



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
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LETTER	DOC. REF. NO.	
	EFFECTIVE DATE	
	REVISION NO.	0
	NO. OF PAGES	2

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **8821002** for the “TO PROVIDE CONFERENCE ROOM WITH MEALS & ACCOMMODATION FOR 71 PAX ” in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
To provide conference rooms and meals which can accommodate 71 participants and room accommodation for 48 pax	₱151,600.00
Total:	₱151,600.00

The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from July 9 to July 12, 2022 10:00am

- Manual/physical submission in a sealed envelope at the General Services Division's Office 5th floor, PCA R&D Building, Diliman Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Payment terms: 15 days upon acceptance

Attached is the Terms of Reference as “Annex A”.

“A food-secure Philippines with prosperous farmers and fisherfolk”






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For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcagc@yahoo.com

Very Truly Yours,


EDSEL B. PABELLANO
Division Chief
General Services Division

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