
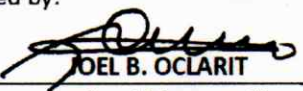


PURCHASE REQUEST

Page 1 of 1

Entity Name: **PHILIPPINE COCONUT AUTHORITY REGION XIII**

Fund Cluster: _____

Office/Section : RO - ADMIN. UNIT		Purchase Request No. 2023.09.0245 Responsibility Center Code: 13-104		Date: <u>Sept. 7, 2023</u>	
STOCK / PROPERTY NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
	lot	Lease of venue for the information caravan for medical and dental mission on September 19, 2023 in San Jose, PDI that can accommodate at least 550 pax and during the Medical and Dental mission on September 30, 2023 that can accommodate at least 700 pax which includes the following:			-
		A. Function hall, sound system, projector, tables and chairs on September 19, 2023 and September 30, 2023			-
		B. Catering services during the information caravan for the medical and dental mission on September 19, 2023			-
		PM snack good for 550 pax	550	100.00	55,000.00
		Lunch good for 550 pax	550	250.00	137,500.00
		C. Catering services during the medical and dental mission in the municipality of San Jose, PDI on September 30, 2023			-
		Breakfast good for 150 pax	150	150.00	22,500.00
		AM Snacks good for 700 pax	700	100.00	70,000.00
		Lunch good for 700 pax	700	250.00	175,000.00
		PM snack good for 700 pax	700	100.00	70,000.00
		Dinner good for 150	150	250.00	37,500.00
		i. Breakfast			-
		> Egg and a choice of meat or fish and vegetable with 1 cup of rice and 1 round of coffee or juice with bottle water			-
		ii. Snacks			-
		> Choice of native delicacies, sandwich or slice of cake with 1 round of softdrink or sikwate or canned juice and bottled water			-
		iii. Main course lunch and dinner consist of:			-
		At least 1 Viand of meat (no pork) and vegetable			-
		> Side dish consist of			-
		Choice of soup or salad or noodles or fresh fruit			-
		1 cup of rice			-
		> Drinks composed of the following:			-
		1 round of softdrink or canned juice and bottled water			-
		TOTAL			567,500.00
Purpose: Lease of venue for the information caravan for medical and dental mission on September 19, 2023 in San Jose, PDI that can accommodate at least 550 pax and during the Medical and Dental mission on September 30, 2023 that can accommodate at least 700 pax which includes the following:					
Requested by:  Signature : Printed Name : DORIS A. ARTES Designation : Head, Requesting Office/Unit			Approved by:  JOEL B. OCLARIT Regional Manager III		