



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE COCONUT AUTHORITY**  
**ZAMBOANGA RESEARCH CENTER**  
San Ramon, Zamboanga City, 7000 Philippines P.O BOX 356  
Tel/Fax: (062) 982 0302; Email: [zrc@pca.gov.ph](mailto:zrc@pca.gov.ph)  
TIN: 000-724-616

**REQUEST FOR QUOTATION** PR No.: 29-08-275

**GENTLEMEN:**

**PCA-ZAMBOANGA RESEARCH CENTER** is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount if any, the brand, and/or trade mark offered and date of delivery. In the event of award, it is understood that option availability of stock shall be good within thirty (30) days from date of tender.

QTY	UNIT	DESCRIPTION	BRAND	UNIT PRICE	TOTAL AMOUNT
2	box	THHN #10			
4	box	THHN #12			
4	box	THHN #14			
2	rolls	Flexible hose 1/2			
25	pcs.	Square box			
3	pcs.	Utility box			
15	pcs.	Ceiling socket 4"			
14	pcs.	3 Gang outlet (assembly)			
5	pcs.	3 Gang switch duplex			
5	pcs.	2 Gang switch duplex			
8	pcs.	1 Gang switch duplex			
4	pcs.	Flood light			
2	rolls	Electrical tape (big)			
200	pcs.	Cable tie 12"			
*Delivery Place: PCA-Zamboanga Research Center San Ramon, Talisayan, Zamboanga City					

**Purpose:** For the repair of Guest House use

\*Deadline of Submission and Receipt of Bids: July 15, 2024, at 8:30AM

\*Opening of Bids: July 15, 2024, at 10:00AM

\*Venue: PCA-Zamboanga Research Center, San Ramon, Talisayan, Zamboanga City

Approved Budget for the Contract (ABC): PhP 142,634.45

Delivery Terms: Seven (7) Calendar Days

Payment Terms: Upon Complete Delivery

Bidder is required to submit the following documents:

1. Latest Mayor's/Business Permit
2. PhilGEPS Certificate of Platinum Registration and Membership
3. Latest Income/Business Tax Return
4. Tax Clearance Certificate
5. Omnibus Sworn Statement - submit upon award of Contract.
6. Payment of PHP 500.00 is required for the bid document.

Very truly yours,

Certified correct as to prices quoted and accept conditions stated above:

Name of Firm: \_\_\_\_\_

Name and Signature of Owner/Representative: \_\_\_\_\_

Address/Tel No.: \_\_\_\_\_

Tax Identification Number (TIN): \_\_\_\_\_

Date of Offer: \_\_\_\_\_

**PCA-ZAMBOANGA RESEARCH CENTER**

**LIBERTY H. CANJA**

Acting Department Manager III

**Note:**

1. Bid documents must be submitted in one (1) big envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center—one (1) original and two (2) certified photocopies—to be placed in an individual folder and in two (2) separate envelopes with markings, technical, and financial documents. All envelopes must be sealed and signed.
2. Bidders are required to fill-out the Request for Quotation Form properly, i.e., brand name, unit price, total amount per item (if applicable), and the total bid amount.
3. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.
4. The bid offer should be VAT-inclusive.
5. The submission of bid documents must be properly labeled and include a table of contents.
6. The payment and acquisition of the bidding documents (RFQ) will be from July 10, 2024 to July 12, 2024 (8:00AM to 3:30PM), at the address above.
7. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.

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