



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
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REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **10488323** for the “SUPPLY AND DELIVERY OF CELLCARDS FOR PCA BOARD OF DIRECTORS FOR THE PERIOD OF JANUARY TO DECEMBER 2024” in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
SUPPLY AND DELIVERY OF CELLCARDS FOR PCA BOARD OF DIRECTORS FOR THE PERIOD OF JANUARY TO DECEMBER 2024	₱72,000.00

The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from January 20, to January 24, 2024, 09:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as “Annex A”.

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com

EDSEL B. PABELLANO
Division Chief
General Services Division

“A food-secure Philippines with prosperous farmers and fisherfolk”



TERMS OF REFERENCE

I. PROJECT AND LOCATION

PROJECT: SUPPLY AND DELIVERY OF CELLCARDS FOR THE LOAD ALLOWANCE OF PCA BOARD OF DIRECTORS FOR TWELVE (12) MONTHS CONSUMPTION

LOCATION: PHILIPPINE COCONUT AUTHORITY DILIMAN, QUEZON CITY

II. SCOPE OF WORK

The work to be performed shall be:

1. Supply and delivery of the following Cellcards;
 - 120 pcs, 500 Globe
 - 24 pcs, 500 Smart

2. Delivery and payment of cellcard shall be on a monthly basis with the following Schedule of delivery per month:
 - 10 pcs, 500 Globe
 - 2 pcs, 500 Smart

TOTAL ABC: ₱ 72,000.00

III. OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following together with the proposal in a sealed envelope on January 20-January 24, 2024 9:00 am at 5th floor, General Services Division, PCA R&D Building, Diliman, Quezon City.

- a. SEC or DTI Registration Certificate
- b. Mayor's Permit
- c. Philgeps Registration
- d. Omnibus Sworn Statement

Conforme:

Bidder's Authorized Representative