



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE COCONUT AUTHORITY**  
**REGIONS I, II, III & CAR**

2/F Guest House Bldg., PCA Compound, Elliptical Road, Diliman, Quezon City 1101  
Telefax No.: (02) 8927-5227 Tel. No. (02) 8924-4761  
regionivb@pca.gov.ph

## **REQUEST FOR QUOTATION**

Date: July 03, 2023  
RFQ No.: 2023-07-45

The Philippine Coconut Authority Regions I-III & CAR through its Regional Bids and Awards Committee (RBAC), intends to procure **Materials for the Rehabilitation of the PCA Pangasinan's ECM Laboratory** with a total Approved Budget for the Contract amounting to **Seventy-four thousand two hundred forty-three pesos (Php 74,243.00)**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions and Technical Specifications attached in this Request for Quotation (RFQ). The procurement period covers from **July 04-07, 2023**.

A copy of your **Mayor/Business Permit, PhilGEPS Registration Certificate and Omnibus Sworn Statement** are also required along with your quotation/proposal. Quotation with the aforesaid documentary requirements shall be submitted in a sealed envelope either manually or through mailing at the address indicated below **not later than July 07 2023, 5:00 PM**. Evaluation of offer/s will be on **July 10, 2023 9:00 AM**.

For any clarification, please feel free to contact Ms. Michelle O. Villa, RBAC Secretariat at tel. nos. 8924-4761 or email at 4b.regionalbac@gmail.com.

**(SGD.) CHRICEPT T. VILORIA, Ph.D.**  
Chairperson, RBAC

Philippine Coconut Authority  
Regions I, II, III & CAR  
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Email Address: 4b.regionalbac@gmail.com

*"A food-secure Philippines with prosperous farmers and fisherfolk"*



## QUOTATION/ PROPOSAL

Date: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

Tax Identification No.: \_\_\_\_\_

PhilGEPS Registration Number: \_\_\_\_\_

**Quotation/ Proposal** (please indicate the kind of goods with the total bid amount and any other related offer):

Quantity	Unit	Item Description	Unit Cost	Total Cost
10	piece	Plywood (1/4 x 8)		
10	piece	Marine Plywood (3/4 x 8)		
2	piece	Door Knob		
2	piece	Door Jamb (90 x 210)		
1	can	Wood Glue		
20	piece	Good Lumber (1x1x8)		
1	Kg	Finishing Nail (1 ½)		
1	Kg	Finishing Nail (1)		
6	bag	Sand		
1	bag	Cement		
1	Liter	Sealant		
1	Pail (20L)	Paint (White)		
1	Liter	Termiticide		
1	Liter	Varnish Paint		
4	piece	Door Hinge		
12	piece	Lightbulb (13 watts)		
2	piece	Fluorescent Light (36 watts)		
2	piece	Fluorescent Light (Housing)		
20	piece	Fluorescent Light (18 watts)		
10	meter	Wire #14		
3	piece	2 Gang Switch		
3	piece	2 Gang Outlet		
6	piece	PPR Pipe (3/4)		
2	piece	PPR Pipe (1/2)		
7	piece	Coupling (3/4)		
7	piece	Elbow (3/4)		
3	piece	Reducer (3/4 x ½)		
5	piece	Elbow (1/2)		
6	piece	Faucet		

2	piece	Angle Valve (1/2)		
1	piece	Flexible Hose (1/2 x 1.2 x 10)		
5	piece	Teflon Tape		
1	piece	Gate Valve (3/4)		
			<b>GRAND TOTAL</b>	

*Attachments:*

*Mayor/Business Permit*

*PhilGEPS Registration Certificate*

*Omnibus Sworn Statement*

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Office Telephone/Fax No.

\_\_\_\_\_  
Mobile No.

\_\_\_\_\_  
Email Address

## **INSTRUCTIONS**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All Technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow instructions will disqualify your entire quotation.

## **Technical Specifications**

<b>Unit</b>	<b>Item Description</b>	<b>Quantity</b>	<b>Statement of Compliance</b> (please indicate "comply" or "not comply")
piece	Plywood (1/4 x 8)	10	
piece	Marine Plywood (3/4 x 8)	10	
piece	Door Knob	2	
piece	Door Jamb (90 x 210)	2	
can	Wood Glue	1	
piece	Good Lumber (1x1x8)	20	
Kg	Finishing Nail (1 ½)	1	
Kg	Finishing Nail (1)	1	
bag	Sand	6	
bag	Cement	1	
Liter	Sealant	1	
Pail (20L)	Paint (White)	1	
Liter	Termiticide	1	
Liter	Varnish Paint	1	
piece	Door Hinge	4	
piece	Lightbulb (13 watts)	12	
piece	Fluorescent Light (36 watts)	2	
piece	Fluorescent Light (Housing)	2	
piece	Fluorescent Light (18 watts)	20	
meter	Wire #14	10	
piece	2 Gang Switch	3	
piece	2 Gang Outlet	3	
piece	PPR Pipe (3/4)	6	
piece	PPR Pipe (1/2)	2	
piece	Coupling (3/4)	7	
piece	Elbow (3/4)	7	
piece	Reducer (3/4 x ½)	3	
piece	Elbow (1/2)	5	
piece	Faucet	6	
piece	Angle Valve (1/2)	2	
piece	Flexible Hose (1/2 x 1.2 x 10)	1	
piece	Teflon Tape	5	
piece	Gate Valve (3/4)	1	

\_\_\_\_\_  
Signature over Printed Name

## **General Terms and Conditions**

1. Bidders shall provide correct and accurate information required in the forms.
2. Price quotations must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s to be dominated in the Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, schedule of requirements and terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
7. The PCA Regions I-III RBAC shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
8. All items should be delivered in thirty (30) calendar days after signing of Purchase Order.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCA Regions I-III & CAR may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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Signature over Printed Name