



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
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REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **10003059** for the "PROCUREMENT OF AUDIO APPLIANCES AND EQUIPMENT FOR TRAINING FACILITY" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
PROCUREMENT OF AUDIO APPLIANCES AND EQUIPMENT FOR TRAINING FACILITY	₱389,000.00

The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from August 3, to August 9, 2023, 10:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com

EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

I. PROJECT AND LOCATION

PROJECT: SUPPLY AND DELIVERY OF VARIOUS MICROPHONES, AUDIO APPLIANCES AND EQUIPMENT FOR TRAINING FACILITY

LOCATION: PHILIPPINE COCONUT AUTHORITY DILIMAN, QUEZON CITY

II. SCOPE OF WORK

1. Supply and delivery of various Microphones, Audio appliances and Equipment for Training Facility:

1 LOT CONSISTING OF THE FOLLOWING ITEMS:

Item	Unit	Specifications
1. Lectern with microphone podium	1 unit	Brandnew, with adjustable gooseneck microphone stand Material: Acrylic/Steel Clear/White Length: 26 inches Width: 16 inches Height: 47.5 inches
2. Water Dispenser	3 units	Free Standing Water Dispenser, 3 options Hot, Warm & Cold (Child safety protector-for hot water switch)
3. Microphone Stand	6 units	Stackable microphone stand – 41”, 5/8” Straight Stands 70”, 34”, 62” Round base, Adjustable Color- black
4. Microphone with cable (15 meters)	6 units	Wired microphone includes 15 meters cable or cord
5. Wireless microphone	8 units	Plug- Integral 3 pin XLRM Transducer type- Dynamic Sensitivity- 1.6Mv Directives- Cardioid Impedance-3100hm Frequency response- 15000Hz Dimensions 32 x 157 x 23 mm Weight 0.284g
6. Amplifier	1 unit	Speaker set with mixer equalizer MP3 play and record via USB & Bluetooth, PC sound card XLR PL 55 combo 8 Mic line inputs

7. Motorized Projector Screen	2 units	150 inch 4:3 electric Motorized Projector Screen Format with 1.3 gain screen 120 inch diagonal size and 72" x 96" viewing area Matte white surface Heavy duty roller and spring specifications operation Lightweight and compact one-piece design High brightness display Clear imaging effect Power cord length – 8ft Viewing angle 160 degree case dimensions L285cm x W16 x H16cm Product weight 12kg Package weight 14kg.
8. Tripod Porjector	2 units	Heavy Duty casing Adjustable locking ring High gain Fabric Matte White: Screen can be cleaned, Flame retardant, Mildew resistant Durable lightweight projection screen Size is 4" x 6" Alloy tripod Symmetrical tripod for stability Strong shock resistant ends.
9. Speaker with stand	4 units	Integrated MP3 player with connections for USB, SD and bluetooth 600W peak, 150W RMS 8 channel powered mixer with o board didital echo effect Individual bass, treble, effect and volume controls for 4 line/mic inputs.
10. LCD projector	4 units	Resolution, Brightlink 480i: 1024 x 768 pixels (XGA) Brightlink 475Wi: 1280 x 800 pixels (WXGA): Lens, F= 1.80. Focal
11. Extension Cord (4 gangs)	20 pcs	14-18 AWG 25ft long 4-gang

TOTAL ABC: 398,000.00

IV. OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following together with the proposal in a sealed envelope August 9, 2023 9:00 am at 5th floor, General Services Division, PCA R&D Building. Diliman, Quezon City.

- a. SEC or DTI Registration Certificate
- b. Mayor's Permit
- c. Philgeps Registration
- d. Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from August 3 to August 9, 2023 9:00 am

- a. Manual/Physical submission in a sealed envelope at the General Services Division's Office 5th floor, PCA R&D Building, Diliman Quezon City
- b. Via online or electronic submission at pcaqc@yahoo.com

Delivery /Payment terms: The delivery period is 15 working days .
Payment is 15 days upon completion.

The quoted price shall be valid 30 days upon receipt of Purchase Order.

Conforme:

Bidder's Authorized Representative