



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

July 15, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#8829307 for the "Preventive Maintenance & Calibration of Laboratory Equipment" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

| ITEMS | ABC |
|--|----------------|
| Lot 1 - Preventive Maintenance of one (1) unit Perkin Elmer UV-Vis Lambda 25 Spectrophotometer | Php. 25,000.00 |
| Lot 2 - Preventive Maintenance of one (1) unit Merck DQ3 Water Purification System | Php. 25,000.00 |
| Lot 3 - Calibration of one (1) unit Sowell PAL-102 Digital Refractometer | Php. 1,500.00 |
| Lot 4 - Calibration of one (1) unit Optika HRD-300 Digital Refractometer | Php. 1,500.00 |

The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.

- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)

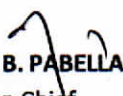
Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from July 13 to 19, 2022, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com

Very Truly Yours,


EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

PROJECT : PRVENTIVE MAINTENANCE AND CALIBRATION OF LABORATORY EQUIPMENT

LOCATION : LABORATORY BLDG. PCA, ELLIPTICAL RD. DILIMAN, QUEZON CITY

Lot 1 – Preventive Maintenance of one (1) unit Perkin Elmer UV-Vis Lambda 25 Spectrophotometer (Php. 25,000.00)

Lot 2 – Preventive Maintenance of one (1) unit Merck DQ3 Water Purification System (Php. 25,000.00)

Lot 3 – Calibration of one (1) unit Sowell PAL-102 Digital Refractometer (Php. 1,500.00)

Lot 4 – Calibration of one (1) unit Optika HRD-300 Digital Refractometer (Php. 1,500.00)

OTHER TERMS AND CONDITIONS

1. The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.
 - a. SEC or DTI Registration Certificate
 - b. Mayor's Permit or Business Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (10 items)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from July 13 – July 19, 2022, 2022, 1:00pm.
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
 - b. Via online or electronic submission at pcaqc@yahoo.com
3. The delivery period from the receipt of Purchase Order is 30 working days.

Conforme:

Bidder's Authorized Representative