



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
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LETTER

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November 23, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF no. **9266618** for the "SUPPLY AND DELIVERY OF VARIOUS LABORATORY CHEMICALS" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Various Laboratory Chemicals	P84,125.00

The prospective bidder shall submit the following eligibility documents as prescribed below:


- SEC or DTI Registration certificate
- Mayor's Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement

Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from November 23, to December 2, 2022, 10:00 am:

- Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City; or
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as "Annex A".

For inquiries, you may contact us at telephone no. 8-928-4501 to 09 loc. 406/408 or email us at pcaqc@yahoo.com


EDSEL B. PABELLANO
Division Chief
General Services Division



TERMS OF REFERENCE

PROJECT: SUPPLY AND DELIVERY OF VARIOUS LABORATORY CHEMICALS

LOCATION: PCA CENTRAL OFFICE R&D BLDG., DILIMAN, QUEZON CITY

I. SCOPE OF WORK

Supply and delivery of the following supplies:

ITEMS

ABC

1. 1 bottle	*Sodium hydroxymethylsulfonate, A.R. 100g	
2. 1 bottle	*Hydrogen peroxide, 30%, 1L	P6,560.00
3. 1 bottle	*di-sodium tartrate dihydrate, A.R. 25g	P3,700.00
4. 1 bottle	*KF 1-Comp-5 Volumetric titrant, 1L	P2,240.00
5. 2 bottle	*Potassium hydroxide A.R., 1kg	P5,780.00
6. 1 bottle	*Sodium carbonate anhydrous A.R., 99.5%, 500g	P2,000.00
7. 1 bottle	*Methyl orange indicator, 25g	P1,100.00
8. 1 bottle	*Sulfuric acid A.R., 98%, 2.5L	P1,000.00
9. 2 bottle	*Hydrochloric acid, A.R., 37%, 2.5L	P1,100.00
10. 1 bottle	*Potassium chloride KCl A.R., 500g	P1,800.00
11. 1 bottle	*Potassium dihydrogen orthophosphate A.R., 500g	P935.00
12. 1 bottle	*Disodium hydrogen phosphate anhydrous, A.R., 1kg	P1,460.00
13. 1 bottle	*Sodium chloride A.R., 99.5%, 500g	P1,960.00
14. 1 bottle	*Potassium bromide A.R., 99.5%, 500g	P640.00
15. 1 bottle	*Methyl red indicator A.R., 25g	P2,010.00
16. 4 bottle	*Methanol, HPLC grade, 4L	P1,020.00
17. 4 bottle	*Water, HPLC grade, 4L	P5,600.00
18. 4 bottle	*Acetonitrile HPLC, 4L	P7,040.00
19. 1 bottle	*N,N-dimethylformamide DMF A.R., or HPLC grade, 2.5L	P14,800.00
20. 1 bottle	*Toluene A.R., 99.5% 4L	P3,080.00
21. 1 bottle	*Acetone A.R. 99.5%, 4L	P1,700.00
22. 1 kit	*Oxidase strips, 100 tests	P1,400.00
23. 1 bottle	**Pure glycerine, glycerol AR	P8,400.00
24. 1 bottle	**Crystal violet, 100g	P6,500.00
		P2,300.00

NOTE: Marked * must have COA and Expiration date of 2025 or later.
Marked ** must have COA and Expiration date of 2023.

II. OTHER TERMS AND CONDITIONS

- The prospective supplier may bid for any or all of the items mentioned above.
- The prospective bidder shall submit the following eligibility documents as prescribed below:
 - SEC or DTI Registration certificate
 - Mayor's Permit
 - PhilGEPS Registration
 - Prescribed Omnibus Sworn Statement (notarized)
- Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from November 23, to December 2, 2022, 10:00 am:
 - Manual/physical submission in a sealed envelope at the General Services Division's office 5th floor, PCA R&D Building, Diliman Quezon City, or
 - Via online or electronic submission at pcaqc@yahoo.com
- Delivery period: 30 Calendar Days upon receipt of approved Purchase Order (P.O)
- The quoted price shall be valid 30 days upon receipt of Purchase Order.
- Payment terms: 30 days upon acceptance

Conforme:

Bidder's Authorize Representative

Date: _____