



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines Tel.
Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. 9506928 for the "SUPPLY, DELIVERY, AND INSTALLATION OF TWO (2) UNIT 3TR FLOOR MOUNTED AIRCONDITIONER, INVERTER TYPE" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
SUPPLY, DELIVERY, AND INSTALLATION OF TWO (2) UNIT 3TR FLOOR MOUNTED AIRCONDITIONER, INVERTER TYPE	₱200,000.00

The prospective bidder shall submit the following eligibility documents as prescribed below:


- a. SEC or DTI Registration certificate
- b. Mayor's Permit
- c. PhilGEPS Registration
- d. Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from February 23 to 28, 2023, 10:00 am:

1. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
2. Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

I. PROJECT AND LOCATION

PROJECT: SUPPLY, DELIVERY AND INSTALLATION OF TWO (2) UNIT 3TR FLOOR MOUNTED AIRCONDITIONER, INVERTER TYPE

LOCATION: Ground floor, PCA R&D Bldg. Elliptical Road, Quezon City

II. SCOPE OF WORK

The work to be performed shall be:

1. Fabrication of steel brackets and base for indoor and outdoor unit.
2. Installation of AC unit based on standard workmanship and using quality materials; i.e. copper tube, drain pipe, Freon, etc.
3. Testing and commissioning.

III. OTHER TERMS AND CONDITIONS

1. The prospective bidder shall submit the following eligibility documents as prescribed below:

- a. SEC or DTI Registration certificate
- b. Mayor's Permit
- c. PhilGEPS Registration
- d. Prescribed Omnibus Sworn Statement (notarized)

2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from February 23 to 28, 10:00 am:

- a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- b. Via online or electronic submission at pcaqc@yahoo.com

3. Warranty Period: 1 year after acceptance and Manufacturer's warranty on compressor minimum of 5 years.

4. Delivery and installation: 15 Working Days upon receipt of approved Purchase Order (P.O)

5. Payment terms: 30 days upon acceptance

Conforme:

Bidder's Authorize Representative

Date: _____