

PURCHASE REQUEST

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Entity Name: **PHILIPPINE COCONUT AUTHORITY REGION XIII**

Fund Cluster: _____

Office/Section : AGUSAN DEL NORTE PO		Purchase Request No.: 2023.05.0106		Date: NOV 15, 2023	
		Responsibility Center Code: 13-200			
STOCK / PROPERTY NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Supply, Delivery & Installation of Glass Division of PCA Laboratory			-
	sheet	Glass Clear 84x120	4	3,500.00	14,000.00
	pcs	Snapon	20	430.00	8,600.00
	length	Rec Tube 1 3/4x4	14	1,100.00	15,400.00
	pcs	Lock Stile	2	500.00	1,000.00
	pcs	Inter Locker	2	500.00	1,000.00
	pcs	D-Jump	2	600.00	1,200.00
	pcs	D-Head	1	350.00	350.00
	pcs	D-Sill	1	350.00	350.00
	pcs	Top Rec	1	400.00	400.00
	pcs	Bottom Rec	1	400.00	400.00
	pcs	Angle 1/8 x 1x1	1	400.00	400.00
	pcs	Nylon Roller Steel	8	30.00	240.00
	pcs	Flush Lock with Key	2	200.00	400.00
	pcs	Flush Lock without Key	2	100.00	200.00
	pcs	Flush Handle #10-11	2	50.00	100.00
	pcs	Sealant	20	150.00	3,000.00
	box	Blind Rivets	1	300.00	300.00
	gross	Wood Screw	1	100.00	100.00
	box	Thocks #5	1	100.00	100.00
		Labor	1	19,016.00	19,016.00
		OCM	1	7,986.72	7,986.72
		Contractors Profit	1	6,655.60	6,655.60
		Tax	1	4,059.92	4,059.92
TOTAL					85,258.24

Purpose: For PCA Laboratory glass division installation.

Requested by: 
 Signature: _____
 Printed Name: **MANOLITO L. CASAPAO**
 Designation: Head, Requesting Office/Unit

Approved by: 
 Signature: _____
 Printed Name: **JOEL B. OCLARIT**
 Designation: Regional Manager III