



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
REGION I, II, III and CAR

2/F Guest House Bldg., PCA Compound, Elliptical Road, Diliman, Quezon City 1101
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REQUEST FOR QUOTATION

Date: November 09, 2023

RFQ No.: 2023-11-81

The Philippine Coconut Authority Regions I-III & CAR through its Regional Bids and Awards Committee (RBAC), intends to procure **Agricultural Supplies, Tools and Equipment for the establishment of the Communal Nursery for Coconut Hybrids at Binalan, Aparri, Cagayan** with a total Approved Budget for the Contract amounting to **Three hundred twenty-four thousand three hundred fifty pesos (Php 324,350.00)**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions and Technical Specifications attached in this Request for Quotation (RFQ). The procurement period covers from **November 10-14, 2023**.

A copy of your **Mayor/Business Permit, PhilGEPS Registration Certificate, and Omnibus Sworn Statement** are also required along with your quotation/proposal. Quotation with the aforesaid documentary requirements shall be submitted in a sealed envelope either manually or through mailing at the address indicated below **not later than November 14, 2023, 5:00 PM**. Evaluation of offer/s will be on **November 15, 2023 9:00 AM**.

For any clarification, please feel free to contact Ms. Michelle O. Villa, RBAC Secretariat at tel. nos. 8924-4761 or email at 4b.regionalbac@gmail.com.

(SGD.) CHRICEPT T. VILORIA, Ph.D.
Chairperson, RBAC

Philippine Coconut Authority
Regions I, II, III & CAR
2/F Guest House Bldg., PCA Compound,
Elliptical Road, Diliman, Quezon City
Email Address: 4b.regionalbac@gmail.com

QUOTATION/ PROPOSAL

Date: _____

Name of Business: _____

Address: _____

Nature of Business: _____

Business Permit No.: _____

Tax Identification No.: _____

PhilGEPS Registration Number: _____

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer):

Quantity	Unit	Item Description	Unit Cost	Total Cost
<i>Agricultural & Forestry Equipment</i>				
2	piece	Spade		
2	piece	Shovel		
2	piece	Digging Bar		
1	unit	Wheel barrow		
4	piece	Sprinkle		
2	piece	Bolo		
1	unit	Knapsack sprayer (16 li capacity)		
<i>Agricultural & Marine Supplies Expenses</i>				
100	cu.m	Garden Soil		
45	sack	Coir dust		
2	bottle	Fungicide		
3	bottle	Insecticide		
<i>Other Supplies & Materials Expenses</i>				
1	roll	Nylon Rope		
4	piece	Empty Drum		
4	piece	Pail		
300	pack	Polybag (16"x16") @ 100 pcs/pack		
60	Kg	Barb wire (gauge 12)		
120	piece	Post (2.5m)		
15	Kg	U-nails		
			GRAND TOTAL	

Attachments:

Mayor/Business Permit
PhilGEPS Registration Certificate
Omnibus Sworn Statement

Signature over Printed Name

Office Telephone/ Mobile No.

Email Address

INSTRUCTIONS

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All Technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow instructions will disqualify your entire quotation.

Technical Specifications

Unit	Item Description	Quantity	Statement of Compliance (please indicate “comply” or “not comply”)
<i>Agricultural & Forestry Equipment</i>			
piece	Spade	2	
piece	Shovel	2	
piece	Digging Bar	2	
unit	Wheel barrow	1	
piece	Sprinkle	4	
piece	Bolo	2	
unit	Knapsack sprayer (16 li capacity)	1	
<i>Agricultural & Marine Supplies Expenses</i>			
cu.m	Garden Soil	100	
sack	Coir dust	45	
bottle	Fungicide	2	
bottle	Insecticide	3	
<i>Other Supplies & Materials Expenses</i>			
roll	Nylon Rope	1	
piece	Empty Drum	4	
piece	Pail	4	
pack	Polybag (16"x16") @ 100 pcs/pack	300	
Kg	Barb wire (gauge 12)	60	
piece	Post (2.5m)	120	
Kg	U-nails	15	

Signature over Printed Name



General Terms and Conditions

1. Bidders shall provide correct and accurate information required in the forms.
2. Price quotations must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s to be dominated in the Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, schedule of requirements and terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
7. The PCA Regions I-III RBAC shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
8. All items should be delivered in thirty (30) calendar days after signing of Purchase Order.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCA Regions I-III & CAR may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

