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June 28, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF# 8789825 for the "Preventive Maintenance of Perkin Elmer UV-Vis Lambda 25 Spectrophotometer & Merck DQ3 Water Purification System." in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Preventive Maintenance of Perkin Elmer UV-Vis Lambda 25 Spectrophotometer	Php. 25,000.00
Preventive Maintenance of Merck DQ3 Water Purification System	Php. 25,000.00

The prospective bidders shall submit the following eligibility documents in a sealed envelope.

- a. SEC or DTI Registration Certificate
- b. Mayor's Permit or Business Permit
- c. PhilGEPS Registration
- d. Prescribed Omnibus Sworn Statement (10 items)

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 28 to July 4, 2022, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcagc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcagc@yahoo.com

Very Truly Yours,

EDSEL B. PABELLANO
Division Chief
General Services Division

