



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF AGRICULTURE**  
**PHILIPPINE COCONUT AUTHORITY**  
Elliptical Road, Diliman, Quezon City 1101 Philippines  
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631  
<http://www.pca.da.gov.ph>

<b>LETTER</b>	DOC. REF. NO.	
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April 11, 2022

### REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **8601452** for the **“SUPPLY AND DELIVERY OF VARIOUS LABORATORY CHEMICALS”** in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

LOT	ITEMS	ABC
1.	2 pack SPE cartridge, LRC-SI, 500mg, 10mL (50pcs per pack) Polypropylene, Polar compounds, 20um frit pore size, 40um particle size, SI phase, separation mode-Normal phase	₱21,200.00
2.	1 bottle Buchi regainer 500g P/N: 11061765	₱12,740.00
3.	2 bottle Buchi tin foils 450pcs 50x50mm P/N: 11060125	₱11,960.00
4.	5 bottle Buchi Oxygen lance, 140mm length P/N: 11060132	₱11,200.00
5.	1 ampule EFSA PAH4 Polycyclic aromatic Hydrocarbon standard - Ampule  EFSA PAH4 standard 1000µg/mL 1mL/ampule comprising of the following: Benzo(b)fluoranthene, 1,000 µg/mL Benz(a)anthracene, 1,000 µg/mL Benzo(a)pyrene, 1,000 µg/mL Chrysene, 1,000 µg/mL	₱10,280.00
	<b>TOTAL</b>	<b>₱67,380.00</b>

The prospective supplier may bid for any or all of the items mentioned above.

The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement






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Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from April 12 to April 20, 2022, 10:00 am:

1. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
2. Via online or electronic submission at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com).

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com)

  
**EDSEL B. PABELLANO**  
Division Chief  
General Services Division



## TERMS OF REFERENCE

**PROJECT: SUPPLY AND DELIVERY OF VARIOUS LABORATORY CHEMICALS**

**LOCATION: PCA CENTRAL OFFICE R&D BLDG., DILIMAN, QUEZON CITY**

### I. SCOPE OF WORK

Supply and delivery of the following supplies:

ITEMS	ABC
1. 2 pack SPE cartridge, LRC-SI, 500mg, 10mL (50pcs per pack)	₱21,200.00
Polypropylene, Polar compounds, 20um frit pore size, 40um particle size, SI phase, separation mode-Normal phase	
2. 1 bottle Buchi regainer 500g P/N: 11061765	₱12,740.00
3. 2 bottle Buchi tin foils 450pcs 50x50mm P/N: 11060125	₱11,960.00
4. 5 bottle Buchi Oxygen lance, 140mm length P/N: 11060132	₱11,200.00
5. 1 ampule EFSA PAH4 Polycyclic aromatic Hydrocarbon standard - Ampule	₱10,280.00
EFSA PAH4 standard 1000µg/mL	
1mL/ampule comprising of the following:	
Benzo(b)fluoranthene, 1,000 µg/mL	
Benzo(a)anthracene, 1,000 µg/mL	
Benzo(a)pyrene, 1,000 µg/mL	
Chrysene, 1,000 µg/mL	

### II. OTHER TERMS AND CONDITIONS

- The prospective supplier may bid for any or all of the items mentioned above.
- The prospective bidder shall submit the following eligibility documents as prescribed below:
  - SEC or DTI Registration certificate
  - Mayor's Permit
  - PhilGEPS Registration
  - Prescribed Omnibus Sworn Statement
- Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from April 12 to April 20, 2022, 10:00 am:
  - Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
  - Via online or electronic submission at [pcaqc@yahoo.com](mailto:pcaqc@yahoo.com).
- Delivery period: 30 Working Days upon receipt of approved Purchase Order (P.O)
- The quoted price shall be valid 15 days upon receipt of Purchase Order.
- Payment terms: 30 days upon acceptance

Conforme:

\_\_\_\_\_  
Bidder's Authorize Representative

Date: \_\_\_\_\_