



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE COCONUT AUTHORITY**  
**ZAMBOANGA RESEARCH CENTER**  
San Ramon, Zamboanga City, 7000 Philippines P.O BOX 386  
Tel/Fax: (082) 982 0302; Email: zrc@pca.gov.ph  
TIN: 000-724-616

**REQUEST FOR QUOTATION** PR No.: **24-07-378**

GENTLEMEN:

PCA-ZAMBOANGA RESEARCH CENTER is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount if any, the brand, and/or trade mark offered and date of delivery. In the event of award, it is understood that option availability of stock shall be good within thirty (30) days from date of tender.

| QTY                                     | UNIT  | DESCRIPTION                      | BRAND  | UNIT PRICE | TOTAL AMOUNT |
|---|-------|----------------------------------|--|------------|--------------|
| A. Civil Works                          |       |                                  |  |            |              |
| 3                                       | box   | Blind Rivet 1/8"x1/2"            |  |            |              |
| 20                                      | pcs.  | Carrying Channel Purlins 1/2"x1" |  |            |              |
| 60                                      | sacks | Cement Class AA                  |  |            |              |
| 6                                       | rolls | Comesh Wire 1/16"                |  |            |              |
| 15                                      | kgs   | Common Nail 1 1/2"               |  |            |              |
| 15                                      | kgs   | Common Nail 2"                   |  |            |              |
| 20                                      | kgs.  | Common Nail 4"                   |  |            |              |
| 50                                      | pcs.  | Corrugated Sheet 0.8mm x 12'     |  |            |              |
| 50                                      | pcs.  | C-Purlins 2"x3"                  |  |            |              |
| 2                                       | pc.   | Cup Brush for Grinder            |  |            |              |
| 10                                      | pcs.  | Door Knob Heavy Duty             |  |            |              |
| 6                                       | pcs.  | Drill bit for Metal 1/4" HSS     |  |            |              |
| 20                                      | pcs.  | Drill bit for Metal 1/8" HSS     |  |            |              |
| 15                                      | pairs | Hinges Loose Pin 4x5             |  |            |              |
| 10                                      | pairs | Hinges, Butterfly 1x2            |  |            |              |
| 10                                      | gal   | Lacquer Vernish nature color     |  |            |              |
| 100                                     | pcs.  | Hardiflex 3/16"x4x8              |  |            |              |
| 1000                                    | pcs.  | Hardiflex black screw 1"         |  |            |              |
| 120                                     | pcs.  | Metal Purling 3/4x2"             |  |            |              |
| 10                                      | pcs.  | Paint Brush 2"                   |  |            |              |
| 15                                      | gal   | Paint Enamel Glossy White        |  |            |              |
| 15                                      | gal   | Paint Enamel Primer White        |  |            |              |
| 10                                      | pcs.  | Paint Roller 4"                  |  |            |              |
| 10                                      | gal   | Paint Thinner                    |  |            |              |
| 1                                       | sack  | Red Cement                       |  |            |              |
| 2                                       | pcs.  | Riveter                          |  |            |              |
|   |       | *Continue next page              |  |            |              |
|   |       |                                  |  |            |              |
|   |       |                                  |  |            |              |
| Purpose:                                |       | For Guest House Use              |  |            |              |
| Venue:                                  |       |                                  | <div>Document to submit the following</div> <div>1. DISCOUNT FORM</div> <div>2. BIDDING FORM</div> <div>3. THREEPS Certificate of Registration</div> |            |              |
| Approved Budget for the Contract (ABC): |       |                                  |  |            |              |
| Delivery Terms:                         |       |                                  |  |            |              |
| Payment Terms:                          |       |                                  |  |            |              |

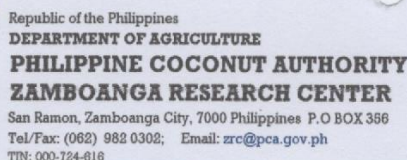
Certified correct as to prices quoted and accept conditions stated above:

Name of Firm: \_\_\_\_\_ Very truly yours,  
Name and Signature of Owner/Representative: \_\_\_\_\_  
Address/Tel No.: \_\_\_\_\_  
Tax Identification Number (TIN): \_\_\_\_\_  
Date of Offer: \_\_\_\_\_

PCA-ZAMBOANGA RESEARCH CENTER

LIBERTY H. CANJA, Ph.D.  
Acting Department Manager III





GENTLEMEN:

**PCA-ZAMBOANGA RESEARCH CENTER** is in the market for the items indicated below. Please quote your lowest

|  |                            |
|--|----------------------------|
| <b>Purpose:</b>  | <b>For Guest House Use</b> |
| <b>*Deadline on Submission and Receipt of Bids:</b> August 9, 2024, at 8:30 AM     |                            |
| <b>*Opening of Bids:</b> August 9, 2024, at 10:15 AM                               |                            |
| <b>*Venue:</b> PCA-Zamboanga Research Center, San Ramon, Talisayan, Zamboanga City |                            |
| <b>Approved Budget for the Contract (ABC):</b>                                     | <b>Php485,000.00</b>       |
| <b>Delivery Terms:</b> Fifteen (15) Calendar Days                                  |                            |
| <b>Payment Terms:</b> Upon full delivery   |                            |

**Bidders are requested to submit the following requirements as per RA9184:**

1. Latest Mayor s/Business Permit
2. PhilGEPS Certificate of Platinum Registration and Membership
3. Latest Income/Business Tax Return
4. Tax Clearance Certificate
5. Omnibus Sworn Statement - submit upon award of Contract.
6. Payment of PHP 500.00 is required for the bid document.

Certified correct as to prices quoted and accept conditions stated above:

Name of Firm: \_\_\_\_\_  
 Name and Signature of Owner/Representative: \_\_\_\_\_  
 Address/Tel No.: \_\_\_\_\_  
 Tax Identification Number (TIN): \_\_\_\_\_  
 Date of Offer: \_\_\_\_\_

Very truly yours,

PCA-ZAMBOANGA RESEARCH CENTER

**LIBERTY H. CANJA, Ph.D.**  
Acting Department Manager II

**Note:**

1. Bid documents must be submitted in one (1) big envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center—one (1) original and two (2) certified photocopies—to be placed in an individual folder and in two (2) separate envelopes with markings, technical, and financial documents. All envelopes must be sealed and signed.
2. Bidders are required to fill out the Request for Quotation Form properly, i.e., brand name, unit price, total amount per item (if applicable), and the total bid amount.
3. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.
4. The bid offer should be VAT-inclusive.
5. The submission of bid documents must be properly labeled and include a table of contents.
6. The payment and acquisition of the bidding documents (RFQ) will be from August 6, 2024 to August 8, 2024 (8:00AM to 3:30PM), at the address above.
7. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.

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