



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
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LETTER

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November 2, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **9178559** for the "SUPPLY AND DELIVERY OF VARIOUS LABORATORY CHEMICALS" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
6 packs Potassium metabisulfite 1lb (454g), powder, for post-fermentation, rinsing of filtration equipment and bottling	₱5,400.00
2 packs Bentonite for wine clarification	₱1,200.00
4 packs Sparkoloid 1 oz (28g), powder for clarification of coconut sap wine	₱1,400.00
1 bottle Custom Solution in 10% (v/v) HNO₃ 1000µg/mL AL, 1000µg/mL As, 1000µg/mL Cd, 1000µg/mL Cr, 1000µg/mL Co, 1000µg/mL Cu, 1000µg/mL Fe, 1000µg/mL Pb, 1000µg/mL Mn, 1000µg/mL Hg, 1000µg/mL Mo, 1000µg/mL Ni, 1000µg/mL Se, 1000µg/mL Zn With COA and traceable to NIST	₱100,000.00

The prospective bidder shall submit the following eligibility documents as prescribed below:

- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from November 3, to November 8, 2022, 10:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com.

EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

PROJECT: SUPPLY AND DELIVERY OF VARIOUS LABORATORY CHEMICALS

LOCATION: PCA CENTRAL OFFICE R&D BLDG., DILIMAN, QUEZON CITY

I. SCOPE OF WORK

Supply and delivery of the following supplies:

ITEMS	ABC
1. 6 packs Potassium metabisulfite 1lb (454g), powder, for post-fermentation, rinsing of filtration equipment and bottling	P5,400.00
2. 2 packs Bentonite for wine clarification	P1,200.00
3. 4 packs Sparkoloid 1 oz (28g), powder for clarification of coconut sap wine	P1,400.00
4. 1 bottle Custom Solution in 10% (v/v) HNO₃ 1000µg/mL AL, 1000µg/mL As, 1000µg/mL Cd, 1000µg/mL Cr, 1000µg/mL Co, 1000µg/mL Cu, 1000µg/mL Fe, 1000µg/mL Pb, 1000µg/mL Mn, 1000µg/mL Hg, 1000µg/mL Mo, 1000µg/mL Ni, 1000µg/mL Se, 1000µg/mL Zn With COA and traceable to NIST	P100,000.00

II. OTHER TERMS AND CONDITIONS

1. The prospective supplier may bid for any or all of the items mentioned above.
2. The prospective bidder shall submit the following eligibility documents as prescribed below:
 - a. SEC or DTI Registration certificate
 - b. Mayor's Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (notarized)
3. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from November 3, to November 8, 2022, 10:00 am:
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
 - b. Via online or electronic submission at pcaqc@yahoo.com
4. Delivery period: 30 Calendar Days upon receipt of approved Purchase Order (P.O)
5. The quoted price shall be valid 30 days upon receipt of Purchase Order.
6. Payment terms: 30 days upon acceptance

Conforme:

Bidder's Authorize Representative

Date: _____