



REQUEST FOR QUOTATION

PR NO. 24-05-252

Ladies and Gentlemen:

PCA-ZAMBOANGA RESEARCH CENTER is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount, if any, the brand and/or trademark offered and date of delivery. In the event of award, it is understood that option availability of stock shall be good within thirty (30) days from date of tender.

[illegible]

Delivery Place: PCA-ZRC, San Ramon Zamboanga City

Dateline of submission and receipt of bids: May 23, 2024 at 8:30am

Opening of Bids will be on: May 23, 2024 at 02:30PM

Venue: ODM Conference Rm., PCA-Zamboanga Research Center, San Ramon, Zamboanga City

Approved Budget for the Contract (ABC): Php 105,000.00

Delivery Terms: 7 Calendar Days

Payment Terms: Upon full delivery

Purpose: For Engr. Nilo Jardeleza: Delivery of one (1) unit Decorticating Machine and one (1) unit Rotary Horizontal Sieving Machine use

Bidders are requested to submit the following requirements as per RA9184:

1. Latest Mayor's/Business Permit
2. Latest Income/Business Tax Return
3. Tax Clearance Certificate
4. PhilGEPS Certificate of Platinum Registration and Membership
5. Omnibus Sworn Statement - submit upon award of contract
6. Payment of PHP 500.00 is required for the bid document

Certified correct as to prices quoted and accept conditions stated above:

Very truly yours,

Name of Firm:

Representative

Address/Tel No.:

Tax Identification Number (TIN):

Date of Offer:

LIBERTY H. CANJA, PhD.
Acting Department Manager III

Note:

1. All documents must be submitted in one (1) big sealed and signed envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center (three (3) technical and financial copies—one (1) original and two (2) certified photocopies—must be placed in an individual folder and in a separate envelope with markings).
2. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.
3. Bidders are required to fill-out the Request for Quotation Form properly, i.e., brand name, unit price, total amount per item (if applicable), and the total bid amount.
4. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.
5. The bid offer should be VAT-inclusive.
6. The submission of bid documents must be properly labeled and include a table of contents.
7. A complete set of Bidding Documents may be acquired by interested bidders from May 20 – May 22 (8:00AM to 3:30PM), 2024 from the address above.