

## REQUEST FOR QUOTATION

PCA-ZAMBOANGA RESEARCH CENTER is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount if any, the trade mark offered and date of delivery. In the event of award, it is understood that option availability of stock shall be within thirty (30) days from dated of tender.

[illegible]

Delivery Place: PCA-ZRC, San Ramon Zamboanga City

Dateline of submission and receipt of bids: May 9, 2024 at 8:30am

Opening of Bids will be on: May 9, 2024 at 02:30PM

Venue: ODM Conference Rm., PCA-Zamboanga Research Center, San Ramon, Zamboanga City

Purpose:	For disbursing office use.
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Approved Budget for the Contract (ABC): Php 64,440.00

**Delivery Terms: 7 Calendar days**

Payment Terms: Upon full delivery

**Certified Correct as to prices quoted**

and accept conditions stated above.

Name of Firm:

**Representative.**

**Address/Tel. No.:**

**Tax Identification Number (TIN):**

**Date Offer:**

Bidders are requested to submit the following requirements as per RA9184:

1. Latest Mayor's/Business Permit
2. Latest Income/Business Tax Return
3. Tax Clearance Certificate
4. PhilGEPS Certificate of Platinum Registration and Membership
5. Omnibus Sworn Statement - submit upon award of contract
6. Payment of PHP 500.00 is required for the bid document

**Very Truly Yours**

PCA-ZAMBOANGA RESEARCH CENTER

**LUISITO J. PEÑAMORA**

**Department Manager III**

1. All documents must submit in a sealed envelope addressed to the BAC-CHAIRMAN of PCA-ZAMBOANGA RESEARCH CENTER.
2. Any missing document on the above-mentioned requirements is a ground for outright rejection of the bid.
3. Bids received more than the ABC shall be automatically rejected at bid opening.
4. Bid offer should be VAT inclusive
5. Submission of Bid Documents must be properly labelled and with a Table of Content.
6. A complete set of Bidding Documents may be acquired by interested bidders May 6 - 8 (8:00AM to 3:30PM), 2024 from the address above.