



**DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
REGION IV-A (CALABARZON)**

Brgy. Isabang, Lucena City
Telephone Number: (042) 795-5472
<http://www.pca.da.gov.ph> / Email address: regioniv@pca.gov.ph

REQUEST FOR QUOTATION / PROPOSAL (RFQ/RFP)

SUPPLY AND DELIVERY OF AGRICULTURAL INPUTS FOR BARANGGULAYAN WINNERS CY2023

Name of Company

Complete Company Address

Date: December 13, 2024
RFQ/RFP No. : 24-11-0002
PR No.: 24-11-0002
PHILGEPS Ref. No.: _____

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **December 17, 2024 at 9:00 AM** to the address listed above.

Very truly yours,

SGD NERISSA P. MENDEZ
Acting Administrative Officer V

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Philippine Coconut Authority.

SGD MAY A. Napeñas
Regional Canvasser

PLEASE QUOTE: **PER ITEM**

					SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX		
No.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					Unit Price	Total Price	
1	SUPPLY AND DELIVERY OF AGRICULTURAL INPUTS FOR BARANGGULAYAN WINNERS CY2023	1	Lot				
	Submersible Pump	1	unit	20,000.00			
	Water Pump	1	unit	10,000.00			
	Feed Pelletizer	1	unit	50,000.00			
	Hand Tractor	1	unit	36,000.00			
	Mini multi-Tiller	1	unit	27,000.00			
	Grasscutter	3	unit	54,000.00			
	Power Sprayer	2	unit	13,200.00			
	Wheel Barrow	1	unit	2,000.00			
	Empty Drum	1	pc	2,000.00			
	Harvesting Shears	1	pc	330.00			
	Pruning Shear	1	pc	300.00			
	Plastic Crates	1	pc	385.00			
	Pick Mattock "Piko"	2	pc	800.00			
	Shovel	1	pc	400.00			
	Garden Hoe "Asarol"	1	pc	260.00			
	Trowel "Dulos"	1	pc	250.00			
	Plastic Pail	4	pc	1,000.00			
	Dipper	5	pc	275.00			
	Water Sprinkler	4	pc	1,000.00			
	Net Green	2	bun dle	1,800.00			
	Nylon Straw	30	roll	1,500.00			
	Trellis Twine	30	roll	9,300.00			
	Monoline Nylone #180	25	kg	11,000.00			



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Monoline Nylone #130	7	kg	2,940.00			
Sitao Seeds	28	kg	44,800.00			
Cucumber Seeds	5	can	4,400.00			
Urea (40-0-0)	5	sack	7,500.00			
Complete Fertilizer (14-14-14)	5	sack	7,500.00			
<i>Please refer to Purchase Request No. 24-11-0002 and Annex A for the drop-off point and full technical specifications</i>						
<i>***** Nothing follows *****</i>						
			309,940.00			

GENERAL CONDITIONS

Bidder must comply with the following requirements:

1. All entries must be typewritten and legible;
2. Accomplished Request for Quotation/Proposal;
3. Certificate of PHILGEPS Registration;
4. Updated Mayor's/Business Permit;
5. Latest Income and Business Tax Return (for ABC above 500k);
6. Omnibus Sworn Statement (for ABC above 50k). Please see attached format.
7. **The accomplished RFQ/RFP including other documentary requirements shall be submitted in a sealed envelope with proper label, as follows:**

Company Name:

Company Address:

Name & Signature of Owner/Authorized Representative

RFQ No. "

Project Name: Supply and Delivery of _____

8. **Delivery/Service period must be at least within thirty (30) calendar day/s upon receipt of the Purchase Order.**
9. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
10. Price validity shall be for a period of three (3) months;
11. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
12. Transaction with PCA shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
13. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Date: _____

*After having carefully read and accepted Your General Conditions, I/We quote you on the item/s at price/s noted above for **immediate delivery and shipment/service which can be made within thirty (30) calendar day/s from receipt of Purchase/Job Order.***

**Print Name & Signature of Owner/
Authorized Representative**

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)