



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

June 6, 2023

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#9823190 for the "Various Inverter Aircon" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Supply, delivery, and installation of two (2) units Inverter Aircon (Floor and Wall Mounted)	Php. 143,500.00

The prospective bidders shall submit the following in a sealed envelope.

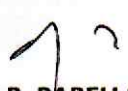
- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 7 to 13, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
Division Chief III, GSD

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

I. PROJECT AND LOCATION

PROJECT : SUPPLY, DELIVERY, AND INSTALLATION OF THE FOLLOWING INVERTER AIRCON

LOCATION : PCA R&D BLDG. ELLIPTICAL RD. DILIMAN, QUEZON CITY

II. SCOPE OF WORK

Supply, delivery, and installation of the following inverter air-conditioning units.

LOT 1 (Php. 143,500.00)

Item 1 – One (1) unit 2.5HP wall mounted split-type inverter aircon

Item 2 – One (1) unit 3TR floor mounted inverter aircon

III. OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following eligibility documents as prescribed below:

- a. SEC or DTI Registration certificate
- b. Mayor's Permit
- c. PhilGEPS Registration
- d. Prescribed Omnibus Sworn Statement (notarized)

2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 7 to 13, 2023, 1:00pm:

- a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- b. Via online or electronic submission at pcagc@yahoo.com

3. Warranty Period: 1 year after acceptance

4. Delivery and installation: 10 Working Days upon receipt of approved Purchase Order (P.O)

5. Payment terms: 30 days upon acceptance

Conforme:

Bidder's Representative

Date: _____