



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
REGION I, II, III and CAR

2/F Guest House Bldg., PCA Compound, Elliptical Road, Diliman, Quezon City 1101
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REQUEST FOR QUOTATION

Date: November 10, 2023

RFQ No.: 2023-11-84

The Philippine Coconut Authority Regions I-III & CAR through its Regional Bids and Awards Committee (RBAC), intends to procure **Additional Materials for the Rehabilitation and Repair of PCA Pangasinan's ECM Laboratory** with a total Approved Budget for the Contract amounting to **Sixty-five thousand seven hundred sixty-four pesos (Php 65,764.00)**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions and Technical Specifications attached in this Request for Quotation (RFQ). The procurement period covers from **November 11 - 15, 2023**.

A copy of your **Mayor/Business Permit, PhilGEPS Registration Certificate, and Omnibus Sworn Statement** are also required along with your quotation/proposal. Quotation with the aforesaid documentary requirements shall be submitted in a sealed envelope either manually or through mailing at the address indicated below **not later than November 15, 2023, 5:00 PM**. Evaluation of offer/s will be on **November 16, 2023 9:00 AM**.

For any clarification, please feel free to contact Ms. Michelle O. Villa, RBAC Secretariat at tel. nos. 8924-4761 or email at 4b.regionalbac@gmail.com.

(SGD.) CHRICEPT T. VILORIA, Ph.D.
Chairperson, RBAC

Philippine Coconut Authority
Regions I, II, III & CAR
2/F Guest House Bldg., PCA Compound,
Elliptical Road, Diliman, Quezon City
Email Address: 4b.regionalbac@gmail.com

QUOTATION/ PROPOSAL

Date: _____

Name of Business: _____

Address: _____

Nature of Business: _____

Business Permit No.: _____

Tax Identification No.: _____

PhilGEPS Registration Number: _____

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer):

Quantity	Unit	Item Description	Unit Cost	Total Cost
20	piece	Housing (with ballast) for 18watts fluorescent light (no tube)		
2	piece	Sink Drain # 2"		
3	piece	Electrical Tape, Big		
1	Pail (20L)	Flat Latex Paint (White)		
1	set	Floater valve for toilet bowl tank		
5	piece	Utility box		
18	piece	Good lumber (2x2x10), Ordinary		
5	piece	Good lumber (2x3x10), Ordinary		
10	piece	Marine Plywood # 1/4		
1	Liter	Termiticide Pure (Solignum)		
2	piece	Roller Paint #7"		
5	piece	Paint Brush #2"		
20	meter	Flat cord wire # 16		
1	Liter	Muriatic acid		
1	Kg	Concrete Nail # 3"		
1	box	Staple Wire # 1/2		
20	Liter	Roofgard Color Green		
4	Liter	Quick Drying Enamel (QDE) Paint (White)		
5	Kg	Patching compound		
1/4	Liter (1/4)	Latex color Raw Siena (1/4)		
5	piece	Masking tape #3/4		
1	Liter	Latex color Lamp Black		
1	Liter	Latex color Venetian Red		
9	piece	G.I Plain Sheet Liso 3x8 (0.5 thickness)		
16	Liter	Semi Gloss Latex (White)		
4	Liter	Glazing Putty		
2	piece	Baby Roller #4 Cotton		
15	piece	PVC clamp #1/2 Orange		
1	Gallon	Paint thinner		
3	Pair	Palita		
1	Kg	Common Nail #2"		
1	Kg	Common Nail #3"		
1	Kg	Common Nail #1"		
3	piece	Sandflex Hacksaw Blade Metal		
			GRAND TOTAL	

Attachments:

Mayor/Business Permit; PhilGEPS Registration Certificate;
Omnibus Sworn Statement

Signature over Printed Name

Office Telephone/ Mobile No.

Email Address

INSTRUCTIONS

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All Technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow instructions will disqualify your entire quotation.

Technical Specifications

Unit	Item Description	Quantity	Statement of Compliance (please indicate "comply" or "not comply")
piece	Housing (with ballast) for 18watts fluorescent light (no tube)	20	
piece	Sink Drain # 2"	2	
piece	Electrical Tape, Big	3	
Pail (20L)	Flat Latex Paint (White)	1	
set	Floater valve for toilet bowl tank	1	
piece	Utility box	5	
piece	Good lumber (2x2x10), Ordinary	18	
piece	Good lumber (2x3x10), Ordinary	5	
piece	Marine Plywood # 1/4	10	
Liter	Termiticide Pure (Solignum)	1	
piece	Roller Paint #7"	2	
piece	Paint Brush #2"	5	
meter	Flat cord wire # 16	20	
Liter	Muriatic acid	1	
Kg	Concrete Nail # 3"	1	
box	Staple Wire # 1/2	1	
Liter	Roofgard Color Green	20	
Liter	Quick Drying Enamel (QDE) Paint (White)	4	
Kg	Patching compound	5	
Liter	Latex color Raw Siena (1/4)	1/4	
piece	Masking tape #3/4	5	
Liter	Latex color Lamp Black	1	
Liter	Latex color Venetian Red	1	
piece	G.I Plain Sheet Liso 3x8 (0.5 thickness)	9	
Liter	Semi Gloss Latex (White)	16	
Liter	Glazing Putty	4	
piece	Baby Roller #4 Cotton	2	
piece	PVC clamp #1/2 Orange	15	
Gallon	Paint thinner	1	
Pair	Palita	3	
Kg	Common Nail #2"	1	
Kg	Common Nail #3"	1	
Kg	Common Nail #1"	1	
piece	Sandflex Hacksaw Blade Metal	3	

Signature over Printed Name



General Terms and Conditions

1. Bidders shall provide correct and accurate information required in the forms.
2. Price quotations must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s to be dominated in the Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, schedule of requirements and terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
7. The PCA Regions I-III RBAC shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
8. All items should be delivered in Thirty (30) calendar days after signing of Purchase Order.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCA Regions I-III & CAR may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

