



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE COCONUT AUTHORITY**  
Elliptical Road, Diliman, Quezon City 1101 Philippines  
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631  
<http://www.pca.da.gov.ph>

June 6, 2023

### REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#9823593 for the "Laboratory Equipment and Supplies" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Lot 1 - Three (3) pcs. Digital Thermohygrometer	16,500.00
Lot 2 - One (1) pc. Hot Film Anemometer	28,000.00
Lot 3 - One (1) pc. Buchi Suction Module with Condensate Trap	67,210.00
Lot 4 - One (1) unit Wine Filtration Equipment	70,000.00

The prospective bidders shall submit the following in a sealed envelope.


- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 7 to 13, 2023, 1:00pm:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5<sup>th</sup> floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)

  
**EDSEL B. PABELLANO**  
Division Chief III, GSD

*"A food-secure Philippines with prosperous farmers and fisherfolk"*



**TERMS OF REFERENCE**

**PROJECT :** SUPPLY AND DELIVERY OF LABORATORY EQUIPMENT & SUPPLIES

**LOCATION :** LABORATORY SERVICES DIVISION, PCA CENTRAL OFFICE, DILIMAN, QUEZON CITY

**I. SCOPE OF WORK**

Supply and delivery of the following equipment and supplies per lot:

**Lot 1: Three (3) pcs. Digital Thermohygrometer (Php. 5,500.00 each)**

Type: Digital Thermometer and Humidity Meter

Temp Range: 0-50c

Humidity Range: 10-90%RH

With built-in stand and wall mount

With Certificate traceable to NIST

**Lot 2: One (1) pc. Hot Film Anemometer (Php. 28,000.00)**

Air Velocity: 0-30 m/sec

Air Velocity Measuring Accuracy: 3%, 0.1dgts

Air Temp: 0-45c

Units: m/sec, ft/min/knots, km/hr, mph

With Certificate traceable to NIST

**Lot 3: One (1) pc. Buchi Suction Module with Condensate Trap (Php. 67,210.00)**

Code: 11055865

**Lot 4: One (1) unit Wine Filtration Equipment (Php. 70,000.00)**

Filters 23L (6gals) at a time from kits

Compact with self-prime motorized pump

Built-in drip tray and drainage tube

Triple filter pad design

Filtering Surafe: 1200sq cm

Dimensions: 30cm x 14cm x 18cm

Inclusive of:

1. Mini jet #1 Coarse Filter Pads – 3pcs/pk
2. Mini Jet #2 Polishing Filter Pads – 3pcs/pk
3. Mini Jet #3 Sterile Filter Pads – 3pcs/pk
4. Installation and training on operations and maintenance
5. Tubings included

## II. OTHER TERMS AND CONDITIONS

1. The prospective bidder may bid for any or all lots and shall submit the following eligibility documents as prescribed below:
  - a. SEC or DTI Registration certificate
  - b. Mayor's Permit
  - c. PhilGEPS Registration
  - d. Prescribed Omnibus Sworn Statement (notarized)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 7 to 13, 2023, 1:00pm:
  - a. Manual/physical submission in a sealed envelope at the General Services Division's office 5<sup>th</sup> floor, PCA R&D Building, Diliman Quezon City; or
  - b. Via online or electronic submission at [pcagc@yahoo.com](mailto:pcagc@yahoo.com)
3. The quoted price shall be valid 60 working days upon receipt of P.O.
4. Delivery Period : 60 working days upon receipt of P.O.
5. Payment Terms : 30 working days upon acceptance

Conforme:

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Bidder's Authorized Representative