



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

June 26, 2023

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#9882020 for the "Packed Breakfast and Lunch Meals" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Packed Breakfast and Lunch Meals for 200pax	Php. 150,000.00

The prospective bidders shall submit the following in a sealed envelope.


- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 24 to 27, 9:00am.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
Division Chief
General Services Division



TERMS OF REFERENCE

PROJECT : SUPPLY AND DELIVERY OF BREAKFAST AND LUNCH PACKED MEALS FOR 200PAX ON JUNE 29, 2023

LOCATION : COCONUT PALACE, PASAY CITY

I. SCOPE OF WORK

Supply and delivery of breakfast and lunch packed meals for 200pax on June 29, 2023

Preferred Menu for Breakfast: 200pax

Tortang Giniling

Beef Tapa

Ham and Cheese Omelette

Garlic Rice

Fruit Cocktail in Citrus Dressing

Bottled Water

Preferred Menu for Lunch: 200pax

Beef Caldereta

Fresh Lumpia / French Beans and Marble Potato

Embotidong Bangus

Steamed Rice

Coffee Jelo

Bottled Soda

Serving Time:

Breakfast: 7:00am

Lunch: 11:30am

TOTAL ABC: Php. 150,000.00

OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following eligibility documents as prescribed below:
 - a. SEC or DTI Registration certificate
 - b. Mayor's Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (notarized)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 24 to 27, 2023, 9:00am:
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th

- floor, PCA R&D Building, Diliman Quezon City; or
- b. Via online or electronic submission at pcagc@yahoo.com

Conforme:

Bidder's Authorized Representative