



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

LETTER

DOC. REF. NO.	
EFFECTIVE DATE	
REVISION NO.	0
NO. OF PAGES	1

Decemberr 23, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in Phil GEPS with DBM REF no. **9375672** for the "SUPPLY AND DELIVERY OF ONE (1) UNIT LAPTOP" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
SUPPLY AND DELIVERY OF ONE (1) UNIT LAPTOP	P70,000.00

The prospective bidder shall submit the following eligibility documents as prescribed below:


- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from December 23, to December 26, 2022, 10:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

PROJECT : SUPPLY AND DELIVERY OF LAPTOP

LOCATION : PCA R&D BUILDING DILIMAN, QUEZON CITY

SCOPE OF WORK:

1. Supplier shall provide/supply and deliver **LAPTOP** duly in accordance with the specifications and delivery schedule

I. ITEMS/SPECIFICATIONS

1pc. Laptop (Php. 70,000.00)

Microprocessor	:	Intel® Core™ i7-1255U (up to 4.7 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads)
Chipset	:	Intel® Integrated SoC
Memory, standard	:	16 GB DDR4-3200 MHz RAM (2 x 8 GB)
Video graphics	:	NVIDIA® GeForce® MX550 (2 GB GDDR6 dedicated)
Hard drive	:	1 TB PCIe® NVMe™ M.2 SSD
Optical drive	:	Optical drive not included
Display	:	39.6 cm (15.6") diagonal, FHD (1920 x 1080), IPS, micro-edge, anti-glare, 250 nits, 45% NTSC
Wireless connectivity	:	MediaTek Wi-Fi 6 MT7921 (2x2) and Bluetooth® 5.2 combo (Supporting Gigabit data rate)
External ports	:	1 SuperSpeed USB Type-C® 10Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge); 2 SuperSpeed USB Type-A 5Gbps signaling rate; 1 HDMI 2.1; 1 AC smart pin; 1 headphone/microphone combo
Minimum dimensions (W x D x H)	:	36.02 x 23.4 x 1.79 cm
Weight	:	1.74 kg
Power supply type	:	65 W Smart AC power adapter
Battery type	:	3-cell, 41 Wh Li-ion
Battery life mixed usage	:	Up to 6 hours and 30 minutes
Video Playback Battery life	:	Up to 10 hours and 15 minutes

Webcam	:	720p HD camera with temporal noise reduction and integrated dual array digital microphones
Audio	:	Dual speakers with Audio Boost

II. OTHER TERMS AND CONDITIONS

1. The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following in a sealed envelope.
 - a. SEC or DTI Registration Certificate
 - b. Mayor's Permit or Business Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (10 items)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from December 23 to 26, 2022, 10:00am.
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
 - b. Via online or electronic submission at pcaqc@yahoo.com
3. The delivery period from the receipt of Purchase Order is 2 working days.
4. The warranty period shall be 1 year from the date of Final Acceptance.

Conforme:

Bidder's Authorized Representative