

**PHILIPPINE COCONUT AUTHORITY**

Office of the Corporate Secretary

**ATTENDANCE OF THE GOVERNING BOARD MEMBERS DURING BOARD MEETINGS FOR CY 2016**
**A. BOARD MEETINGS (Regular / Special) & BOARD COMMITTEES MEETINGS -**

NAME OF INCUMBENT MEMBERS OF THE GOVERNING BOARD	POSITIONS	Date of Last Appointment	TOTAL OF BOARD MEETINGS CALLED FOR THE YEAR vs. MEETINGS ATTENDED			BOARD COMMITTEES MEETINGS CALLED FOR THE YEAR vs. MEETINGS ATTENDED		
			TOTAL MEETINGS	TOTAL ATTENDANCE	% ATTENDANCE	TOTAL COMMITTEES MEETINGS	TOTAL MEETINGS ATTENDED	% ATTENDANCE
			18					
1. FREDELITA C. GUIZA	Chairman	Sept. 30, 2015	12	12	100.00	2	2	100
	(Ex-Officio)		-					
LEONCIO B. EVASCO, JR.	Chairman	July 1, 2016	6	1	16.67	0	0	0
	(Assumed Chairmanship on July 1, 2016)		-					
M. C. Halmen Reina A. Valdez	Chairman	July 1, 2016	6	5	83.33	0	0	0.00
	(Permanent Alternate to the Chairman)		-					
2. AVELINO L. ANDAL	Member/Admin.	November 23, 2016	3	3	100.00	0	0	0.00
	(Assumed Office on 23 Nov. 2016)							
3. ABUNDIO EDICIO G. DELA TORRE	Member	November 24, 2014	18	17	94.44	10	7	70.00
	(Hold-Over capacity)							
4. RAFAEL P. SARUCAM	Member	September 20, 2010	18	15	83.33	12	12	100.00
	(Hold-Over capacity)							
ALAN P. TANJUAKIO	Member	November 23, 2016	3	3	100.00	0	0	
	(Vice Dir. Sarucam)							
5. PONCIANO A. BATUGAL	Member	October 15, 2014	18	11	61.11	12	7	58.33
	(Tendered resignation on 24 Aug. 2016)							
6. CESAR C. VILLARIBA, JR.	Member	September 20, 2010	5	4	80.00	7	4	57.14
	(Hold-Over capacity)							
DANILO A. ANTONIO	Member	March 8, 2016	13	9	69.23	8	3	37.50
	(Vice Dir. Villariba)- resigned on 24 Nov. 2016							
7. VACANT				0				



COCONUT AUTHORITY  
Corporate Secretary

STATE OF THE GOVERNING BOARD MEMBERS DURING BOARD MEETINGS FOR CY 2016

MEETINGS - (Regular / Special)

INCUMBENT MEMBERS OF THE GOVERNING BOARD	POSITIONS	Date of Last Appointment	PARTICULARS	DATE OF BOARD MEETINGS																		TOTAL OF BOARD MEETINGS CALLED FOR THE YEAR vs. MEETINGS ATTENDED			BOARD COMMITTEES MEETINGS CALLED FOR THE YEAR vs. MEETINGS ATTENDED			TOTAL PER DIEMS RECEIVED FOR THE YEAR		GRAND TOTAL OF PER DIEMS RECEIVED	
				JANUARY		FEBRUARY		MARCH		APRIL	MAY		JUNE			SEPT.	OCTOBER		NOV.	DECEMBER		TOTAL COMMITTEES MEETINGS	TOTAL MEETINGS ATTENDED	% ATTENDANCE	BM	CM					
				4	20	2	17	4	17	26	6	18	15	22	30	29	6	19	23	2	12										
				1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	11TH	12TH	13TH	14TH	15TH	16TH	17TH	18TH										
				SPL	RGL	SPL	RGL	SPL	RGL	SPL	RGL	SPL	RGL	SPL	SPL	SPL	RGL	RGL	RGL	RGL	TOTAL MEETINGS	TOTAL ATTENDANCE	% ATTENDANCE								
				1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	18										
TA C. GUIZA	Chairman (Ex-Officio)	Sept. 30, 2015	ATTENDANCE	1	1	1	1	1	1	1	1	1	1	1							12	12	100.00	2	2	100					
				PER DIEMS	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.							-						-				
B. EVASCO, JR.	Chairman (Ex-Officio)	July 1, 2016	ATTENDANCE												0	0	0	0	1	0	6	1	16.67	0	0	0					
Chairmanship on July 1, 2016)			PER DIEMS												N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	-						-				
Imen Reina A. Valdez	Chairman (Ex-Officio)	July 1, 2016	ATTENDANCE												1	1	1	1	0	1	6	5	83.33	0	0	0.00					
Interim Alternate to the Chairman)			PER DIEMS												N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	-						-				
L. ANDAL	Member/Admin. Vice-Chairman	November 23, 2016	ATTENDANCE																1	1	1	3	3	100.00	0	0	0.00				
Office on 23 Nov. 2016)			PER DIEMS																4,500.0	4,500.0	4,500.0						13,500.00		13,500.00		
EDICIO G. DELA TORRE	Member	November 24, 2014	ATTENDANCE	1	1	1	1	0	1	1	1	1	1	1	1	1	1	1	1	1	18	17	94.44	10	7	70.00					
over capacity)			PER DIEMS	4,500.0	4,500.0	4,500.0	4,500.0	-	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0							76,500.00	18,900.00	95,400.00		
P. SARUCAM	Member	September 20, 2010	ATTENDANCE	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1			18	15	83.33	12	12	100.00					
over capacity)			PER DIEMS	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0										67,500.00	32,400.00	99,900.00		
TANJUAKIO	Member	November 23, 2016	ATTENDANCE																1	1	1	3	3	100.00	0	0					
(Sarucam)			PER DIEMS																4,500.0	4,500.0	4,500.0						13,500.00				
NO A. BATUGAL	Member	October 13, 2014	ATTENDANCE	1	1	1	1	0	1	1	1	1	1	1							18	11	61.11	12	7	58.33					
resignation on 24 Aug. 2016)			PER DIEMS	4,500.0	4,500.0	4,500.0	4,500.0	-	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0	4,500.0													49,500.00	10,800.00	60,300.00		
VILLARIBA, JR.	Member	September 20, 2010	ATTENDANCE	1	1	1	0	1													5	4	80.00	7	4	57.14					
over capacity)			PER DIEMS	4,500.0	4,500.0	4,500.0	-	4,500.0																			18,000.00	8,100.00	26,100.00		
A. ANTONIO	Member	March 8, 2016	ATTENDANCE					1	1	1	1	0	1	1	1	1	1				13	9	69.23	8	3	37.50					
(Villariba)- resigned on 24 Nov. 2016			PER DIEMS					4,500.0	4,500.0	4,500.0	4,500.0	-	4,500.0	4,500.0	4,500.0	4,500.0											40,500.00	8,100.00	48,600.00		
VACANT			ATTENDANCE																			0									
				PER DIEMS																											
Total of Board Members in Attendance =				5.0	5.0	5	4	3.0	5	5	5	5	4	5	5	4	4	4	4	4								279,000.00	78,300.00	343,800.00	
				1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1										

LEGEND:

RGL - Regular Board Meeting  
SPL - Special Board Meeting  
1 - Present  
0 - Absent

NEWLY ADJUSTED PER DIEM RATES OF THE APPOINTIVE DIRECTORS EFFECTIVE AUGUST 2015 - GCG LETTER DTD 21 JULY 2015				Maximum Per Diem/Year	
- Board Meeting Per Diems	-	Php 4,500.00/Meeting	- 24 meetings/year	=	Php 108,000.00/Year
- Committee Meetings Per Diems	-	Php 2,700.00/Meeting	- 24 meetings/year	=	Php 64,800.00/Year

Noted:

  
ATTY. ANDREW IAN P. EDRA  
Board Secretary



PHILIPPINE COCONUT AUTHORITY  
Office of the Corporate Secretary

ATTENDANCE OF THE GOVERNING BOARD MEMBERS BY COMMITTEE FOR CY 2016 MEETINGS

B. EXECUTIVE BOARD COMMITTEE - (Pursuant to Bd. Res. No. 115-2014, dated 15 October 2014)

NAME OF INCUMBENT MEMBERS OF THE GOVERNING BOARD	POSITIONS	Date of Last Appointment	PARTICULARS	Number of Called Meetings for the Year	DATE OF BOARD COMMITTEE MEETINGS			TOTAL NUMBER OF CALLED MEETINGS ATTENDED FOR THE YEAR			TOTAL PER DIEMS RECEIVED
					FEB.			TOTAL	ATTENDANCE	% ATTENDANCE	
					15						
					1						
1. FREDELITA C. GUIZA	Chairman <i>(Ex-Officio)</i>	September 30, 2015	ATTENDANCE	1	1			1	1	100.00	
			PER DIEMS		N. A.						
2. PONCIANO A. BATUGAL	Member	October 15, 2014	ATTENDANCE	1	1			1	1	100.00	
			PER DIEMS		2,700.0					2,700.00	
3. RAFAEL P. SARUCAM	Member	October 15, 2014	ATTENDANCE	1	1			1	1	100.00	
			PER DIEMS		2,700.0					2,700.00	
4. CESAR C. VILLARIBA, JR. <i>(Non-Committee Member in Attendance)</i>	Member	October 15, 2014	ATTENDANCE	1	1			1	1	100.00	
			PER DIEMS		-					-	
TOTAL =								3			5,400.00

LEGEND:

1 - Present  
0 - Absent

Prepared by:

  
ISAGANI N. ZORRA  
Records Officer I

Noted:

  
ATTY. ANDREW IAN P. EDRADA  
Board Secretary



ATTENDANCE OF THE GOVERNING BOARD MEMBERS BY COMMITTEE FOR CY 2016 MEETINGS


C. AUDIT BOARD COMMITTEE - (Pursuant to Bd. Res. No. 115-2014, dated 15 October 2014 and reconstituted on 17 March 2016 pursuant to Bd. Res. No. 033-2016)

NAME OF INCUMBENT MEMBERS OF THE GOVERNING BOARD	POSITIONS	Date of Last Appointment	PARTICULARS	Number of Called Meetings for the Year	DATE OF BOARD COMMITTEE MEETINGS						TOTAL NUMBER OF CALLED MEETINGS ATTENDED FOR THE YEAR			TOTAL PER DIEMS RECEIVED
					JAN.	MAR.	APR.	MAY	OCT.	NOV.	TOTAL	ATTENDANCE	% ATTENDANCE	
					18	4	28	25	1	22				
					1	1	1	1	1	1	6			
1. PONCIANO A. BATUGAL	Chairman	October 15, 2014	ATTENDANCE	2	1	0					6	2	20.00	
			PER DIEMS		2,700.0	-								2,700.00
2. RAFAEL P. SARUCAM	Member	September 20, 2010	ATTENDANCE	2	1	1					6	6	60.00	
			PER DIEMS		2,700.0	2,700.0								5,400.00
3. ABUNDIO EDICIO G. DELA TORRE	Member	November 24, 2014	ATTENDANCE	2	1	0					6	3	30.00	
			PER DIEMS		2,700.0	-					-			2,700.00
4. CESAR C. VILLARIBA, JR. (Bd. Res. No. 070-2015)	Member	September 20, 2010		2	1	1					2	2	100.00	
					2,700.0	2,700.0					-			5,400.00
Total of Board Members In Attendance =					4	2	0	0	0	0				16,200.00
- AUDIT BOARD COMMITTEE - (The Committee Membership was Reconstituted on 17 March 2016 pursuant to Bd. Res. No. 033-2016)														
1. DANILO A. ANTONIO (Vice Dir. Villariba)	Chairman	March 8, 2016	ATTENDANCE	4			1	1	1	0	4	3	75.00	
			PER DIEMS			2,700.0	2,700.0	2,700.0	-				8,100.00	
2. PONCIANO A. BATUGAL	Member	October 15, 2014	ATTENDANCE	4			1	0	0	0				
			PER DIEMS			2,700.0	-	-	-				2,700.00	
3. RAFAEL P. SARUCAM	Member	September 20, 2010	ATTENDANCE	4			1	1	1	1				
			PER DIEMS			2,700.0	2,700.0	2,700.0	2,700.0				10,800.00	
4. ABUNDIO EDICIO G. DELA TORRE	Member	November 24, 2014	ATTENDANCE	4			1	0	1	0				
			PER DIEMS			2,700.0	-	2,700.0	-				5,400.00	
Total of Board Members In Attendance =					0	0	4	2	3	1	10			27,000.00


LEGEND:

1 - Present  
0 - Absent

Prepared by:

  
ISAGANI N. ZORRA  
Records Officer I

Noted:

  
ATTY. ANDREW IAN P. EDRADA  
Board Secretary V



ATTENDANCE OF THE GOVERNING BOARD MEMBERS BY COMMITTEE FOR CY 2016 MEETINGS

D. NOMINATION & REMUNERATION BOARD COMMITTEE - (Pursuant to Bd. Res. No. 012-2016, dated 06 January 2016)

NAME OF INCUMBENT MEMBERS OF THE GOVERNING BOARD	POSITIONS	Date of Last Appointment	PARTICULARS	Number of Called Meetings for the Year	DATE OF BOARD		TOTAL NUMBER OF CALLED MEETINGS ATTENDED FOR THE YEAR			TOTAL PER DIEMS RECEIVED
					JANUARY		TOTAL	ATTENDANCE	% ATTENDANCE	
					7					
					1	0				
1. FREDELITA C. GUIZA	Chairperson	September 30, 2015	ATTENDANCE	1	1		1	1	100.00	
			PER DIEMS		N.A.				-	
2. PONCIANO A. BATUGAL	Member	October 15, 2014	ATTENDANCE	1	1		1	1	100.00	
			PER DIEMS		2,700.0				2,700.00	
3. RAFAEL P. SARUCAM	Member	September 20, 2010	ATTENDANCE	1	1		1	1	100.00	
			PER DIEMS		2,700.0				2,700.00	
Total of Board Members In Attendance =					3	0	-			5,400.00

- (Committee Membership Reconstituted Pursuant to Bd. Res. No. 088-2016, dated 29 September 2016)

1. ABUNDIO EDICIO G. DELA TORRE	Chairman	November 24, 2014	ATTENDANCE							
			PER DIEMS							-
2. RAFAEL P. SARUCAM	Member	September 20, 2010	ATTENDANCE							
			PER DIEMS							-
3. DANILO A. ANTONIO	Member	March 8, 2016	ATTENDANCE							
			PER DIEMS							-
Total of Board Members In Attendance =								-		-


LEGEND:

1 - Present  
0 - Absent

Prepared by:

  
ISAGANI N. ZORRA  
Records Officer

Noted:

  
ATTY. ANDREW IAN P. EDRADA  
Board Secretary



PHILIPPINE COCONUT AUTHORITY  
Office of the Corporate Secretary

ATTENDANCE OF THE GOVERNING BOARD MEMBERS BY COMMITTEE FOR CY 2016 MEETINGS

E. BOARD COMMITTEE FOR AGRO-INDUSTRIAL HUBS PROGRAM - (Pursuant to Bd. Res. No. 040-2016, dated 26 April 2016)

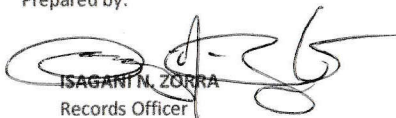
NAME OF INCUMBENT MEMBERS OF THE GOVERNING BOARD	POSITIONS	Date of Last Appointment	PARTICULARS	Number of Called Meetings for the Year	DATE OF BOARD COMMITTEE MEETINGS				TOTAL NUMBER OF CALLED MEETINGS ATTENDED FOR THE YEAR			TOTAL PER DIEMS RECEIVED
					FEBRUARY		APRIL	OCT.	TOTAL	ATTENDANCE	% ATTENDANCE	
					2	10	20	5				
					1	1	1	1				
1. ABUNDIO EDICIO G. DELA TORRE	Chairman	November 24, 2014	ATTENDANCE	4	1	1	1	1	4	4	100.00	
			PER DIEMS		2,700.0	2,700.0	2,700.0	2,700.0				10,800.00
2. PONCIANO A. BATUGAL (Non-Committee Member)	Member	October 15, 2014	ATTENDANCE	4	1	1	1	0	4	3	75.00	
			PER DIEMS		-	-	-	-				-
3. RAFAEL P. SARUCAM	Member	September 20, 2010	ATTENDANCE	4	1	1	1	1	4	4	100.00	
			PER DIEMS		2,700.0	2,700.0	2,700.0	2,700.0				10,800.00
4. CESAR C. VILLARIBA, JR.	Member	September 20, 2010	ATTENDANCE	4	0	1			4	1	25.00	
			PER DIEMS		-	2,700.0						2,700.00
DANILO A. ANTONIO (Vice Dir. Villariba)	Member	March 8, 20216	ATTENDANCE	4			0	0	4	0	0.00	
			PER DIEMS				-	-				-
Total of Board Members In Attendance =					3	4	3	2				21,600.00

LEGEND:

1 - Present

0 - Absent

Prepared by:

  
ISAGANI N. ZORRA  
Records Officer

Noted:

  
ATTY. ANDREW IAN P. EDRADA  
Board Secretary V