



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
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LETTER

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October 7, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **9090552** for the **"SUPPLY AND DELIVERY OF I.T. EQUIPMENT"** in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

LOT	ITEMS	ABC
1.	2 unit Laptop Processor: 12 th Gen Intel Core i5-1235U processor (E-cores up to 3.30GHz P-cores up to 4.40GHz) OS: Windows 11 RAM: 16GB DDR4 1TB SSD M.2 Display: 15.6" FHD (1920x1080) Black color Keyboard: with numeric keypad Graphic card: integrated Intel Iris Xe graphics Camera: FHD RGB with microphone Wireless: Intel Wi-Fi 6E AX211 2x2 AX & bluetooth 5.0 or above Battery: 3 cell Li-polymer 57Wh Power cord: 65W USB-C 90%PCC AC adapter blk (3pin)-US	₱140,000.00
2.	3 pcs Memory: 8GB single DDR4 2400MHZ	₱8,400.00
3.	4 pcs Solid state drive: 256GB SATA 2.5inch	₱10,400.00
4.	2 pcs Monitor: 22 inches LED monitor	₱6,000.00
5.	1 pc GPU: GT1030	₱5,000.00
6.	1 pc 8GB DDR4-2400 SODIMM RAM compatible with ACER TMP2410-G2-M-50DA	₱2,000.00
TOTAL		₱171,800.00

The prospective supplier may bid for any or all of the items mentioned above.

The prospective bidder shall submit the following eligibility documents as prescribed below:


- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from October 7 to October 13, 2022, 10:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

PROJECT: SUPPLY AND DELIVERY OF I.T. EQUIPMENT

LOCATION: PCA CENTRAL OFFICE R&D BLDG., DILIMAN, QUEZON CITY

I. SCOPE OF WORK

Supply and delivery of the following supplies:

LOT	ITEM	ABC
1	2 unit Laptop Processor: 12 th Gen Intel Core i5-1235U processor (E-cores up to 3.30GHz P-cores up to 4.40GHz) OS: Windows 11 RAM: 16GB DDR4 1TB SSD M.2 Display: 15.6" FHD (1920x1080) Black color Keyboard: with numeric keypad Graphic card: integrated Intel Iris Xe graphics Camera: FHD RGB with microphone Wireless: Intel Wi-Fi 6E AX211 2x2 AX & bluetooth 5.0 or above Battery: 3 cell Li-polymer 57Wh Power cord: 65W USB-C 90%PCC AC adapter blk (3pin)-US	₱140,000.00
2	3 pcs Memory: 8GB single DDR4 2400MHZ	₱8,400.00
3	4 pcs Solid state drive: 256GB SATA 2.5inch	₱10,400.00
4	2 pcs Monitor: 22 inches LED monitor	₱6,000.00
5	1 pc GPU: GT1030	₱5,000.00
6	1 pc 8GB DDR4-2400 SODIMM RAM compatible with ACER TMP2410-G2-M-50DA	₱2,000.00
TOTAL:		₱171,800.00

II. OTHER TERMS AND CONDITIONS

- The prospective supplier may bid for any or all of the items mentioned above.
- The prospective bidder shall submit the following eligibility documents as prescribed below:
 - SEC or DTI Registration certificate
 - Mayor's Permit
 - PhilGEPS Registration
 - Prescribed Omnibus Sworn Statement
- Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from October 7 to October 13, 2022, 10:00 am:
 - Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
 - Via online or electronic submission at pcaqc@yahoo.com
- Delivery period: 30 Calendar Days upon receipt of approved Purchase Order (P.O)
- The quoted price shall be valid 30 days upon receipt of Purchase Order.
- Payment terms: 30 days upon acceptance

Conforme:

Bidder's Authorize Representative

Date: _____