



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE COCONUT AUTHORITY**  
Elliptical Road, Diliman, Quezon City 1101 Philippines  
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631  
<http://www.pca.da.gov.ph>

May 23, 2022

#### REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#8688289 for the "IT Equipment and Peripherals" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
One (1) pc. All in One Colored Printer	Php. 12,000.00
Two (2) units Desktop Computer	Php. 100,000.00
Two (2) units Desktop Computer Clone	Php. 103,400.00
Two (2) boxes CAT6 UTP Cable	Php. 14,000.00
Two (2) pcs. Unmanaged Gigabit Switch	Php. 6,000.00
Two (2) packs RJ45 Connector	Php. 1,000.00
Three (3) pcs. 8GB RAM DDR4	Php. 9,000.00
Three (3) pcs. Solid State Drive 240GB	Php. 9,000.00

The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.

- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)


Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from May 24 to 30, 2022, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5<sup>th</sup> floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)

Very Truly Yours,

  
**EDSEL B. PABELLANO**  
Division Chief  
General Services Division

*"A food-secure Philippines with prosperous farmers and fisherfolk"*



## TERMS OF REFERENCE

**PROJECT : SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT**  
**LOCATION : PCA R&D BLDG. ELLIPTICAL RD. DILIMAN, QUEZON CITY**

**SCOPE OF WORK:**

1. Supplier shall provide/supply and deliver various IT EQUIPMENT duly in accordance with the specifications and delivery schedule

2. **ITEMS/SPECIFICATIONS**

**Lot 1 – One (1) pc. All in One Colored Printer (Php. 12,000.00)**

**Lot 2 – Two (2) units Desktop Computer (Php. 50,000.00 each)**

Processor: Intel Core i5-10400

Memory: 8GB DDR4 2666 MHz UDIMM

Storage: 256GB M.2 2280 PCI-E SSD + 1TB

Graphics: NVIDIA GeForce GT1030 with 2GB of DDR5

Bundle: USB Wired Keyboard and Mouse, Speaker, Headset, Webcam 1080p

Display: 23.6 IPS Display

OS: Windows 10

**Lot 3 - Two (2) units Desktop Computer Clone (Php. 51,700.00 each)**

Processor: Intel Core i7-10700

Motherboard: MSI/ASUS B560M Chipset

Memory: Kingston 8GB Single DDR4

Power Supply: 550 Watts 80+ Bronze and above

Solid State Drive: 500GB SATA 2.5inch

Hard Disk Drive: 1TB 3.5inch (For Back-up)

Keyboard and Mouse

UPS 1500VA

Monitor: 22" or above

Computer Case

CPU Heatsink (150 Watts Capacity)

GPU GT730/GT1030 (Optional)

**Lot 4 - Two (2) boxes CAT6 UTP Cable (Php. 7,000.00 each)**  
**305m/box**

**Lot 5 - Two (2) pcs. Unmanaged Gigabit Switch (Php. 3,000.00 each)**

**Lot 6 - Two (2) packs RJ45 Connector (Php. 500.00 each)**

**Lot 7 – Three (3) pcs. 8GB RAM DDR4 (Php. 3,000.00 each)**

**Lot 8 – Three (3) pcs. Solid State Drive 240GB (3,000.00 each)**

**3. OTHER TERMS AND CONDITIONS**

1. The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.
  - a. SEC or DTI Registration Certificate
  - b. Mayor's Permit or Business Permit
  - c. PhilGEPS Registration
  - d. Prescribed Omnibus Sworn Statement (10 items)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from May 24 to May 30, 2022, 1:00pm.
  - a. Manual/physical submission in a sealed envelope at the General Services Division's office, 5<sup>th</sup> floor, PCA R&D Bldg., Diliman, Quezon City
  - b. Via online or electronic submission at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)
3. The delivery period from the receipt of Purchase Order is 60 working days.
4. The warranty period shall be 1 year from the date of Final Acceptance.