



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

NOTICE OF AWARD

15 February 2021

MS. MARIA VICTORIA T. ESTACIO

Corporate Secretary & Director of HR/OD Consulting & Special Projects
People Dynamics, Inc.
U102 OMM-Cintra Building,
San Miguel Ave., Ortigas Center,
Pasig City

Dear Ms. Estacio:

Please be informed that the proposal you submitted for Public Bidding No. 03-2020 more specifically described as the Consultancy Services for the Conduct of 2020 Customer Satisfaction Survey in the amount of **SEVEN HUNDRED NINETY EIGHT THOUSAND PESOS (Php798,000.00)** is hereby accepted.

You are hereby required to provide within five (5) days after receipt of this Award, the performance security in the form and amount stipulated in the Instructions to Bidders. Failure to provide the required performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security posted in the bidding.

Very truly yours,


BENJAMIN R. MADRIGAL, JR.
Administrator

Conforme:



MS. MARIA VICTORIA T. ESTACIO

DATE: 1 March 2021


"A food-secure Philippines with prosperous farmers and fisherfolk"



**CONTRACT AGREEMENT FOR CONSULTANCY SERVICES FOR THE CONDUCT OF 2020
CUSTOMER SATISFACTION SURVEY**

KNOW ALL MEN BY THESE PRESENTS:

This AGREEMENT executed this MAR 12 2021 day of _____ 202__, by and between:


 **PHILIPPINE COCONUT AUTHORITY**; a government-owned and controlled corporation created and existing under P.D. 1468, as amended, with office address at Elliptical Road, Diliman, Quezon City and herein represented by its **Administrator BENJAMIN R. MADRIGAL, JR.**, hereinafter referred to as the "**CLIENT**".

and

PEOPLE DYNAMICS, INC., a private company duly registered and existing under the laws of the Republic of the Philippines with business office at U102 OMM-Cintra Building, San Miguel Ave., Ortigas Center, Pasig City represented by **MS. MARIA VICTORIA T. ESTACIO**, herein referred to as the "**CONSULTANT**".

WITNESSETH:

WHEREAS, the PCA seeks to procure the services of a consultancy firm to conduct a customer satisfaction survey for farmers under the programs and projects being implemented and the services rendered by the PCA;

 **WHEREAS**, the PCA conducted an advertised public bidding for the procurement of Consultancy Services for the Conduct of 2020 PCA Customer Satisfaction Survey in accordance with Republic Act (R.A.) No. 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations (IRR);

WHEREAS, upon the recommendation of the TWG, the CO BAC resolved to declare People Dynamics, Inc. as the Single Rated Responsive Bidder (SRRB) for the subject procurement and recommend the Award of Contract in the amount of Php798,000.00, which was consequently, approved by the Head of the Procuring Entity;


NOW THEREFORE, premises considered, the parties hereto have mutually agreed as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Terms of Reference
 - (c) Request for Expression of Interest;
 - (d) Instructions to Bidders;
 - (e) Bid Data Sheet;
 - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (g) Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/ statements submitted (e.g., bidder's response to request for clarifications on the bid),

including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;


- (h) Eligibility requirements, documents and/or statements;
- (i) Performance Security;
- (j) Notice of Award of Contract and the Bidder's conforme thereto;

ARTICLE I CONTRACT DURATION

 The contract shall be completed within 19 weeks upon receipt of the Notice to Proceed (NTP) provided herewith that the final draft report shall be submitted by April 2021 or prior to GCG Validation.

The Consultant agrees to furnish the PCA all such documents, data and information as may be necessary arising from the delivery and receipts of the services by the PCA or its duly authorized representatives as may be required by PCA, for purposes of monitoring and ensuring the deliveries and acceptance have been complied with in accordance with the provisions of the terms and conditions of the contract to the satisfaction of all parties and to facilitate the timely payments of the contract price of part thereon due and demandable thereon.

ARTICLE II CONTRACT AMOUNT

 The PCA hereby covenants to pay People Dynamics, Inc. the amount of **SEVEN HUNDRED NINETY EIGHT THOUSAND PESOS** (Php798,000.00), inclusive of applicable twelve percent (12%) VAT upon faithful compliance with terms and conditions and in the manner prescribed by this contract agreement.

ARTICLE III TERMS OF PAYMENT

The CONSULTANT shall be paid in full upon submission to and acceptance by PCA of the Final Report on the 2020 PCA Customer Satisfaction Survey.

No other incidental expenses and reimbursable cost shall be charged to PCA if the intervention/s shall be done thru online or other videoconferencing platforms.

ARTICLE IV INSTITUTIONAL ARRANGEMENTS

 THE CONSULTANT shall report directly to the Head of the PCA Corporate Planning Service (CPS).

ARTICLE V LIQUIDATED DAMAGES

If THE CONSULTANT fails to satisfactorily deliver any or all of the Goods/services within the delivery period (specified in the Terms of Reference herein attached as Annex "A"), from receipt of the Notice to Proceed, inclusive of duly granted time extensions, if any, the PCA shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the Contract Price, as liquidated damages for every day of delay, at least equal to one-tenth of one percent (0.10%) of the cost of the delivered price of delayed Goods/services or part thereof of delay until actual delivery.

IN WITNESS HEREOF, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

PHILLIPPINE COCONUT AUTHORITY

PEOPLE DYNAMICS, INC.


By:

By:


BENJAMIN R. MADRIGAL, JR.
Administrator


MS. MARIA VICTORIA T. ESTACIO
Authorized Representative

Signed in the presence of:


ANUEL STA. ANA


ACKNOWLEDGEMENT

Republic of the Philippines)
QUEZON CITY

BEFORE ME, as Notary Public for and in **QUEZON CITY**, personally appeared **BENJAMIN R. MADRIGAL, JR.**, Administrator and authorized representative of the Philippine Coconut Authority, with ID No. _____, and **MS. MARIA VICTORIA T. ESTACIO**, authorized representative of People Dynamics, Inc. with ID No. _____, both known to me and to me known as the same persons who executed the foregoing Contract Agreement for PGS Certification of PCA Transformation Roadmap and they acknowledged to me that the same is free and voluntary act and deed of the principals they respectively represent.

WITNESS MY HAND AND SEAL this **MAR 12 2021** day of _____ 20____.

Notary Public


ATTY. MICHAEL JOSEPH C. CAPINPIN
Notary Public for Quezon City
Until December 31, 2021
PTR NO. 9265600/1-4-2021/QC
IBP Lifetime No. 08330
ROLL No. 56199
MCLE Compliance No. VI-0008995
Adm Matter No. NP-207 (2020-2021)
101 Malakas Lane Brgy. Central Q.C

Doc. No. 474
Page No. 5
Book No. 11
Series of 2021



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

NOTICE TO PROCEED

MS. MARIA VICTORIA T. ESTACIO

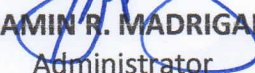
Corporate Secretary & Director of HR/OD Consulting & Special Projects
People Dynamics, Inc.
U102 OMM-Cintra Building,
San Miguel Ave., Ortigas Center,
Pasig City

Dear Ms. Estacio:

The attached Contract for Public Bidding No. 03-2020 more specifically described as the Consultancy Services for the Conduct of 2020 Customer Satisfaction Survey having been approved, notice is hereby given to People Dynamics, Inc. that the delivery of service will commence immediately after receipt of this Notice to Proceed.

You are responsible for performing the services under the terms and conditions of the Contract and in accordance with the implementation schedule.

Very truly yours,


BENJAMIN R. MADRIGAL, JR.
Administrator

Conforme:



MS. MARIA VICTORIA T. ESTACIO

DATE: 12 Mar 2021

