



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
 Elliptical Road, Diliman, Quezon City 1101 Philippines
 Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. 9635537 for the **"SUPPLY AND DELIVERY OF VARIOUS LABORATORY SUPPLIES"** in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

LOT	ITEM	ABC
1	2 pcs 3-placer acrylic pipette stand, color: clear, Slot upper: 25mm, slot lower: 20mm	P8,800.00
2	2 pcs Micropipette stand holder, 6-pipette carousel, round universal stand	P9,000.00
3	5 pcs Vial rack for 2mL vials, polycarbonate, 50 slots, 110*195*22mm (L*W*H)	P4,250.00
4	3 pcs Polypropylene vial racks (for 8mL vials, 15*6 or 90 slots)	P5,400.00
5	5 pcs Polypropylene vial racks (for 15mL vials, 5*10 or 50 slots)	P1,800.00
6	1 box 15mL (4 dram) glass vials with screw cap, 100vials per box, Size: 21*70mm	P3,800.00
7	100 pcs Test tube with screw cap, Size: O.D.*L 20*125mm, round bottom culture tubes, capacity: 25mL, caps have a glued-in, white rubber liner, material: borosilicate glass	P7,600.00
8	1 mL Micropipette with Certificate of calibration	P24,000.00
9	1 pack 1L Whirl-pack stand up bag (pack of 250) with certificate of calibration, must be ISO/IEC 17025:2017 Calibration Laboratory	P18,500.00
10	1 unit Waring blender with 180-second timer, 1Liter, 2-speed, 220V or 120V supplied with stepdown transformer, stainless steel container	P82,000.00
11	4 unit Heating mantle, round bottom 1L, max. temp of 450°C, controller type: analog, integrated, compliance: CE	P60,000.00
12	1 unit Digital stirring hot plate with 5" x 7" pyroceram top, white glass ceramic top plate, 2030V, temp: ambient to 550°C, Speed range: 60-1,150rpm, Dual LED readouts display settings	P30,000.00
TOTAL		P255,150.00

The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from April 5 to 14, 2023, 10:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
 Division Chief
 General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

PROJECT: SUPPLY AND DELIVERY OF VARIOUS LABORATORY SUPPLIES

LOCATION: PCA CENTRAL OFFICE R&D BLDG., DILIMAN, QUEZON CITY

I. SCOPE OF WORK

Supply and delivery of the following supplies:

LOT	ITEM	ABC
1	2 pcs 3-placer acrylic pipette stand, color: clear, Slot upper: 25mm, slot lower: 20mm	P8,800.00
2	2 pcs Micropipette stand holder, 6-pipette carousel, round universal stand	P9,000.00
3	5 pcs Vial rack for 2mL vials, polycarbonate, 50 slots, 110*195*22mm (L*W*H)	P4,250.00
4	3 pcs Polypropylene vial racks (for 8mL vials, 15*6 or 90 slots)	P5,400.00
5	5 pcs Polypropylene vial racks (for 15mL vials, 5*10 or 50 slots)	P1,800.00
6	1 box 15mL (4 dram) glass vials with screw cap, 100vials per box, Size: 21*70mm	P3,800.00
7	100 pcs Test tube with screw cap, Size: O.D.*L 20*125mm, round bottom culture tubes, capacity: 25mL, caps have a glued-in, white rubber liner, material: borosilicate glass	P7,600.00
8	1 mL Micropipette with Certificate of calibration	P24,000.00
9	1 pack 1L Whirl-pack stand up bag (pack of 250) with certificate of calibration, must be ISO/IEC 17025:2017 Calibration Laboratory	P18,500.00
10	1 unit Waring blender with 180-second timer, 1Liter, 2-speed, 220V or 120V supplied with stepdown transformer, stainless steel container	P82,000.00
11	4 unit Heating mantle, round bottom 1L, max. temp of 450°C, controller type: analog, integrated, compliance: CE	P60,000.00
12	1 unit Digital stirring hot plate with 5" x 7" pyroceram top, white glass ceramic top plate, 2030V, temp: ambient to 550°C, Speed range: 60-1,150rpm, Dual LED readouts display settings	P30,000.00
TOTAL		P255,150.00

II. OTHER TERMS AND CONDITIONS

1. The prospective supplier may bid per lot or all of the items mentioned above.

2. The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (notarized)

3. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from April 5 to 14, 2023, 10:00 am:

a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or

b. Via online or electronic submission at pcaqc@yahoo.com

4. Delivery period: 30 Working Days upon receipt of approved Purchase Order (P.O)

5. The quoted price shall be valid 30 days upon receipt of Purchase Order.

6. Payment terms: 30 days upon acceptance

Conforme:

Bidder's Authorize Representative

Date: _____