



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

August 8, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#8897391 for the "Preventive Maintenance, Calibration, and Repair of Lab Equipment" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Lot 1 – Calibration of 1 unit Sowell PAL-102 Digital Refractometer	Php. 1,500.00
Lot 2 – Calibration of 1 unit Optika HRD-300 Digital Refractometer	Php. 1,500.00
Lot 3 – Calibration of 1 unit Centrifuge Hermle Z216M	Php. 3,200.00
Lot 4 – Calibration of 1 unit Cryogenic Upright Freezer	Php. 2,400.00
Lot 5 – Calibration of 1 unit Top Loading Balance	Php. 2,000.00
Lot 6 – Repair of 1 unit Power Supply of UV-Vis Spectrophotometer Lambda 25	Php. 30,000.00
Lot 7 – PM of 1 unit Elix Essential 3 (Water Purifier)	Php. 147,100.00

The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.

- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from August 5 to 11, 2022, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

"A food-secure Philippines with prosperous farmers and fisherfolk"



For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'Edsel B. Pabellano', with a stylized flourish at the end.

EDSEL B. PABELLANO

Division Chief

General Services Division

TERMS OF REFERENCE

PROJECT : PREVENTIVE MAINTENANCE, CALIBRATION, AND REPAIR OF LABORATORY EQUIPMENT

LOCATION : LABORATORY BLDG. PCA, ELLIPTICAL RD. DILIMAN, QUEZON CITY

Lot 1 – Calibration of one (1) unit Sowell PAL-102 Digital Refractometer (Php. 1,500.00)
Set Point: Standard

Lot 2 – Calibration of one (1) unit Optika HRD-300 Digital Refractometer (Php. 1,500.00)
Range 0-45%

Lot 3 – Calibration of one (1) unit Centrifuge Hermle Z216M (Php. 3,200.00)
Set Point: 10,000rpm

Lot 4 – Calibration of one (1) unit Cryogenic Upright Freezer (Php. 2,400.00)
Set Point: -80C

Lot 5 – Calibration of one (1) unit Top Loading Balance (Php. 2,000.00)
Set Point: Standard

Lot 6 – Repair of one (1) unit Power Supply of Lambda 25 Perkin Elmer UV-Vis Spectrophotometer (Php. 30,000.00)
Scope: Troubleshooting, Repair, Delivery, and Installation

Lot 7 – Preventive Maintenance of one (1) unit Elix Essential 3 (Water Purifier) Service & Consumables Package (Php. 147,100.00)
Scope of Work:
Progard S2 Pre-treatment pack, PROGOTOS2
Maintenance Kit, ZF3000527
Vent Filter for PE Reservoir. TANKMPK01
Chlorine Tablets, ZWCL01F50
Millipak Express 40 Filter (1 box), MPGP04001
Local Pre-filter, Pre-filter A
Service Fee

OTHER TERMS AND CONDITIONS

1. The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.
 - a. SEC or DTI Registration Certificate
 - b. Mayor's Permit or Business Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (10 items)

2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from August 5 – 11, 2022, 2022, 1:00pm.
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
 - b. Via online or electronic submission at pcaqc@yahoo.com

3. The delivery period from the receipt of Purchase Order is 30 working days.

Conforme:

Bidder's Authorized Representative