



Republic of the Philippines  
**PHILIPPINE COCONUT AUTHORITY REGION XIII**  
Regional Office, 2F South Boulevard Square., South Montilla Blvd., Butuan City

**REQUEST FOR QUOTATION**

Date: September 4, 2023

Quotation No.: RO - 2023 09 199

\_\_\_\_\_  
*Registered Name of Supplier as written in Official Receipt*

\_\_\_\_\_  
*Business Address of Supplier*

\_\_\_\_\_  
*Tax Identification Number (TIN); indicate whether VAT or Non-VAT*

\_\_\_\_\_  
*PhilGEPS Registration Number (required)*

**Philippine Coconut Authority Region XIII through its Bids and Awards Committee (BAC), intends to procure the 2023 CFIDP-CHP: Strategic Planting & Re-Planting CY 2023 in accordance with Sec. 53.9 (Negotiated Procurement - Small Value Procurement) of the Revised IRR of R.A. No. 9184.**

Please quote your **best offer** for the item/s described below, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative **not later than September 11, 2023 at 5:00 PM**. A copy of your **latest Mayor's/Business Permit** and **PhilGEPS Registration** may be required to be submitted along with your quotation/proposal.

Open quotations may be submitted manually at the address indicated above or through facsimile at (085)341-4372 or email at regionxiii@pca.gov.ph.

**ERNALYN E. COLON**

Canvasser

**MANOLITO L. CASAPAO**

BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

**TECHNICAL SPECIFICATIONS**

1. Please quote your **best offer** for the item/s below. Please do not leave any items blank. Indicate "0" if item being offered is for free.
2. Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item	Description	Total Quantity	Bidder's Statement of Compliance	Unit Price
1	<b>2023 CFIDP-CHP: Strategic Planting &amp; Re-Planting CY 2023</b>			
lot	<b>Ammonium Sulfate &amp; Potassium Chloride</b>  <b>Ammonium Sulfate (21-0-0)</b> * Physical Appearance - Fine with granules or crystals * Moisture Content - 1% maximum * Nitrogen - 21% min. * Sulfur - 23% min. <b>Potassium Chloride (0-0-60)</b> * Moisture Content - 0.5% maximum * Physical Appearance & Color - granular/crystalline powder & reddish, pinkish or white in color * Water Soluble Potash (K2O) - 60% min. * Sodium (NaCl) - 3.5% max. <b>Weight: 50kg per bag</b> Outer bag: woven fabric polypropylene Inner Lining: polyethylene, .0013mm, sealed mechanically with 2% empty bags allowance at no extra cost <b>*Bidder shall submit a copy of laboratory result for the last six (6) months from any government accredited laboratory</b> <b>*Duly registered with FPA</b>	1		

Item	Description	Total Quantity	Bidder's Statement of Compliance	Unit Price
	<p><b>Mode of Procurement: Small Value Procurement</b></p> <p><b>Disaggregation:</b></p> <p><b>Ammonium Sulfate (183 bags)</b>  Agusan del Norte - 40 bags  Agusan del Sur - 40 bags  Surigao del Norte - 63 bags  Surigao del Sur - 40 bags</p> <p><b>Potassium Chloride (183 bags)</b>  Agusan del Norte - 40 bags  Agusan del Sur - 40 bags  Surigao del Norte - 63 bags  Surigao del Sur - 40 bags</p>			



**SCHEDULE OF REQUIREMENTS**

The delivery schedule expressed as weeks/months stipulates hereafter the delivery date to the project site.

Item	Description	Total Quantity	Delivery
1	2023 CFIDP-CHP: Strategic Planting & Re-Planting CY 2023	lot	28 days upon receipt of PO

**FINANCIAL OFFER**

Item	Quantity	Approved Budget for the Contract	Your Total Offered Quotation
1	lot	₱969,900.00	

**TERMS AND CONDITIONS**

1. ALL ENTRIES MUST BE HAND WRITTEN/TYPEWRITTEN;
2. SUPPLIERS SHALL PROVIDE CORRECT AND ACCURATE INFORMATION REQUIRED IN THIS FORM;
3. ANY INTERLINEATIONS, ERASURES OR OVERWRITING SHALL BE VALID ONLY IF THEY ARE SIGNED OR INITIALED BY THE SUPPLIER OR THE SUPPLIER'S AUTHORIZED REPRESENTATIVE;
4. PRICE QUOTATION(S) SHALL BE DENOMINATED IN PHILIPPINE PESO AND SHALL BE INCLUSIVE OF TAXES;
5. QUOTATIONS EXCEEDING THE ABC SHALL BE REJECTED INSTANTANEOUSLY;
6. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS FROM DATE OF SUBMISSION;
7. SUPPLIER SHALL SUBMIT THE FOLLOWING DOCUMENTS PRIOR TO AWARD OR UPON REQUEST:
  - a. BUSINESS PERMIT/BIR REGISTRATION
  - b. LATEST INCOME/BUSINESS TAX RETURN
  - c. PHILGEPS REGISTRATION CERTIFICATE
  - d. NOTARIZED OMNIBUS SWORN STATEMENT
8. PURCHASE ORDER/CONTRACT SHALL BE AWARDED TO THE LOWEST QUOTATION (FOR GOODS AND INFRASTRUCTURE) OR, THE HIGHEST RATED OFFER (FOR CONSULTING SERVICES) WHICH COMPLIES WITH THE MINIMUM TECHNICAL SPECIFICATIONS AND OTHER TERMS AND CONDITIONS STATED HEREIN;
9. IN CASE OF TWO OR MORE BIDDERS ARE DETERMINED TO HAVE SUBMITTED THE LOWEST CALCULATED QUOTATION/LOWEST CALCULATED AND RESPONSIVE QUOTATION, PCA SHALL ADOPT AND EMPLOY "DRAW LOTS" AS THE TIE-BREAKING METHOD TO FINALLY DETERMINE THE SINGLE WINNING PROVIDER IN ACCORDANCE WITH GPPB CIRCULAR 06-2005;
10. PCA SHALL HAVE THE RIGHT TO INSPECT AND/OR TEST THE GOODS TO CONFIRM THEIR CONFORMITY TO THE TECHNICAL SPECIFICATIONS;
11. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES AND MATERIALS, AND ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THIS OFFICE;
12. PAYMENT SHALL BE MADE THROUGH MDS CHECK AFTER DELIVERY AND UPON SUBMISSION OF THE REQUIRED SUPPORTING DOCUMENTS (SALES INVOICE OR BILLING STATEMENT) BY THE SUPPLIER. TERMS OF PAYMENT IS WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF ACCEPTANCE; AND
13. LIQUIDATED DAMAGES EQUIVALENT TO ONE TENTH OF ONE PERCENT OF THE VALUE OF THE GOODS NOT DELIVERED WITHIN THE PRESCRIBED DELIVERY PERIOD SHALL BE IMPOSED PER DAY OF DELAY.

\_\_\_\_\_  
Signature over Printed Name of Supplier or  
Supplier's Representative

\_\_\_\_\_  
Telephone/Mobile No.

\_\_\_\_\_  
Date

Department of Agriculture  
 Philippine Coconut Authority  
 Drop-off Points for CY 2023 CFIDP Coconut Hybridization Project  
 STRATEGIC PLANTING COMPONENT CY 2023

on	Province	Municipality	Complete Drop-Off Point Address	Contact Persons/ (Agriculturist/CDO)	Contact Number	Allocation (Bag)	
						AS	KCI
	Surigao del Norte	Claver	Daywan, Claver	Maxell Mae G. Manliguis	09265050616	63	63
	Surigao del Sur	Tandag City	San Isidro, Tandag City	Roseller A. Salonga, Jr.	09500716601	40	40
	Agusan del Norte	Las Nieves	Casiklan, Las Nieves	Jerner Batchinetcha	09074833700	40	40
	Agusan del Sur	Bayugan	Lanzones St., Poblacion, Bayugan City	Ronald S. Musico	09103466483	40	40
<b>Total</b>						<b>183</b>	<b>183</b>

Reviewed by:

Noted by:

C. ABILAY  
 JELL CARPHE C. TAMPARONG  
 Acting PDO IV

  
 JOEL B. OCARIT  
 Regional Manager III