



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
REGION I, II, III and CAR

2/F Guest House Bldg., PCA Compound, Elliptical Road, Diliman, Quezon City 1101
Tel. Nos.: (02) 8927-5227 (02) 8924-4761
pcaregion1.4b@gmail.com / regioniv@pca.gov.ph

REQUEST FOR QUOTATION

Date: March 13, 2024

RFQ No.: 2024-03-11

The Philippine Coconut Authority Regions I-III & CAR through its Regional Bids and Awards Committee (RBAC), intends to procure the services of a contractor/supplier under the Coconut Farmers and Industry Trust Fund for CY 2024, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of the Republic Act No. 9184.

Lot No.	Item	Quantity	UOM	Total Approved Budget for the Contract (ABC)
1	RENOVATION OF BUILDING FACILITY FOR THE ESTABLISHMENT OF POLLEN LABORATORY IN APCDC, DIBARAYBAY, DINALUNGAN, AURORA UNDER THE COCONUT FARMERS AND INDUSTRY TRUST FUND FOR CY 2024	1	Lot	PhP 890,000.00

**The ABC is understood to be the ceiling price; offers must not exceed the ABC provided.*

Please submit your quotations/proposals duly signed by you or your duly authorized representative for the item described herein, subject to the Terms and Conditions attached in this Request for Quotation (RFQ).

The complete schedule of procurement activities are as follows:

Pre-bid Conference

March 18, 2024, 10:00 AM

<https://us06web.zoom.us/j/87502290388>

Meeting ID: 875 0229 0388

Passcode: 405216

Deadline of Submission of Quotation/Proposal March 21, 2024, 9:30 AM

Bid/Quotation Opening and Evaluation

March 21, 2024, 10:00 AM

<https://us06web.zoom.us/j/83345768924>

Meeting ID: 833 4576 8924

Passcode: 480498

A Pre-Bid Conference will be conducted for this purpose on **March 18, 2024, Monday, 10:00AM** at Conference Room, 2nd Floor, Guest house building, PCA Compound, Elliptical Road, Diliman, Quezon City, through video conferencing or webcasting via Zoom Meeting

PCA Contract Condition:

Performance Security: To guarantee the faithful performance by the winning bidder of its obligation under the contract with the Bidding Documents, it shall post a performance security prior to the signing of the contract.

The performance security shall be in an amount not less than the required percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.	Infrastructure Projects - Ten percent (10%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, That it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. For biddings conducted by LGUs, bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

Quotations/Proposals with the aforesaid documentary requirements shall be submitted in a sealed and marked envelope either manually or through mailing at the address indicated below **not later than March 21, 2024, 9:30 AM.**

For any clarification, please feel free to contact Ms. Michelle O. Villa, RBAC Secretariat at tel. no. 8924-4761 or email at 4b.regionalbac@gmail.com.

(SGD.) CHRICEPT T. VILORIA, Ph.D.
Chairperson, RBAC

Philippine Coconut Authority
Regions I, II, III & CAR
2/F Guest House Bldg., PCA Compound,
Elliptical Road, Diliman, Quezon City
Email Address: 4b.regionalbac@gmail.com

N.B. Suppliers not directly invited may participate. The duly accomplished Quotations/Proposal (Annex A, B, C, and D) shall be submitted on or before the deadline for submission of proposal. The following documents shall also be submitted during submission of offers:

- 1. Valid Mayor's / Business Permit*
- 2. PhilGEPS Registration Number/Certificate*
- 3. Updated Income/Business Tax Return*
- 4. Omnibus Sworn Statement (Annex "D")*
- 5. Valid Philippine Contractor's Accreditation Board (PCAB) License; or Special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract to be bid*

PhilGEPS Platinum Registration Certificate with updated Annex A may be submitted in lieu of the eligibility documents 1 and 2.

Instructions for format and signing as stated above shall apply to non-directly invited suppliers.



Price Proposal Form

Date: _____

The Chairperson, Regional Bids and Awards Committee
Philippine Coconut Authority
Regions I, II, III & CAR
2/F Guest House Bldg., PCA Compound,
Elliptical Road, Diliman, Quezon City

Ma'am/Sir:

Having examined the **Request for Quotation No. 2024-03-11** the receipt of which is hereby duly acknowledged, the undersigned offers the **Renovation of Building Facility for the Establishment of Pollen Laboratory in APCDC, Dibaraybay, Dinalungan, Aurora.**

In conformity with the said Request for Quotation for the sums stated hereunder:

LOT NO.	QUANTITY	UOM	ITEM	TOTAL AMOUNT
1	1	Lot	Renovation of Building Facility for the Establishment of Pollen Laboratory in APCDC, Dibaraybay, Dinalungan, Aurora	

Total Price in Words: _____

We undertake, if our Proposal is accepted, to perform the services/deliver the goods as identified in the Schedule of Requirements and Technical Specifications.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Name and Signature of Authorized Representative:

Date:

Company Name:

Email Address:

Contact Numbers:

PROJECT NAME: RENOVATION OF BUILDING FACILITY FOR THE ESTABLISHMENT OF POLLEN LABORATORY IN APCDC, DIBARAYBAY, DINALUNGAN, AURORA

PROJECT LOCATION: Aurora Province Coconut Development Center (APCDC), Dibaraybay, Dinalungan, Aurora

ITEM NO.	DESCRIPTION OF ITEM/S TO BE SUPPLIED (INCLUDE BRAND NAME IF APPLICABLE)	QTY.	UNIT of MEASURE	UNIT PRICE (Php)	TOTAL OFFERED PRICE (Php)
PART I					
	PREPARATORY WORKS				
PART A	LABOR FOR PREPARATORY WORK: Removal of old structures i.e. metal window grills and stock piles in the room <i>(include quotation in Part III - Labor)</i>				
PART B	FINISHING AND OTHER CIVIL WORKS				
	Materials:				
	Door Knob	3	sets		
	Stainless Hinges	18	pairs		
	2-0.95m x 2.10m Aluminum Swing Door	5.985	m²		
	Aluminum Glass Windows: Steel Casement Window (w/ clear glass)	8.4	m²		
	Ceramic/Granite Tiles: Glazed Tiles & Trims				
	60x60 cm Glazed Ceramic Wall Tiles (Off White)	212	pcs		
	Tile Adhesive (25 kg)	35	bags		
	Sand	1.55	m³		
	Tile Grout	8	packs		
	Cement Plaster Finish				
	40 kgs Portland Cement	28	bags		
	Screened sand	2.26	m³		
	Masonry Works				
	100 thk concrete hollow blocks (non-load bearing)	544	pcs		
	40 kgs Portland Cement	22	bags		
	Screened sand	2	m³		
	40 pcs 10mmΦ RSB x 6.0 m	148	kgs		
	#16 tire wire	2.09	kgs		
	Painting works (Masonry Painting)				
	Concrete Neutralizer	4	gallons		
	Concrete Sealer/Primer	2	gallons		
	Skimcoat	6	bags		
	Semi Gloss Latex (two coats)	4	gallons		
	Painting works (Wood Painting)				
	Glazing Putty	2	liters		
	Flatwall Enamel	2	gallons		
	Quick Drying Enamel	2	gallons		
	Paint Thinner	4	liters		
	Tinting color	1	liter		

PART C	ELECTRICAL WORKS			
	Electrical Power Lines (Building Room)			
	Materials:			
	20mmΦ PVC conduit	7	pcs	
	20mmΦ PVC Long Elbow 90°	8	pcs	
	20mmΦ Moldflex pipe	0.5	rolls	
	32mmΦ HDPE	1	roll	
	Utility Box, Deep type	8	pcs	
	Junction Box, Deep type	8	pcs	
	Wires and Wiring Devices			
	Materials:			
	3.5mm ² THHN wire, stranded	40	m	
	5.5mm ² THHN wire, stranded	60	m	
	Three gang switch	7	sets	
	One gang switch (aircon outlet)	2	sets	
	Lighting /Power Fixtures			
	Materials:			
	18W LED Lamp	6	units	
	10W LED Strip (5m)	6	units	
	2 gang Convenience Outlet	4	units	
C.2	SOLAR POWER SYSTEM			
	Control Main Panel			
	Materials:			
	Distribution Box (18 Way)	1	pc	
	Cable Tray (50mm x 50mm x 3m)	4	pcs	
	AC 32A 2P MCB	2	pcs	
	AC Surge Protection Device 2P	1	pc	
	AC Digital Watt Meter	1	pc	
	63A ATS 2P	1	pc	
	DC 32A 2P MCB	1	pc	
	DC 125A 2P MCB	1	pc	
	DC Surge Protection Device 2P	2	pcs	
	Grounding Rod 2.4m	1	pc	
	Solar Panel with Inverter and Other Device			
	Materials:			
	Solar panel 500W Monocrystalline	10	pcs	
	5KW DEYE Hybrid Inverter	1	pc	
	Solar Battery 51.2V 200AH	1	pc	
	35mm ² Battery wire	2	l.m.	
	Stainless Railings (2.4m)	10	pcs	
	Mid Clamp	16	pcs	
	End Clamp	8	pcs	
	T-Foot bracket	30	pcs	
	PV Twin Cable 4mm ²	50	l.m.	
	MC4 Adapter	5	pairs	
	PV Switch 32A	1	pc	

PART II	INCIDENTALS				
	Project Signboard (PCA)				
	Materials:				
	Tarpaulin 4' x 8'	32	ft ²		
	Good lumber	48	bf		
	Marine Plywood	1	pc		
	Assorted Nails	0.5	kg		
	Project Signboard (COA)				
	Materials:				
	Tarpaulin 8' x 8'	64	ft ²		
	Good lumber	84	bf		
	Marine Plywood	2	pc		
	Assorted Nails	0.84	kg		
	OCCUPATIONAL SAFETY & HEALTH				
	Materials:				
	First Aide Kit	3	l.s		
	Personal Protective Equipment				
	Safety Helmet	124	man-days		
	Safety shoes	124	man-days		
Safety Gloves	124	man-days			
Signages and Barricades					
PPE Signage (4' x 8')	1	set			
Safety First Signage (4' x 4')	1	set			
Warning Signs (2' x 3')	6	sets			
Caution Tape, 100 ft	1	roll			
PART III	OTHER COSTS				
	Labor (Including Foreman, skilled and unskilled laborers, and Part time Safety Officer)				
	Consumables (3-5% of material cost)				
	Equipment Rental (minor tools)				
	Overhead, Contingencies and Miscellaneous				
	Value Added Tax (VAT)				
TOTAL QUOTATION/BID PRICE					

Name and Signature of Authorized Representative:

Date:

Company Name:

Email Address:

Contact Numbers:

SCHEDULE OF REQUIREMENTS

LOT NO.	QUANTITY	UOM	ITEM	AGENCY'S DELIVERY SCHEDULE
1	1	Lot	Renovation of Building Facility for the Establishment of Pollen Laboratory in APCDC, Dibaraybay, Dinalungan, Aurora	Within one hundred twenty (120) calendar days upon receipt of the Purchase Order (PO)/ Notice to Proceed (NTP)

Delivery Address:

Aurora Province Coconut Development Center (APCDC),
Dibaraybay, Dinalungan, Aurora.

Contact Person:

Mr. Aien Rey Padua

I hereby commit to deliver the required quality and quantities upon receipt of the PO/NTP as indicated above.

Name of Company	Signature Over Printed Name of the Authorized Representative	Date
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TECHNICAL REQUIREMENTS

PROJECT TITLE	:	Renovation of Building Facility for the Establishment of Pollen Laboratory in APCDC, Dibaraybay, Dinalungan, Aurora
LOT NO.	:	1
QUANTITY	:	1
APPROVED BUDGET FOR THE CONTRACT	:	PhP 890,000.00

AGENCY SPECIFICATIONS	BIDDER’S STATEMENT OF COMPLIANCE
Renovation of Building Facility for the Establishment of Pollen Laboratory in APCDC, Dibaraybay, Dinalungan, Aurora <i>Conforms with the attached Terms of Reference</i>	

*[Bidders must state here either “**Comply**” or “**Not Comply**” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company	Signature Over Printed Name of the Authorized Representative	Date
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**RENOVATION OF BUILDING FACILITY FOR THE
ESTABLISHMENT OF POLLEN LABORATORY IN APCDC,
DIBARAYBAY, DINALUNGAN, AURORA**

TERMS OF REFERENCE

I. BRIEF DESCRIPTION

The PCA Region I, II, III and CAR, known here as the Procuring Entity (PE), needs the services of a contractor/supplier that will conduct the renovation of building facility for the establishment of pollen laboratory known as the “project” at the Aurora Province Coconut Development Center (APCDC) in Dinalungan, Aurora. The services required under this Terms of Reference (TOR) are provision of labor services, equipment and materials for the renovation works.

II. SCOPE OF WORKS / DELIVERABLES

The Contractor/Supplier shall conduct renovation of building facility for the establishment of pollen laboratory at Aurora Province Coconut Development Center (APCDC) in Dibaraybay, Dinalungan, Aurora which composed of the following:

- a) **PREPARATORY WORKS**
Removal of old structures i.e old metal window grills and stock piles in the room.
- b) **FINISHING AND OTHER CIVIL WORKS**
Composed of carpentry and joinery works, installation of aluminum-framed glass doors and windows, installation of ceramic/granite tiles, finishing works, masonry and painting works.
- c) **ELECTRICAL POWER LINES INSTALLATION INCLUDING THE SOLAR POWER SYSTEM.**
Installation of conduit, electrical boxes and fittings, wires and wiring devices, and lightings and/or power fixtures. It also includes the installation of solar power system which composed of the control main panel, solar panel with inverter and other device.
- d) **INCIDENTAL SERVICES**
Provision of a project signboard and the occupational safety and health of the workforce.

The bidder/supplier shall provide the necessary equipment, tools and materials for the said renovation of the building facility. The detailed scope of work is indicated in the attached Approved Program of Works (POW) and Bill of Quantities (Annex 3).

III. APPROVED BUDGET FOR THE SERVICES

The Approved Budget for the Contract (ABC) is Eight Hundred Ninety Thousand Pesos (Php890,000.00), inclusive of all applicable taxes and fees.



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IV. ELIGIBILITY REQUIREMENTS AND EVALUATION OF QUOTATION

The prospective bidder/contractor shall submit the following requirements on or before the scheduled submission of quotation, to wit:

- Mayor's / Business Permit
- PhilGEPS Registration Number/Certificate
- Updated income Tax Return
- Omnibus Sworn Statement
- Philippine Contractor's Accreditation Board (PCAB) License; *or* Special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract to be bid
- Accomplished Detailed Quotation/Bid Proposal indicating the Total Quotation/Bid Price

Quotations/Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Single / Lowest Calculated Bid (S/LCB). The S/LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not complying with the requirements of the PE shall be considered non-responsive.

If declared the Lowest Calculated and Responsive Bidder, the contractor/bidder shall submit and post a Performance Security to the PE to guarantee the faithful performance of its obligations under the contract.

The performance security shall be in an amount not less than the required percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. For biddings conducted by LGUs, the cashier's/manager's check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.	Goods and Consulting Services – Five percent (5%) Infrastructure Projects – Ten percent (10%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, That it shall be confirmed or authenticated by a Universal or	



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Commercial Bank, if issued by a foreign bank. For biddings conducted by LGUs, bank draft/guarantee, or irrevocable letter of credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

V. QUOTATION/BID PRICE AND ITS VALIDITY

The Quotation/Bid Price, also refer in this TOR as the Total Contract Price shall be inclusive of all taxes and other related expenses/charges. Price validity shall not be less than One Hundred Twenty (120) calendar days from date of submission of Quotation/Bid.

VI. WARRANTY

The bidder/supplier shall provide six (6) months warranty upon completion of the project.

VII. TIMELINES

The following timelines shall be complied by the contractor/supplier within the stipulated period:

- The Contractor/Supplier shall commence the renovation immediately upon receipt of the Purchase Order (PO) / Notice to Proceed from the PE.
- The Contractor/Supplier shall satisfactory finish the renovation works of the building facility within one hundred twenty (120) calendar days upon receipt of the Purchase Order (PO) / Notice to Proceed from the PE.

VIII. INSPECTION AND ACCEPTANCE OF PROJECT

Inspection during and after the renovation shall be conducted by the PCA authorized representative/s. The inspection and full acceptance of the project by the PE is done based on the approved design of the pollen laboratory.

IX. LIQUIDATED DAMAGES AND LIABILITY OF THE SUPPLIER

Where the contractor refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the contractor shall pay the PE for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the



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undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

If after signing and accepting the Purchase Order, the contractor fails to deliver the goods and/or services, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

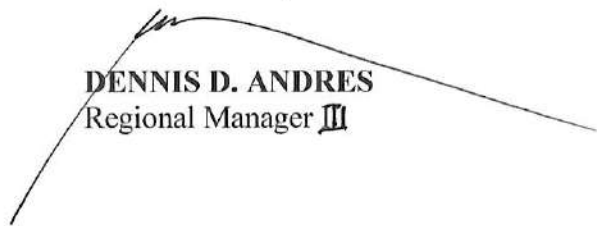
X. TERMS OF PAYMENT

Payment of the contract price shall be made in Philippine Pesos. Full payment of the Contract Price shall be made upon submission of the Contractor/supplier of the billing statement and approval and acceptance by the PE that the renovation of building facility for the establishment of pollen laboratory is already completed.

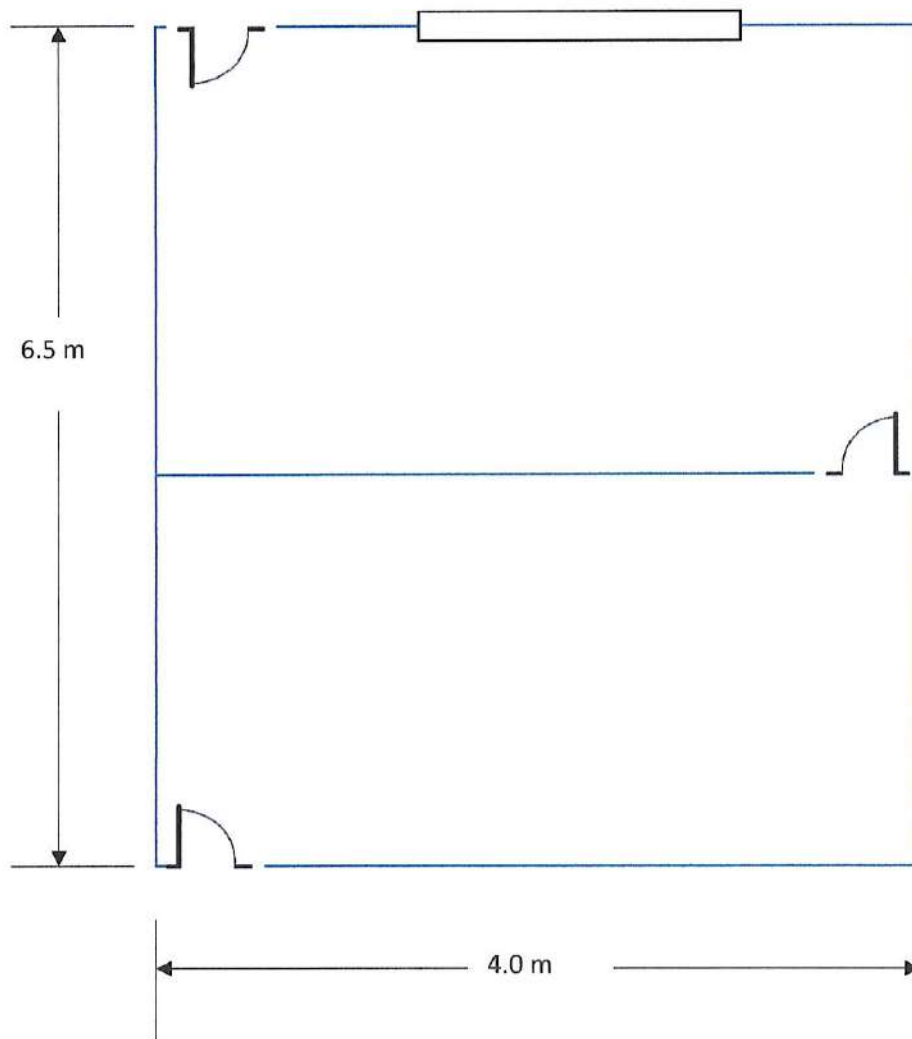
Prepared by:


CATHERINE MAY A. MANONGSONG
CS-PDOII/RTS

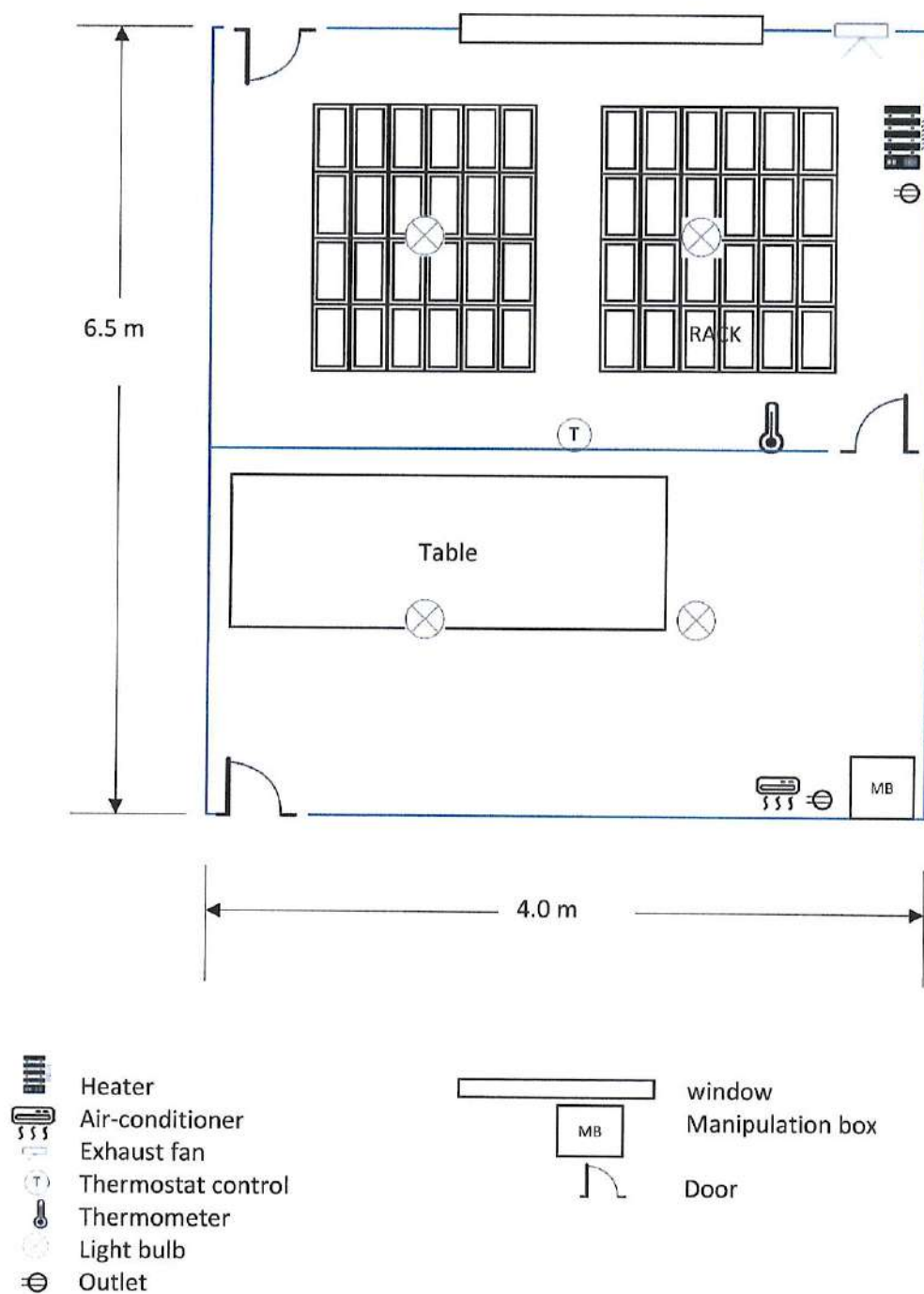
Approved by:


DENNIS D. ANDRES
Regional Manager III

EXISTING LAYOUT OF THE POLLEN LABORATORY



LAYOUT PLAN OF THE POLLEN LABORATORY



PHOTOS OF EXISTING ROOM TO BE RENOVATED



Admin office

Entrance to the room to be renovated



Room from the Admin office entrance



Room from the back entrance



Back view

PROJECT NAME: RENOVATION OF BUILDING FACILITY FOR THE ESTABLISHMENT OF POLLEN LABORATORY IN APCDC, DIBARAYBAY, DINALUNGAN, AURORA

PROJECT LOCATION: Aurora Province Coconut Development Center (APCDC), Dibaraybay, Dinalungan, Aurora

ITEM NO.	DESCRIPTION OF ITEM/S TO BE SUPPLIED (INCLUDE BRAND NAME IF APPLICABLE)	QTY.	UNIT of MEASURE	UNIT PRICE (Php)	TOTAL OFFERED PRICE (Php)
PART I					
PART A	PREPARATORY WORKS				
	LABOR FOR PREPARATORY WORK: Removal of old structures i.e. metal window grills and stock piles in the room				
	FINISHING AND OTHER CIVIL WORKS				
	Materials:				
	Door Knob	3	sets		
	Stainless Hinges	18	pairs		
	2-0.95m x 2.10m Aluminum Swing Door	5.985	m ²		
	Aluminum Glass Windows: Steel Casement Window (w/ clear glass)	8.4	m ²		
	Ceramic/Granite Tiles: Glazed Tiles & Trims				
PART B	60x60 cm Glazed Ceramic Wall Tiles (Off White)	212	pcs		
	Tile Adhesive (25 kg)	35	bags		
	Sand	1.55	m ³		
	Tile Grout	8	packs		
	Cement Plaster Finish				
	40 kgs Portland Cement	28	bags		
	Screened sand	2.26	m ³		
	Masonry Works				
	100 thk concrete hollow blocks (non-load bearing)	544	pcs		
	40 kgs Portland Cement	22	bags		
	Screened sand	2	m ³		
	40 pcs 10mmΦ RSB x 6.0 m	148	kgs		
	#16 tire wire	2.09	kgs		
	Painting works (Masonry Painting)				
	Concrete Neutralizer	4	gallons		
	Concrete Sealer/Primer	2	gallons		
	Skimcoat	6	bags		
	Semi Gloss Latex (two coats)	4	gallons		
	Painting works (Wood Painting)				
	Glazing Putty	2	liters		
	Flatwall Enamel	2	gallons		
	Quick Drying Enamel	2	gallons		
	Paint Thinner	4	liters		
	Tinting color	1	liter		
PART C	ELECTRICAL WORKS				
	Electrical Power Lines (Building Room)				
	Materials:				
	20mmΦ PVC conduit	7	pcs		
	20mmΦ PVC Long Elbow 90°	8	pcs		
	20mmΦ Moldflex pipe	0.5	rolls		
	32mmΦ HDPE	1	roll		
	Utility Box, Deep type	8	pcs		
	Junction Box, Deep type	8	pcs		
	Wires and Wiring Devices				
C.1	Materials:				
	3.5mm ² THHN wire, stranded	40	m		
	5.5mm ² THHN wire, stranded	60	m		
	Three gang switch	7	sets		

ITEM NO.	DESCRIPTION OF ITEM/S TO BE SUPPLIED (INCLUDE BRAND NAME IF APPLICABLE)	QTY.	UNIT of MEASURE	UNIT PRICE (Php)	TOTAL OFFERED PRICE (Php)
	One gang switch (aircon outlet)	2	sets		
	Lighting /Power Fixtures				
	Materials:				
	18W LED Lamp	6	units		
	10W LED Strip (5m)	6	units		
	2 gang Convenience Outlet	4	units		
C.2	SOLAR POWER SYSTEM				
	Control Main Panel				
	Materials:				
	Distribution Box (18 Way)	1	pc		
	Cable Tray (50mm x 50mm x 3m)	4	pcs		
	AC 32A 2P MCB	2	pcs		
	AC Surge Protection Device 2P	1	pc		
	AC Digital Watt Meter	1	pc		
	63A ATS 2P	1	pc		
	DC 32A 2P MCB	1	pc		
	DC 125A 2P MCB	1	pc		
	DC Surge Protection Device 2P	2	pcs		
	Grounding Rod 2.4m	1	pc		
	Solar Panel with Inverter and Other Device				
	Materials:				
	Solar panel 500W Monocrystalline	10	pcs		
	5KW DEYE Hybrid Inverter	1	pc		
	Solar Battery 51.2V 200AH	1	pc		
	35mm ² Battery wire	2	l.m.		
	Stainless Railings (2.4m)	10	pcs		
	Mid Clamp	16	pcs		
	End Clamp	8	pcs		
	T-Foot bracket	30	pcs		
	PV Twin Cable 4mm ²	50	l.m.		
	MC4 Adapter	5	pairs		
	PV Switch 32A	1	pc		
PART II	INCIDENTALS				
	Project Signboard (PCA)				
	Materials:				
	Tarpaulin 4' x 8'	32	ft ²		
	Good lumber	48	bf		
	Marine Plywood	1	pc		
	Assorted Nails	0.5	kg		
	Project Signboard (COA)				
	Materials:				
	Tarpaulin 8' x 8'	64	ft ²		
	Good lumber	84	bf		
	Marine Plywood	2	pc		
	Assorted Nails	0.84	kg		
	OCCUPATIONAL SAFETY & HEALTH				
	Materials:				
	First Aide Kit	3	l.s		
	Personal Protective Equipment				
	Safety Helmet	124	man-days		
	Safety shoes	124	man-days		
	Safety Gloves	124	man-days		
	Signages and Barricades				
	PPE Signage (4' x 8')	1	set		
	Safety First Signage (4' x 4')	1	set		

ITEM NO.	DESCRIPTION OF ITEM/S TO BE SUPPLIED (INCLUDE BRAND NAME IF APPLICABLE)	QTY.	UNIT of MEASURE	UNIT PRICE (Php)	TOTAL OFFERED PRICE (Php)
	Warning Signs (2' x 3')	6	sets		
	Caution Tape, 100 ft	1	roll		
PART III	OTHER COSTS				
	Labor (Including Foreman, skilled and unskilled laborers, and Part time Safety Officer)				
	Consumables (3-5% of material cost)				
	Equipment Rental (minor tools)				
	Overhead, Contingencies and Miscellaneous				
	Value Added Tax (VAT)				
TOTAL QUOTATION/BID PRICE					

Name and Signature of Authorized Representative: _____

Date: _____

Company Name: _____

Email Address: _____

Contact Numbers: _____

RENOVATION OF BUILDING FACILITY FOR THE ESTABLISHMENT OF POLLEN LABORATORY IN APCDC, DIBARAYBAY, DINALUNGAN, AURORA

CONTRACTOR:

DATE STARTED:

CONTRACT COMPLETION DATE:

CONTRACT COST:

IMPLEMENTING OFFICE: PHILIPPINE COCONUT AUTHORITY - REGION I, II, III and CAR

SOURCE OF FUND:



PHILIPPINE COCONUT AUTHORITY
REGION I, II, III and CAR
Tel. Nos.: (02) 8927-5227 (02) 8924-4761
pcaregion1.4b@gmail.com

PCA BILLBOARD/SIGNBOARD

COMMISSION ON AUDIT

(Province and City/Municipality)

Project:

Cost:

Fund Source:

Location:

Implementing Agency: PHILIPPINE COCONUT AUTHORITY - REGION I, II, III and CAR

Development Partner: N/A

Contractor/Supplier:

Brief Description of the Project:

Project Details:

Project Date			Project Status				Remarks
Duration	Started	Target Date of Completion	Percentage of Completion	As of (Date)	Cost Incurred to Date	Date Completed	

COA BILLBOARD/SIGNBOARD

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued], [place issued]*

IBP No. _____ *[date issued], [place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____