

TERMS OF REFERENCE

PROJECT: SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT

LOCATION: PCA CENTRAL OFFICE R&D BLDG., DILIMAN, QUEZON CITY

I. SCOPE OF WORK

Supply and delivery of the following supplies:

LOT	ITEMS	ABC
1.	1 unit Laptop computer Processor: Intel Core i7-1165G7 (up to 4.7 GHz with Intel Turbo Boost Technology, 12 MB L3 cache, 4 cores) Model: HP Envy Laptop 13-ba1522TX Memory: 16GB DDR4-2933 MHz RAM (onboard)Storage: 512GB PCIe NVMe TLC M.2 SSD Display: 33.8 cm (13.3") diagonal, FHD (1920 x 1080), IPS, edge-to-edge glass, micro-edge, 400 nits, 100% sRGB GPU: NVIDIA GeForce MX450 (2 GB GDDR6 dedicated) Expansion slot: 1 microSD media card reader OS: Windows 11 Home Warranty: 1year upon acceptance Ports: 1 SuperSpeed USB Type-C 10Gbps signaling rate (USB Power Delivery, DisplayPort 1.4, HP Sleep and Charge); 1 SuperSpeed USB Type-A 5Gbps signaling rate (HP Sleep and Charge); 1 SuperSpeed USB Type-A 5Gbps signaling rate; 1 headphone/microphone combo; 1 AC smart pin PSU: 65 W AC power adapter Weight: 1.30kg Webcam: HP wide vision 720p HD camera with camera shutter and integrated dual array digital microphones Battery type: 3-cell, 51 Wh Li-ion polymer Battery type: up to 10hours Wireless connectivity: Intel Wi-Fi CERTIFIED 6 AX201 (2x2) and Bluetooth 5 combo (Supporting Gigabit data rate)	₱80,000.00
2.	3 unit wireless optical mouse	₱7,500.00
3.	3 unit extension cord with voltage surge regulator Input: 220V AC Output: 220V AC Max capacity: 2500 watts 1 switch 6parallel outlets with grounding 1 circuit breaket royal cord #16/2 1.2meters	₱2,400.00
4.	4 unit braided HDMI cable 15meters per unit nylon braided aluminum shell case	₱2,400.00
5.	2 unit braided HDMI cable 5meters per unit nylon braided aluminum shell case	₱600.00
6.	2 package VTC package Camera, speakerphone, remote control Two 16.4ft (5m) cables for connection between speakerphone and hub and camera, one 6.6ft (2m) cable between hub and PC Velcro for cable management Powered hub Velcro for hub to table securing Power adapter with regional plugs and 9.8ft (3m) cable	₱160,000.00
7.	1 unit Projector Ultra short row projector (HDMI, VGA)	₱100,000.00
8.	1 unit Projector (HDMI, VGA)	₱30,000.00
9.	2 unit USB to LAN Adapter	₱1,000.00
10.	2 unit Desktop computer Intel core i5-10400 Processor 2.90GHz 12M cache, up to 4.30GHz 8GB DDR4 2666 MHz UDIMM 256GB M.2 2280 PCI-E SSD +1TB HDD NVIDIA GeForce GT 1030 with 2GB of DDR5 OS: windows 10 64Bit Bundle: USB wired keyboard & wired mouse, speaker, headset, webcam 1080p Display: 23.6 1080p	₱100,000.00
TOTAL:		₱483,900.00

II. OTHER TERMS AND CONDITIONS

- The prospective supplier may bid for any or all of the lots mentioned above.
- The prospective bidder shall submit the following eligibility documents as prescribed below:
 - SEC or DTI Registration certificate
 - Mayor's Permit
 - PhilGEPS Registration
 - Prescribed Omnibus Sworn Statement (notarized)
- Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from June 16 to June 22, 2022, 10:00 am:
 - Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
 - Via online or electronic submission at pcaqc@yahoo.com
- Delivery period: 30 Days upon receipt of approved Purchase Order (P.O)
- The quoted price shall be valid 30 days upon receipt of Purchase Oder.
- Payment terms: 30 days upon acceptance

Conforme:

Bidder's Authorize Representative

Date: _____



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
 Elliptical Road, Diliman, Quezon City 1101 Philippines
 Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

LETTER

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June 15, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **8758861** for the **“SUPPLY AND DELIVERY OF VARIOUS I.T. EQUIPMENT”** in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

LOT	ITEMS	ABC
1.	1 unit Laptop computer Processor: Intel Core i7-1165G7 (up to 4.7 GHz with Intel Turbo Boost Technology, 12 MB L3 cache, 4 cores) Model: HP Envy Laptop 13-ba15222TX Memory: 16GB DDR4-2933 MHz RAM (onboard)Storage: 512GB PCIe NVMe TLC M.2 SSD Display: 33.8 cm (13.3") diagonal, FHD (1920 x 1080), IPS, edge-to-edge glass, micro-edge, 400 nits, 100% sRGB GPU: NVIDIA GeForce MX450 (2 GB GDDR6 dedicated) Expansion slot: 1 microSD media card reader OS: Windows 11 Home Warranty: 1year upon acceptance Ports: 1 SuperSpeed USB Type-C 10Gbps signaling rate (USB Power Delivery, DisplayPort 1.4, HP Sleep and Charge); 1 SuperSpeed USB Type-A 5Gbps signaling rate (HP Sleep and Charge); 1 SuperSpeed USB Type-A 5Gbps signaling rate; 1 headphone/microphone combo; 1 AC smart pin PSU: 65 W AC power adapter Weight: 1.30kg Webcam: HP wide vision 720p HD camera with camera shutter and integrated dual array digital microphones Battery type: 3-cell, 51 Wh Li-ion polymer Battery type: up to 10hours Wireless connectivity: Intel Wi-Fi CERTIFIED 6 AX201 (2x2) and Bluetooth 5 combo (Supporting Gigabit data rate)	₱80,000.00
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"A food-secure Philippines with prosperous farmers and fisherfolk"





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<http://www.pca.da.gov.ph>

The quoted price shall be valid 30 days upon receipt of Purchase Order.

Payment terms: 30 days upon acceptance

Attached is the Terms of Reference as “Annex A”.

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABEDANO
Division Chief
General Services Division