



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

June 26, 2023

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#9882074 for the "Conduct of COVID Antigen Testing" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Conduct of COVID Antigen Testing	Php. 200,000.00

The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.

- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 24 to 27, 2023, 9:00am.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com

Very Truly Yours,


EDSEL B. PABELLANO
Division Chief III, GSD



TERMS OF REFERENCE

PROJECT : CONDUCT OF COVID ANTIGEN TESTING

LOCATION : PCA CENTRAL OFFICE, QUEZON CITY AND COCONUT PALACE, PASAY CITY

I. SCOPE OF WORK

To supply, deliver, and conduct COVID antigen testing for PCA Personnel and Guests.

Schedule and venue of COVID antigen testing.

June 28, 2023 – Philippine Coconut Authority Central Office, Quezon City
(Atleast two (2) medical personnel to conduct testing) (9:00pm start of testing)

June 29, 2023 – Coconut Palace, Pasay City
(Atleast five (5) medical personnel to conduct testing) (5:00am start of testing)

TOTAL ABC: Php. 200,000.00

**Note: Only consumed antigen tests will be paid.
Your quotation must be priced per antigen test.**

OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following eligibility documents as prescribed below:
 - a. SEC or DTI Registration certificate
 - b. Mayor's Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (notarized)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 24 to 27, 2023, 9:00am:
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
 - b. Via online or electronic submission at pcagc@yahoo.com

Conforme:

Bidder's Authorized Representative