


PURCHASE REQUEST

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Entity Name: **PHILIPPINE COCONUT AUTHORITY REGION XIII**

Fund Cluster: _____

Office/Section : SURIGAO DEL NORTE PO		Purchase Request No.: 2023.07.0164		Date: JULY 3, 2023	
		Responsibility Center Code: 13-400			
STOCK / PROPERTY NO.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
	lot	<p>Lease of venue for the Orientation of the Revised Implementing Rules and Regulation of RA 8048 as ammended by RA 10593 on July 14, 2023 in the afternoon at General Luna, Surigao del Norte</p> <p>Inclusions:</p> <ol style="list-style-type: none"> Function hall that can accomodate up to 80 pax <ul style="list-style-type: none"> > Classroom set-up for 80 pax > at least 3 units of microphone > with free wifi connection > Provision of free-flowing Coffee or Tea Snacks of 80 pax <ul style="list-style-type: none"> > choice of native delicacies with coco water for Accommodation of Guest and Speakers(2 nights) <ul style="list-style-type: none"> 5 Rooms for 2 pax with free breakfast >preferable 2 single bed >with free wifi connection Meals - Lunch and Dinner for 10 persons <ul style="list-style-type: none"> > main course consist of 1 viand of meat (beef) 1 viand of Vegetable 1 viand of Seafoods Rice Drinks Dessert Transport Vehicle 3 days <ul style="list-style-type: none"> > Van Hire with fuel inclusion 	1	119,500.00	119,500.00
		TOTAL			119,500.00
Purpose: To conduct orientation of revised IRR of RA 8048 as ammended by RA 10593 to Coco Lumbers Dealers, Coconut Farmer Organization Officer (President), Local Officials & Philippine National Police (Investigator & Municipal Chief Officer).					
Requested by: Signature : Printed Name : LYNDON L. VERANO Designation : Head, Requesting Office/Unit		Approved by:  JOEL B. OCLARIT Regional Manager III			