19	20.00	380.00
	piece	CERTIFICATE HOLDER, A4 BLUE/GREEN	20	48.00	960.00
	piece	CLEARBOOK, 20 transparent pockets, Legal	5	50.00	250.00
	pack	CLEARBOOK, refill, Legal size	10	35.00	350.00
	piece	CUTTER (big), Heavy Duty	1	100.00	100.00
	piece	FOLDER, ORDINARY (long)	100	4.30	430.00
	bot	INK BOTTLE, EPSON 001 (bk)	6	500.00	3,000.00
	bot	INK BOTTLE, EPSON 001 (C)	5	330.00	1,650.00
	bot	INK BOTTLE, EPSON 001 (M)	5	330.00	1,650.00
	bot	INK BOTTLE, EPSON 001 (Y)	5	330.00	1,650.00
	bot	INK CART, EPSON C13T774 (T774), Black	14	630.00	8,820.00
	cart	INK CART, HP CZ107AA, (HP678), Black	2	550.00	1,100.00
	cart	INK CART, HP F6V26AA(HP 680) tri-color	36	550.00	19,800.00
	piece	MARKER, highlight (blue)	4	20.00	80.00
	piece	MARKER, highlight (orange)	9	20.00	180.00
	piece	MARKER, highlight (pink)	4	20.00	80.00
	piece	MARKER, highlight (green)	9	20.00	180.00
	pack	PAPER, PHOTO A4	10	100.00	1,000.00
	pair	SCISSORS, STAINLESS STEEL, Heavy Duty	1	55.00	55.00
	piece	SIGN PEN, ENERGEL (black)	15	90.00	1,350.00
	pack	SPECIALTY PAPER, A4	20	45.00	900.00
	pad	STICKY NOTES 1 x 3 inches	15	25.00	375.00
	pad	STICKY NOTES 2 x 3 inches	10	25.00	250.00
	roll	TAPE, TRANSPARENT, width: 24mm, 1 Inch	20	17.00	340.00
				<b>Sub-Total</b>	<b>49,855.00</b>
	bot	DISHWASHING LIQUID, 1 liter	4	130.00	520.00
	bot	DISINFECTANT SPRAY, aerosol type, 400-550 grams	5	390.00	1,950.00
	box	FACE MASK	30	65.00	1,950.00
	bot	FLOOR WAX, LIQUID, 500 ml	6	335.00	2,010.00
	gal	HAND SOAP, LIQUID	2	170.00	340.00
	pack	PAPER, TISSUE, (12 pieces)	5	115.00	575.00
	kilo	RAGS, ROUND	2	90.00	180.00
				<b>Sub-Total</b>	<b>7,525.00</b>

DOMINGOL FURING

05-24-22

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	
(Total Amount in Words)			FIFTY THOUSAND THREE HUNDRED EIGHTY PESOS		57,380.00
<p><i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</i></p>					
Conforme:		Very truly yours,			
<p><b>DOMINGO L. FURING</b>  <i>Signature over Printed Name of Supplier</i>  <u>05-27-22</u>  Date</p>		<p><b>DENNIS D. ANDRES</b>  <i>Regional Manager III</i>  <u>7/27/22</u></p>			
Fund Cluster: _____ Funds Available: _____  <p><b>MARVIN LLOYD L. GARCIA</b>  <i>Accountant III</i> 5/23</p>		ORS/BURS No.: _____ Date of the ORS/BURS: _____ Amount: _____			