



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
REGION III & IVB

2/F Guest House Bldg., PCA Compound, Elliptical Road, Diliman, Quezon City 1101
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regionivb@pca.gov.ph

REQUEST FOR QUOTATION

Date: AUGUST 14, 2024

RFQ No. 2024-08-51

The Philippine Coconut Authority Region III AND IVB & CAR through its Regional Bids and Awards Committee (RBAC), intends to procure **Snacks & Various Materials for the Simultaneous Coconut Planting on August 28, 2024** with a total Approved Budget for the Contract amounting to **Seventy Thousand and Fifty Pesos Only Php 70,050**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions and Technical Specifications attached in this Request for Quotation (RFQ). The procurement period covers from **August 14-August 22, 2024**.

A copy of your **Mayor/Business Permit and PhilGEPS Registration Certificate** are also required along with your quotation/proposal. Quotation with the aforesaid documentary requirements shall be submitted in a sealed envelope either manually or through mailing at the address indicated below **not later than August 22, 2024, 5:00 PM**. Evaluation of offer/s will be on **August 23, 2024 9:00 AM**.

For any clarification, please feel free to contact JUAN F MILAR JR at tel. nos. 09999940067 or email at pcaaurora3@gmail.com.


JUAN F. MILAR JR.

Chairman, Procurement Committee

Philippine Coconut Authority
Regions III,
Sitio Tabing Ilog, Rochelle Compound
Brgy Reserva, Baler Aurora
Email Address: pcaaurora3@gmail.com

"A food-secure Philippines with prosperous farmers and fisherfolk"



QUOTATION/PROPOSAL

Date: _____

Name of Business: _____

Address: _____

Nature of Business: _____

Business Permit No.: _____

Tax Identification No.: _____

PhilGEPS Registration Number: _____

Quotation/ Proposal (please indicate the kind of goods with the total bid amount and any other related offer):

Lot No.	Quantity	Unit	Item Description	Unit Cost	Total Cost
Lot 1	500	PAX	SNACKS		
Lot 2	3	PCS	TARPAULIN		
Lot 3	1	PC	HARD DRIVE (1 Tera)		
	1	PC	ROUTER		
	100	MTR	LAN CABLE		
	250	MTR	EXTENSION WIRE		
Lot 4	1	BAG	AMMONIOUM SULFATE		

Attachments:

Mayor/Business Permit

PhilGEPS Registration Certificate

Signature over Printed Name

Office Telephone/Fax No.

Mobile No.

Email Address

INSTRUCTIONS

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. All Technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow instructions will disqualify your entire quotation.

Technical Specifications

Lot No.	Unit	Item Description	Quantity	Statement of Compliance (please indicate "comply" or "not comply")
Lot 1	PAX	SNACKS	500	
Lot 2	PCS	TARPAULIN	3	
Lot 3	PC	HARD DRIVE (1 Tera)	1	
	PC	ROUTER	1	
	MTR	LAN CABLE	100	
	MTR	EXTENSION WIRE	250	
Lot 4	BAG	AMMONIOUM SULFATE	1	

Signature over Printed Name

General Terms and Conditions

1. Bidders shall provide correct and accurate information required in the forms.
2. Price quotations must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s to be dominated in the Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, schedule of requirements and terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or your duly authorized representative.
7. The PCA Region III and IVB RBAC shall have the right to inspect the goods to confirm their conformity to the technical specifications once delivered.
8. All items should be delivered before August 28, 2024 (except for snacks), after signing of Purchase Order.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PCA Regions III & IVB may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name