



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10670766  
**Procuring Entity** PHILIPPINE COCONUT AUTHORITY - MAIN  
**Title** Preventive Maintenance of Laboratory Equipment  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	1-0024-24	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Services		
<b>Approved Budget for the Contract:</b>	PHP 411,322.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	60 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	19/03/2024
<b>Contact Person:</b>	Joselito Buendia Robles Jr. Senior Administrative Assistant I Elliptical Road, Diliman, Quezon City Metro Manila Philippines 1101 63-2-9284501 Ext.406  pcaqc@yahoo.com	<b>Last Updated / Time</b>	19/03/2024 00:00 AM
		<b>Closing Date / Time</b>	22/03/2024 13:00 PM

#### Description

"ANNEX A"  
TERMS OF REFERENCE

PROJECT : PREVENTIVE MAINTENANCE OF LABORATORY EQUIPMENT  
 LOCATION : PCA LABORATORY BLDG, DILIMAN, QUEZON CITY

#### I. SCOPE OF WORK

Lot 1 – Preventive Maintenance of Sherwood 425 Flame Photometer (Php. 24,864.00)

Calibration and standard solution

Cleaning of the unit

Checking and testing of gas and air pipeline

Checking and testing of auto-sample gear alignment and functionality

Standard test and calibration

Checking and testing of serial printed functionality

Lot 2 – Repair, PM, And Calibration of Milestone Ethos Up Microwave Digestion System (Php. 386,458.00)

Inclusions:

1pc. Magnetron 2M167B-M12 (P/N: MAG002)

2pcs. Thermo Switch for Magnetron 110/90 GC (P/N: 86175)

1pc. High Voltage Block for Ethos Up (P/N: LC00503-60)

1pc. Power Board PWS640 (P/N: MWB200B-IT)  
1pc. Solenoid Type 20.05-110U-24IF 2.0, Iron (P/N: SO0485)  
Delivery of Unit, Repair of Unit, Functionality Testing, PMS and Calibration as per Milestone Standard Procedure.

## II. OTHER TERMS AND CONDITIONS

1. The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.

- a. SEC or DTI Registration Certificate
- b. Mayor's Permit or Business Permit
- c. PhilGEPS Registration
- d. Prescribed Omnibus Sworn Statement (10 items)

2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from March 19 to 22, 2024, 1:00pm.

- a. Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- b. Via online or electronic submission at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)

3. The delivery period from the receipt of Purchase Order is 60 working days.

Conforme:

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Bidder's Authorized Representative

**Created by** Joselito Buendia Robles Jr.

**Date Created** 18/03/2024

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