

## REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE PHILIPPINE COCONUT AUTHORITY ZAMBOANGA RESEARCH CENTER

San Ramon, Zamboanga City 7000 Philippines Tel./Fax No.: (062) 982-0302 · Email: zrc@pca.gov.ph



## REQUEST FOR QUOTATION

PR NO. 24-05- 252

## Ladies and Gentlemen:

PCA-ZAMBOANGA RESEARCH CENTER is in the market for the items indicated below. Please quote your lowest pri

Delivery Place: PCA-ZRC, San Ramon Zamboanga City  Dateline of submission and receipt of bids: May 23, 2024 at 8:30am Opening of Bids will be on: May 23, 2024 at 02:30PM Venue: ODM Conference Rm., PCA-Zamboanga Research Center, San Ramon, Zamboanga City  Approved Budget for the Contract (ABC): Php 105,000.00  Delivery Terms: 7 Calendar Days  following 1. Late 3. Tax 4. Philo Registre 5. Omr 4. Philo Registre 5. Omr 4. Philo Registre 6. Payr 4. Philo Regist	g requirement Mayor's/Bu	d to submit the nts as per RA9184: siness Permit liness Tax Return
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Contact Person: Ms. Suelen Pelaez 09493786789  x-x-x-x  Bidder follow  Delivery Place: PCA-ZRC, San Ramon Zamboanga City  Dateline of submission and receipt of bids: May 23, 2024 at 8:30am Opening of Bids will be on: May 23, 2024 at 02:30PM  Venue: ODM Conference Rm., PCA-Zamboanga Research Center, San Ramon, Zamboanga City  Approved Budget for the Contract (ABC): Php 105,000.00  Delivery Terms: 7 Calendar Days  Payment Terms: Upon full delivery	g requirement Mayor's/Bu	nts as per RA9184: siness Permit
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Date of Offer:

Acting Department Manager III

Note:

1. All documents must be submitted in one (1) big sealed and signed envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center (three (3) technical and financial copies—one (1) original and two (2) certified photocopies—must be placed in an individual folder and in a separate envelope with markings).

2. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.

3. Bidders are required to fill- out the Request for Quotation Form properly, i.e., brand name, unit price, total amount per item (if applicable), and the total bid amount.

4. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.

5. The bid offer should be VAT-inclusive.

6. The submission of bid documents must be properly labeled and include a table of contents.

7. A complete set of Bidding Documents may be acquired by interested bidders from May 20 – May 22 (8:00AM to 3:30PM), 2024 from the address above.