

Republic of the Philippines  
PHILIPPINE COCONUT AUTHORITY  
Region XI, Davao City

April 12, 2022

**Gentlemen:**

PCA is in the market for the items indicated below. Please quote your lowest price and terms of payment, including discount, if any, the brand and/or trade mark offered and date of delivery in the event of award.

QTY. & UNIT	PARTICULARS	UNIT PRICE	TOTAL
	COST OF CATERING SERVICES for the Onsite Training Course on		
	Coconut Agrotechnology on April 24, 2022 to May 1, 2022 at		
	PCA-CEDC, Bago-Oshiro, Davao City		
	<b>Batch 1</b>		
68 pax	April 24, 2022 - Dinner Only		
68 pax	April 25, 2022 - 3 Meals & 2 Snacks ( AM & PM)		
68 pax	April 26, 2022 - 3 Meals & 2 Snacks ( AM & PM)		
68 pax	April 27, 2022 - 2 Meals(Breakfast & Lunch) & 2 Snacks (AM & PM)		
108 pax	April 27, 2022 - Dinner Only (Batch 1 & 2)		
108 pax	April 28, 2022 - Breakfast Only (Batch 1 & 2)		
	<b>Batch 2</b>		
68 pax	April 28, 2022 - 2 Meals (Lunch & Dinner) 2 Snacks (AM & PM)		
68 pax	April 29, 2022 - 3 Meals & 2 Snacks (AM & PM)		
68 pax	April 30, 2022 - 3 Meals & 2 Snacks (AM & PM)		
68 pax	May 1, 2022 - Breakfast Only		
	<b>Pleased Attached:</b>		
	MAYOR'S PERMIT		
	CERTIFICATE OF REGISTRATION (BIR)		
	PHILGEPS CERTIFICATION		
	OMNIBUS SWORN STATEMENT		

RFQ No. 2022-04-DICA  
Date: April 12, 2022

Very truly yours



JUVY T. ALAYON  
Acting Regional Manager III

Certified Correct As to Price Quoted And  
Accepts Condition Above Stated:

FIRM'S NAME \_\_\_\_\_ Address \_\_\_\_\_  
Tax Identification No. \_\_\_\_\_  
Please Check: Non-VAT ☐ VAT ☐  
Signature \_\_\_\_\_ Tel. No. \_\_\_\_\_  
Position \_\_\_\_\_ Date of Offer \_\_\_\_\_  
(TO BE FILLED IN BY PCA)

We certify that this Quotation was opened on \_\_\_\_\_ in our presence as  
members of the Procurement Committee:

\_\_\_\_\_  
Chairperson, BAC  
Date: \_\_\_\_\_

WITNESSED BY:

\_\_\_\_\_  
Member (BAC)  
Date: \_\_\_\_\_

Regional Auditor

\_\_\_\_\_  
Member (BAC)  
Date: \_\_\_\_\_

Note: The foregoing request will be  
opened on \_\_\_\_\_  
representative \_\_\_\_\_

\_\_\_\_\_  
Member (BAC)  
Date: \_\_\_\_\_

\_\_\_\_\_  
Member (BAC)  
Date: \_\_\_\_\_



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE COCONUT AUTHORITY**  
Region XI, Davao City

**TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in the form.
2. Bidders may quote for any or all the items.
3. Price quotation/s, must be valid for a period of Thirty (30) calendar days from the date of submission.
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within thirty (30) calendar days from the receipt of Purchase Order.
9. The PCA XI shall have right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCA XI shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to the other courses of action and remedies open to it.
11. Bidders shall provide a copy of PhilGEPS Registration Number/Certificate and Mayor's/Business Permit.

**JUV T. ALAYON**  
**Acting Regional Manager III**

**CONFORME:**

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**Name of Bidder**





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**PHILIPPINE COCONUT AUTHORITY XI**  
PCA Complex, Bago Oshiro, Tugbok District, Davao City  
Tel. Nos.: (082) 293-0049, 293-0114, 293-0384 Fax No.: (082) 293-0049  
<http://www.pca.da.gov.ph>

**ONSITE TRAINING ON AGROTECHNOLOGIES, PCA PROGRAMS &  
PROJECT, AND PROJECT MONITORING & EVALUATION**

**April 24, 2022 to May 1, 2022**

**Approved Budget for the Contract (ABC)**

**Breakfast - P300.00/pax**

**AM Snacks - P250.00/pax**

**Lunch - P600.00/pax**

**PM Snacks - P250.00/pax**

**Dinner - P600.00/pax**

**TOTAL - P2,000.00/pax**

**MENU:**

**APRIL 24, 2022**

**DINNER**

Steam Rice  
Beef Afritada  
Tinola talakitok  
Buttered Chicken  
Fruit  
Softdrink

**APRIL 25, 2022**

**BREAKFAST**

Steam Rice  
Egg Omelette  
Fried Bulinaw  
Corned beef with potato  
Flowing coffee  
Juice  
Fruit

**AM SNACK**

Baked mac  
Canned juice

**LUNCH**

Steam Rice  
Grilled fish (malasugue)  
Tinolang Native Chicken  
Beef kare-kare  
fruit  
Softdrink

**PM SNACK**

Biko sa Latik  
Hot Choco with Milk

*"A food-secure Philippines with prosperous farmers and fisherfolk"*





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**DINNER**

Steam Rice

Chicken cordon

Tuna steak

Special Chopsuey (chicken no shrimp)

Leche flan

Juice

**APRIL 26, 2022**

**BREAKFAST**

Steam Rice

Fried boneless bangus

Chicken Chorizo

Ensaladang Talong

Flowing coffee

Juice

Fruit

**AM SNACK**

Buko pie (2 slices)

Buko juice

**LUNCH**

Steam Rice

Seafood curry

Beef broccoli

Chicken honey glazed

Buko salad

Lemon Juice

**PM SNACK**

Special Chicken Sotanghon

Canned juice

**DINNER**

Steam Rice

Fried fish (kitang)

Beef Bulalo with Corn & Vegetable

Mixed vegetables

Mixed fruits

softdrink/juice

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**APRIL 27, 2022**

**BREAKFAST**

Steam Rice  
Paksiw isda (kitang/danggit with vege)  
Boiled egg  
Native Vegetable salad  
Flowing coffee  
Juice  
Fruit

**AM SNACK**

Tuna sandwich  
Fresh Fruit Juice

**LUNCH**

Steam Rice  
Garlic chicken  
Tinolang Isda (tuna)  
Beef Steak  
Mixed fruit  
Softdrink

**PM SNACK**

Hot chocolate  
Puto Maya with mango

**DINNER**

Steam Rice  
Lapu2x with tofu & tausi sauce  
Shrimp halabos  
Fried chicken lumpia  
Chicken barbecue  
fruit salad  
Softdrink

**APRIL 28, 2022**

**BREAKFAST**

Steam Rice  
Dried Fish boneless danggit  
Chicken Tocino  
Ginisang ampalaya  
Flowing coffee  
Juice  
Fruit

**AM SNACK**

Durian Pie (2 slices)  
Lemon juice

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**LUNCH**

Steam Rice  
Sinuglaw  
Tinolang sliced lapulapu  
beef caldereta  
buko pandan  
Softdrink

**PM SNACK**

Fresh lumpia  
Buko juice

**DINNER**

Steam Rice  
Chicken cordon  
Tuna steak  
Special Chopsuey  
Leche flan  
Juice

**APRIL 29, 2022**

**BREAKFAST**

Steam Rice  
Fried boneless bangus  
Chicken Chorizo  
Ensaladang Talong  
Flowing coffee  
Juice  
Fruit

**AM SNACK**

Baked mac  
Canned juice

**LUNCH**

Steam Rice  
Pork hamonado  
Grilled fish (malasugue  
Tinolang Native Chicken  
fruit  
Softdrink

**PM SNACK**

Biko sa Latik  
Hot Choco with Milk

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**DINNER**

Steam Rice  
Fried fish (kitang)  
Beef Bulalo with Corn & Vegetable  
Mixed vegetables  
Mixed fruits  
softdrink/juice

**APRIL 30, 2022**

**BREAKFAST**

Steam Rice  
Paksiw isda (kitang/danggit with vege)  
Boiled egg  
Native Vegetable salad  
Flowing coffee  
Juice  
Fruit

**AM SNACK**

Buko pie (2 slices)  
Buko juice

**LUNCH**

Steam Rice  
Lechon kawali  
Kinilaw  
Seafood curry  
Buko salad  
Lemon Juice

**PM SNACK**

Palabok  
Canned juice

**DINNER**

Steam Rice  
Lapu2x with tofu & tausi sauce  
Shrimp halabos  
Fried chicken lumpia  
Chicken barbecue  
fruit salad  
Softdrink

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**MAY 1, 2022**

BREAKFAST  
Steam Rice  
Fried egg  
Daing bangus  
Corned beef with potato  
Flowing coffee  
Juice  
Fruit

Note: Buffet Serving with flowing coffee/milo/milk

Prepared by:

  
**GRACE S. DRILLA**  
PDO IV

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