



REPUBLIC OF THE PHILIPPINES  
Department of Agriculture  
**PHILIPPINE COCONUT AUTHORITY**  
San Ramon, Zamboanga City, 7000 Philippines P.O. 356;  
Tel./Fax No.: (062) 982-0302; TIN:000724616;  
Email: zrc@pca.gov.ph

### REQUEST FOR QUOTATION

PR NO. 23-04-163

Gentleman  
**PCA-ZAMBOANGA RESEARCH CENTER** is in the market for the items indicated below. Please quote your lowest prices and terms of payment. Indicate discount if any, the brand and / or trade mark offered and date of delivery. In the event of award, it is understood that option availability availability of stock shall be good within thirty (30) days from date of tender.

QTY	UNIT	ITEM DESCRIPTION / SCOPE OF WORK	BRAND	UNIT PRICE	TOTAL AMOUNT
		Delivery and handling of coir processing machineries to the following sites: (Door to Door)			
		<b>A. Puntabaja, Rizal Palawan</b>			
		1 unit Decortivating Machine			
		2 units Looming Machine			
		15 units Twining Machine			
		<b>B. Campong Ulay, Rizal Palawan</b>			
		1 unit Decortivating Machine			
		2 units Looming Machine			
		15 units Twining Machine			
		<b>C. Langogan, Puerto Princesa City, Palawan</b>			
		1 unit Decortivating Machine			
		2 units Looming Machine			
		15 units Twining Machine			
		<b>D. UNLAD, Tubtub, Brooke's Point, Palawan</b>			
		1 unit Decortivating Machine			
		2 units Looming Machine			
		15 units Twining Machine			
		<b>E. Aribungos, Brooke's Point, Palawan</b>			
		1 Biomass Shredder			
		X-X-X			
		*Deadline for Submission and Receipt of Bids: May 24, 2023, at 9:00AM			
		*Opening of Bids: May 24, 2023, at 9:30AM			
		*Venue: ODM Conference Rm., PCA-Zamboanga Research Center, San Ramon, Talisayan, Zamboanga City			
		Approved Budget for the Contract (ABC): 450,000.00			
		Delivery Term: 30 days			
		Payment Terms: Upon full delivery			
		Bidders are required to submit the following documents as per R.A. 9184:			
		1. Latest Mayor's/Business Permit			
		2. Latest Income/Business Tax Return			
		3. PhilGEPS Certificate of Platinum Registration and Membership			
		4. Omnibus Sworn Statement – submit upon award of Contract			
		5. Payment of PHP 500.00 is required for the bid document.			

Purpose: For PCA Region-IV project use

Certified correct as to prices quoted and accept conditions stated above:

Name of Firm: \_\_\_\_\_

Representative: \_\_\_\_\_

Address/Tel No.: \_\_\_\_\_

Tax Identification Number (TIN): \_\_\_\_\_

Date of Offer: \_\_\_\_\_

Note:

1. All documents must be submitted in a sealed envelope addressed to the BAC-Chairperson of the PCA-Zamboanga Research Center.
2. Any missing document on the aforementioned requirements is grounds for outright rejection of the bid.
3. Bids received that exceed the Approved Budget for the Contract shall be automatically rejected at the bid opening.
4. The bid offer should be VAT-inclusive.
5. The submission of bid documents must be properly labeled and include a table of contents.
6. A complete set of bidding documents may be acquired by interested bidders from May19-23, 2023 (8:00AM to 3:30PM), from the address above.

X-X-X-X

Very truly yours,

**PCA-ZAMBOANGA RESEARCH CENTER**

**LUISITO J. PEÑAMORA**

Acting Department Manager III

