



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRICULTURE

PHILIPPINE COCONUT AUTHORITY

Elliptical Road, Diliman, Quezon City 1101 Philippines

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<http://www.pca.da.gov.ph>

INVITATION TO BID

Accommodation and Meals for for 2019 Coconut Week, 55th International Coconut Community Session and Ministerial Meeting and SCNO Closing Event

PUBLIC BIDDING NO. 04-2019

FUNDING SOURCE: REFER TO TABLE BELOW

1. The **Philippine Coconut Authority** through its Bids and Awards Committee (BAC) invites PhilGEPS registered suppliers to bid for the following items:

Lot No.	Qty	Item/Description	Unit Cost	Approved Budget for the Contract	Funding Source	Price of Bid Documents	Delivery Period
1	1 Lot	Accommodation and Meals of 42 participants on August 24-31, 2019	₱ 1,500.00	₱ 441,000.00	GOP (CORPORATE FUNDS)	₱ 500.00	Refer to Section VI
2	1 Lot	Accommodation and Meals of 212 participants on August 27-31, 2019	₱ 1,700.00	₱ 1,434,800.00	GOP (LOCALLY FUNDED PROJECTS)	₱ 5,000.00	
3	1 Lot	Accommodation and Meals of 34 participants on August 26-31, 2019	₱ 1,700.00	₱ 183,600.00	GOP (SPECIAL ACCOUNT ON THE GENERAL FUND)	₱ 500.00	
4	1 Lot	Accommodation and Meals of 27 participants on August 26-31, 2019	₱ 1,700.00	₱ 91,800.00	GOP (LOCALLY FUNDED PROJECTS)	₱ 500.00	
TOTAL				₱ 2,151,200.00			

Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

Prospective bidders should have undertaken, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project.

2. The summary of the bidding activities is as follows:

Sale and Issuance of Bid Documents	- July 6 – 24, 2019
Pre-Bid Conference	- July 12, 2019, 9:00am
Deadline for submission and Opening of Bids	- July 24, 2019, 9:00am
Bid Evaluation	- (This shall be in accordance
Post Qualification	- with the period prescribed
Notice of Award	- in the IRR of RA 9184)

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the BAC Secretariat Office (see address below) and upon payment of a nonrefundable as indicated above, pursuant to the latest guidelines issued by the GPPB.

The Bidding Documents may also be downloaded free of charge from the website of the PhilGEPS provided that Bidders shall pay the non-refundable price not later than the submission of their bids.

Interested bidders may obtain further information from the BAC Secretariat at the address given below.

6. The Pre-Bid Conference shall be held per the schedule stated above, at the Memorabilia Room, Ground Floor, PCA R&D Building, Diliman, Quezon City, which shall be open to all interested parties.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be conducted per schedule and venue as stated above. Bids will be opened in the presence of the Bidders' representatives who choose to attend the opening. **Late bids shall not be accepted.**
8. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the Bidding Room.
9. The Philippine Coconut Authority reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*The BAC Secretariat Office
5th Floor, PCA R&D Building
Elliptical Road, Diliman, Quezon City
928-4501 loc. 409*


ROEL M. ROSALES
CO BAC Chairman