



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
PHILIPPINE COCONUT AUTHORITY
Elliptical Road, Diliman, Quezon City 1101 Philippines
Tel. Nos.: (02) 8928-4501 to 09 Fax No.: (02) 8926-7631
<http://www.pca.da.gov.ph>

April 21, 2022

REQUEST FOR QUOTATION

The Philippine Coconut Authority (PCA), through its General Services Division, will undertake a Small Value Procurement posted in PhilGEPS with DBM REF#8616401 for the "Repair and Rehabilitation of Digital Refractometer and Fume Hoods" in accordance with Section 53.9 of the Implementing Rules and Regulations Act No. 9184 with the following details.

ITEMS	ABC
Repair of Digital Refractometer Optika HRD300	Php. 76,000.00
Repair & Rehabilitation of two (2) units Fume Hood (120cm W x 150cm H x 74cm D)	Php. 180,000.00
Repair & Rehabilitation Fume Hood (150cm W x 150cm H x 74cm D)	Php. 95,000.00

The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following eligibility documents.

- SEC or DTI Registration Certificate
- Mayor's Permit or Business Permit
- PhilGEPS Registration
- Prescribed Omnibus Sworn Statement (10 items)


Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from April 22 to April 28, 2022, 1:00pm.

- Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
- Via online or electronic submission at pcaqc@yahoo.com

Attached is the Terms of Reference as Annex "A".

For inquiries, you may contact us at telephone no. 8-928-4501 loc. 406/408 or email us at pcaqc@yahoo.com

Very Truly Yours,


EDSEL B. PABELLANO
Division Chief
General Services Division

"A food-secure Philippines with prosperous farmers and fisherfolk"



TERMS OF REFERENCE

PROJECT : REPAIR AND REHABILITATION OF DIGITAL REFRACTOMETER & FUME HOODS

LOCATION : LABORATORY BLDG. PCA, ELLIPTICAL RD. DILIMAN, QUEZON CITY

Lot 1 – Repair of one (1) unit Digital Refractometer (Php. 13,000.00)

Optika HRD300

Lot 2 – Repair and Rehabilitation of two (2) units Fume Hood (Php. 90,000.00 each)

Size: 120cm W x 150cm H x 74cm D

1. Pull out the unit
2. Cleaning of the internal & external part of the unit
3. Dismantle the unit for thorough cleaning. Scrape the rust and prepare unit for rust proofing
4. Powder coat the internal & external part of the unit with epoxy resin/phenolic resin
5. Assemble/rebuild the unit to look brand new
6. Installation of new sash cable and tempered glass
7. Rewiring of the unit to original setting including new base cabinet
8. Installation of new worktop for strong acid resistance
9. Resealing of the unit after installation

Note: Faucet and ducting will be supplied with the unit

Provision of international standardize label for the solvent cabinet

Lot 3 – Repair and Rehabilitation of one (1) unit Fume Hood (Php. 95,000.00)

Size: 150cm W x 150cm H x 74cm D

1. Pull out the unit
2. Cleaning of the internal & external part of the unit
3. Dismantle the unit for thorough cleaning. Scrape the rust and prepare unit for rust proofing
4. Powder coat the internal & external part of the unit with epoxy resin/phenolic resin
5. Assemble/rebuild the unit to look brand new
6. Installation of new sash cable and tempered glass
7. Rewiring of the unit to original setting including new base cabinet
8. Installation of new worktop for strong acid resistance
9. Resealing of the unit after installation

Note: Faucet and ducting will be supplied with the unit

Provision of international standardize label for the solvent cabinet

II. OTHER TERMS AND CONDITIONS

1. The prospective bidders may bid for any lot or all of the lots mentioned above and shall submit the following eligibility documents.

- a. SEC or DTI Registration Certificate
 - b. Mayor's Permit or Business Permit
 - c. PhilGEPS Registration
 - d. Prescribed Omnibus Sworn Statement (10 items)
2. Financial proposal and complete set of eligibility documents shall be submitted in either of the following manner from April 22 to April 28, 2022, 1:00pm.
 - a. Manual/physical submission in a sealed envelope at the General Services Division's office, 5th floor, PCA R&D Bldg., Diliman, Quezon City
 - b. Via online or electronic submission at pcaqc@yahoo.com
3. Delivery Time/Period: **30 WORKING DAYS**
4. Warranty: One year on parts and labor from the date of installation.